

JERICO UNION FREE SCHOOL DISTRICT

ANNUAL REORGINIZATION AND REGULAR MEETING
6:00 P.M.*

MIDDLE SCHOOL LIBRARY
TUESDAY, JULY 10, 2007

Present:

Mark Basile
Shawn Gladstone
Claire Hochheiser
Barbara Krieger
Joseph H. Lorintz

Also Present:

Henry L. Grishman, Superintendent
Ben Ciuffo
Joan L. Colvin
Anna Hunderfund

ANNUAL REORGINIZATION MEETING

I. CALL TO ORDER

Mr. Grishman called the meeting to order at 6:00 PM.

- Shawn Gladstone made the motion seconded by Mark Basile "That the Board of Education move to Executive Session".

Motion carried 5, 0.

Board resumed Public Session at 7:31 PM.

The Oath or Office was administered by Dr. Joan L. Colvin, District Clerk to Joseph Lorintz, Trustee of the Jericho UFSD Board of Education.

II. NEW BUSINESS

Board of Education President

- Claire Hochheiser made the motion seconded by Mark Basile "That the Board of Education elect Barbara Krieger to serve as President of the Board of Education for the 2007-2008 school year."

Motion carried 4, 0, 1 abstention - Barbara Krieger.

Board of Education Vice President

- Shawn Gladstone made the motion seconded by Mark Basile "That the Board of Education elect Joseph H. Lorintz to serve as Vice President of the Board of Education for the 2007-2008 school year."

Motion carried 5, 0.

The Oath or Office was administered by Dr. Joan L. Colvin, District Clerk to Barbara Krieger as President and Joseph H. Lorintz as Vice President of the Jericho UFSD Board of Education.

The Board conducted a moment of silence in memory of Joseph Farrell (Swimming Coach) and Kenneth Greenberg husband of former Jericho Board of Education President Flora Greenburg and offered their condolences to the families.

II. **NEW BUSINESS (continued)**

District Clerk

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education appoints Joan L. Colvin to serve as District Clerk of the Jericho Union Free School District for the 2007-2008 school year."

Motion carried 5, 0.

Deputy District Clerk

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education appoints Nancy Saviano to serve as Deputy District Clerk of the Jericho Union Free School District for the 2007-2008 school year."

Motion carried 5, 0.

Designation of Board Meeting Dates for 2007-2008 School Year

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approves meetings of the Board of Education for the 2007-2008 school year as shown in Enclosure # 5."

NOTE: See Enclosure # 5

Motion carried 5, 0.

Treasurer

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education appoints Marsha L. Rosinger to serve as Treasurer of the Jericho Union Free School District for the 2007-2008 school year."

Motion carried 5, 0.

Deputy Treasurer

- Joe Lorintz made the motion seconded by Shawn Gladstone "BE IT RESOLVED, that in accordance with Par. 2 of Sec. 1720 of the New York State Education Law, Ben Ciuffo, Ed.D. be appointed Deputy Treasurer of the Jericho UFSD. The Deputy Treasurer shall serve as Treasurer of the school district in case of absence or inability of the Treasurer to perform her normal duties for the 2007-2008 school year."

Motion carried 5, 0.

Authorize District Treasurer to Make Investments

- Joe Lorintz made the motion seconded by Shawn Gladstone "RESOLVED, that the Board of Education authorize the District Treasurer or, in her absence, the Deputy Treasurer, to make investments of monies on behalf of the Jericho UFSD in accordance with Sec. 1723-a of the New York State Education Law."

Motion carried 5, 0.

II. NEW BUSINESS (continued)

School District Attorney

- Joe Lorintz made the motion seconded by Shawn Gladstone "The Board of Education appoints Ingerman Smith LLP to serve as Attorney for the Jericho UFSD for the 2007-2008 school year and authorizes the Board President to execute agreement for such."

Motion carried 5, 0.

Authorization Signatures

- Joe Lorintz made the motion seconded by Shawn Gladstone "RESOLVED, that the President, Treasurer, and Deputy Treasurer of the Jericho UFSD are hereby authorized to sign all checks and drafts of the above mentioned school district drawn on the J.P. Morgan Chase Bank, State Bank of Long Island and Bank of America."

Motion carried 5, 0.

Appointment of Purchasing Agent

- Joe Lorintz made the motion seconded by Shawn Gladstone "RESOLVED, that the Assistant Superintendent for Business Affairs be appointed Purchasing Agent."

Motion carried 5, 0.

