



## Superintendent of Schools

Henry Grishman is the chief executive officer of the Jericho School District. It is his responsibility



to advise board members on all school-related matters, execute policies and decisions made by the board and directly oversee the daily operations of the district to ensure that all of our students are provided with the highest quality educational experience possible.

## Board Meetings

Monthly school board meetings are usually scheduled on Thursday evenings at 7:30 PM. Meeting dates are indicated on the district calendar and open to the public. Notification of all board meeting dates are posted at the entrance to each school building and on our school district website, [www.jerichoschools.org](http://www.jerichoschools.org).

Residents are invited to attend board meetings, which often feature presentations regarding educational programs and activities, facilities, finances and staffing. The agenda is posted on the district website on the Tuesday before a board meeting and copies are also available at the meeting.

A quorum of board members (three of the five members) must be present for a regular meeting to take place. All actions authorized or required by law are taken in open meetings. New York state law allows the board to discuss personnel, real estate, negotiations and legal matters in executive session and then vote on them in open session.

## The Opportunity for the Public to be Heard

If you wish to speak during the designated time period at a board meeting, please raise your hand and wait to be recognized by the board president.

Once the board president recognizes you, please stand and clearly state your name, address, and affiliation if you are representing a specific group. This information must be in the board clerk's legal minutes of the meeting. It is also helpful if you identify which agenda item or educational issue you are addressing.

### Our Mission

*The Jericho School District is dedicated to nurturing the individual capabilities and unique talents of all members of the educational community and prepare them for the rapid technological changes of the information age.*

Jericho Schools:

- promote varieties of excellence
- instill pride in personal and group achievement
- create a strong sense of social responsibility
- provide experiences that develop self-esteem
- build a caring community within its schools
- encourage creativity and critical thinking
- develop effective communication skills
- foster a lifelong love of learning

## Public Statement Policy

In order to have a statement that you read during a board meeting included in the minutes, you must hand a written copy of the remarks to Dr. Joan Colvin, our district clerk, immediately before speaking. In an effort to insure accuracy, the board will only include statements from those who comply with this policy.

## Guidelines for Addressing the Board

The Jericho School District has developed communication protocols to promote direct, open and respectful interactions so that problems and concerns can be worked out quickly and efficiently. The communication protocol starts with the staff member closest to the situation, as that person will usually have the most information. At times, additional personnel are required to resolve specific situations. Appropriate communication channels for a variety of topics are outlined on page 10 in the district calendar. If your issue has not been resolved after following ALL of the appropriate steps in the communication protocol, then please contact the Board of Education.

## Personnel Matters

**Public discussion on matters relating to staff and students, at which their reputation, privacy or rights to due process, or those of others could in some way be violated, is prohibited.**

Please share personnel compliments or concerns with the board in writing. You may deliver your statement to our district clerk. She will relay your written comments to the board for their review. You may also email your statement to members of the school board at [boe@jerichoschools.org](mailto:boe@jerichoschools.org).