Appointment of School, Substitute and Game Physicians

- Joe Lorintz made the motion seconded by Shawn Gladstone "RESOLVED, that the Board of Education approves the appointment of the following school physicians and game physicians for the 2007-2008 school year, at the rate indicated:

<u>Name</u>	<u>Retainer</u>	<u>Football Game Fee</u>
Eugene Gerardi, MD	10,500	\$200 per game
Rajivinder Singh Brar, MD		\$100 per hour
William Sierra, Physician's Assistant	\$100/hr. for physicals	
Susan Melnick, Physician's Assistant	\$100/hr. for physicals	
Christopher Berard, MD	\$100/hr. for physicals	\$200 per day
Lawrence Northorn, MD	\$100/hr. for physicals	\$200 per day
Lawrence Ira Salob, MD	\$100/hr. for physicals	\$200 per day
Sheldon Yao, MD	\$100/hr. for physicals	\$200 per day

Motion carried 5, 0.

II. **NEW BUSINESS (continued)**

Certification of Payrolls

- Joe Lorintz made the motion seconded by Shawn Gladstone "RESOLVED, that the Superintendent of Schools, or his designee, be authorized to certify payrolls of the Jericho UFSD."

Motion carried 5, 0.

Treasurer of Extra Classroom Activity Funds

- Joe Lorintz made the motion seconded by Shawn Gladstone "BE IT RESOLVED, that Kathleen Greene be appointed Treasurer of the Extra Classroom Activity Funds of the Jericho UFSD."

Motion carried 5, 0.

Substitute Rate of Pay

- Joe Lorintz made the motion seconded by Shawn Gladstone "RESOLVED, that the rate for per diem substitutes shall be \$95.00 per day."

Motion carried 5, 0.

Official School District Newspapers

- Joe Lorintz made the motion seconded by Shawn Gladstone "The Board of Education designates Newsday and The Syosset-Jericho Tribune as the official newspapers for legal publications of the Jericho UFSD for the 2007-2008 school year."

Motion carried 5, 0.

Petty Cash Funds

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education establish the following petty cash funds for the Jericho UFSD effective July 1, 2007 for the 2007-2008 school year:

Principal, Middle School	\$100.00
Principal, High School	\$100.00
Principal, Cantiague School	\$100.00
Principal, Jackson	\$100.00
Principal, Seaman	\$100.00
Principal, High School	\$100.00 (Home & Careers)
Asst. Supt. for Business Affairs	\$100.00
Director of Facilities Operations	\$100.00
Food Service Director	\$100.00
Superintendent of Schools	\$100.00

Motion carried 5, 0.

II. **NEW BUSINESS (continued)**

Depositories

- Joe Lorintz made the motion seconded by Shawn Gladstone "The Board of Education designates the following as Depositories for the Jericho UFSD for the 2007-2008 school year:

Payroll Account	J.P. Morgan Chase Bank
Trust & Agency Account	J.P. Morgan Chase Bank
	State Bank of LI
General Fund Account	J.P. Morgan Chase Bank
	State Bank of LI
Employee Benefit Reserve	J.P. Morgan Chase Bank
School Lunch Fund	State Bank of LI
Federal Funds Account	State Bank of LI
Student Activity Fund	State Bank of LI
Escrow Account –Robert Williams #1	State Bank of LI
Debt Service	State Bank of LI
Dental Claims Account	Northfork Bank

Motion carried 5, 0.

Board Policy Review

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education review and approve the following Board Policies:

Policy #5220 (rev) -	District Investments
Policy #5421 (rev) -	Procurement of Goods and Services
Policy #5692 -	HIV Related Items
Policy #7130 -	Attendance Areas
Policy #7310 -	School Conduct and Discipline

NOTE: See Enclosure # 20

Motion carried 5, 0.

School District Asbestos Inspector

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approve the appointment of Robert Skrivanek as School District Asbestos (LEA) Designee per AHERA regulations Public Law 99-519 from July 1, 2007 to June 30, 2008."

Motion carried 5, 0.

II. **NEW BUSINESS (continued)**

Title IX, Save Legislation and ADA Designee

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approve the appointment of the Assistant Superintendent for Educational Operations and Human Resources to serve as the Title IX Compliance Officer, the designated educational official (DEO) per SAVE Legislation, Chapter 181 of the Laws of 2000 and the American Disabilities Act (ADA) Designee from July 1, 2007 to June 30, 2008."

Motion carried 5, 0.

Section 504 Compliance Coordinator and American Disabilities Act Designee

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approve the appointment of the Executive Director of Pupil Personnel Services as the Section 504 Coordinator from July 1, 2007 to June 30, 2008."

Motion carried 5, 0.

Records Management Officer and Records Access Officer

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approve the appointment of the District Clerk as the Records Management Officer and the Records Access Officer from July 1, 2007 to June 30, 2008."

Motion carried 5, 0.

Census Enumerator

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approve the appointment of the Assistant Superintendent for Educational Operations and Human Resources as District Census Enumerator to serve from July 1, 2007 to June 30, 2008."

Motion carried 5, 0.

Authorization of the Superintendent to Make Budget Transfers in Accordance with Board Policy 5330 per Section 170.2 (1) of the Commissioner's Regulations

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education authorize the Superintendent to make budget transfers in accordance with Board Policy #5330."

See Enclosure # 26

Motion carried 5, 0.

Authorize the Assistant Superintendent for Business Affairs to Make Budget Transfers for the Reconciliation of Accounts for June 2008

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education authorize the Assistant Superintendent for Business Affairs, or his/her designee, to make budget transfers for the reconciliation of accounts in preparation for the year end financial report, June 30, 2008."

Motion carried 5, 0.

II. **NEW BUSINESS (continued)**

Agent for National School Lunch Program

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Jericho UFSD delegates to the chief administrative officer the authority to act as its agent with regard to the district's participation in the National School Lunch/School Breakfast/Special Milk Program and to enter on its behalf all contracts and agreements with said participation."

Motion carried 5, 0.

Authorization to Participate in Cooperative Bidding

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education approve the following resolution:

WHEREAS, it is the plan of a number of public school districts and municipalities in Nassau and Suffolk Counties, New York, to bid jointly the supplies, services and equipment (i.e. bread, canned goods, milk, ice cream, meat products, fuel oil, general, art, periodicals, music, science, athletic, technology education, custodial, health, paper, furniture, gasoline, refuse pick-up and audio-visual);

WHEREAS, the Jericho UFSD is desirous of participating with the aforementioned entities and commodities as authorized by the General Municipal Law #119-0, subject to enactment of a resolution authorizing such joint participation;

BE IT RESOLVED, that each entity will award contracts as recommended and thereafter will conduct all negotiations and/or correspondence directly with the successful bidder(s);

BE IT FURTHER RESOLVED, that the bid specifications for such joint purchasing shall provide that the successful bidder will bid each participant separately for the items purchased for each such entity."

Motion carried 5, 0.

Authorization of Superintendent of Schools to Apply for Grants

- Joe Lorintz made the motion seconded by Shawn Gladstone "That the Board of Education hereby authorizes the Superintendent of Schools to make application to any government agency or private or public foundation or to any other commercial or public organization for such grant in materials, recognition or financial assistance which would be in the interest of the School District."

Motion carried 5, 0.

Internal Auditor

- Joe Lorintz made the motion seconded by Shawn Gladstone "The Board of Education approves the appointment of Callaghan Nawrocki LLP to serve as Internal Auditor of the Jericho UFSD for the period July 1, 2007 to June 30, 2008."

Motion carried 5, 0.

II. **NEW BUSINESS (continued)**

Claims Auditor

- Joe Lorintz made the motion seconded by Shawn Gladstone "The Board of Education appoints Mike Kearns to serve as Claims Auditor of the Jericho UFSD for the period July 1, 2007 – June 30, 2008."

Motion carried 5, 0.

REGULAR MEETING

III. **BOARD ACTIONS**

Approval of Minutes

- Joe Lorintz made the motion seconded by Mark Basile "That the Board of Education make any necessary corrections and move approval of the minutes of the Regular Meeting dated June 14, 2007."

Motion carried 5, 0.

IV. **REPORTS/DISCUSSION**

Executive Session

The Board discussed real estate, personnel, legal matters and contract negotiations at our last Executive Session.

V. **UNFINISHED BUSINESS**

Second Reading - Adoption of Board Policies

- Joe Lorintz made the motion seconded by Mark Basile "That the Board of Education adopt the board policies as shown in Enclosure # 4:

#6151	Drug-Free Workplace
#6160	Professional Growth/Staff Development Programs
#6170	Fingerprinting of Prospective School Employees
#6212	Certification and Qualifications
#6212.1	Incidental Teaching
#6215	Employment of Relatives of Board of Education Members
#6220	Temporary Personnel
#6310	Appointment – Support Staff
#6410	Maintaining Discipline and Conduct
#6420	Employee Personnel Records and Release of Information
#6430	Employee Activities
#6440	Negotiations

NOTE: See Enclosure # 4

Motion carried 5, 0.

VI. NEW BUSINESS

Adoption of Board Policies

- Joe Lorintz made the motion seconded by Mark Basile "That the Board of Education accept the first reading of the board policies as shown in Enclosure # 5:

#3420	Anti-Harassment in the School District
#6122	Complaints and Grievances by Employees

NOTE: See Enclosure # 5

Motion carried 5, 0.

VII. PREVIEW FOR FUTURE ACTION

Important Dates

The Board of Education noted dates listed by administration.

VIII. BOARD ACTIONS

Approval of Schedules

- Joe Lorintz made the motion seconded by Mark Basile "That the Board of Education approves the following schedules for appropriate action:

A-520	Treasurer's Report
B-GF-484	General Fund
B-FF-451	Federal Fund
B-CAF-481	Cafeteria Fund
D-GF-46	General Fund
D-GF-47	General Fund
D-GF-48	General Fund
D-FF-25	Federal Fund
D-CF-25	Cafeteria Fund
D-CF-26	Cafeteria Fund
D-CF-27	Cafeteria Fund
D-SA-44	Trust and Agency Fund
D-SA-45	Trust and Agency Fund
D-SA-46	Trust and Agency Fund
K-06	Construction Fund
D-GF-11	Conference Expense
E-1472	Award of Bid – Out of District & Special Transportation
E-1473	Award of Bid – LI Express Swim Club Contract
E-1474	Award of Contract – Technology Support
E-1475	Letter of Engagement – Legal Services
E-1476	Letter of Agreement – Consulting Services
E-1477	Award of Contract – Psychological Services
E-1478	Letter of Engagement – Auditing Services
E-1479	Letter of Engagement – Claims Auditing Services
E-1481	Award of Bid – Cafeteria Paper Goods

VIII. BOARD ACTIONS (continued)

Approval of Schedules (continued)

E-1482	Award of Bid – Meat and Meat Products
E-1483	Award of Bid – Ice Cream
E-1484	Funding of Reserves
E-1485	Educational Data Services Award
E-1486	Budget Transfer
E-1487	Lease of Vehicle
G-2526 (rev)	Appointments, Middle School 2006-2007 Service Function/Club Rates
G-2570 (rev)	Appointments, Instructional, Intramural Activities
G-2575 (rev)	Instructional Inservice Course Participation
G-2577 (rev)	Instructional Inservice Course Participation
G-2578 (rev)	Appointments, Instructional, Catiague Extended School Year Program
G-2580	Appointments, Extracurricular Coaches
G-2581	Appointments, Extracurricular Coaches
G-2582	Probationary Appointments Instructional
G-2583	Appointments, Instructional, Regular Substitute
G-2584	Appointments, Instructional, Part Time
GG-1005 (rev)	Appointments, Non-instructional
GG-1006	Appointments, Non-instructional, Substitutes
H-654	Resignations and Terminations of Employment
HH-589	Resignations and Terminations of Employment of Non-instructional Employees
K-346 (rev)	Leaves of Absence – Instructional
K-347 (rev)	Leaves of Absence – Instructional
K-350	Leaves of Absence – Instructional
KK-61 (rev)	Leave of Absence – Non-instructional
O-576 (rev)	Tuition/Consultant Services
O-577 (rev)	Tuition/Consultant Services
O-578 (rev)	Tuition/Consultant Services
O-579 (rev)	Tuition/Consultant Services
O-580 (rev)	Tuition/Consultant Services
O-581 (rev)	Tuition/Consultant Services
O-582 (rev)	Tuition/Consultant Services
O-583 (rev)	Tuition/Consultant Services
O-584 (rev)	Tuition/Consultant Services
O-585 (rev)	Tuition/Consultant Services
O-586 (rev)	Tuition/Consultant Services
S-620	Appointments, Membership Preschool Committee on Special Education
S-621	Appointments, Membership Committee on Special Education
U-068	Approval of Services for Children with Special Education Needs
U-069	Approval of Services for Children with Special Education Needs
U-070	Approval of Services for Children with Special Education Needs
U-071	Approval of Services for Children with Special Education Needs

VIII. BOARD ACTIONS (continued)

Approval of Schedules (continued)

U-072	Approval of Services for Children with Special Education Needs
U-073	Approval of Services for Children with Special Education Needs
U-074	Approval of Services for Children with Special Education Needs

Motion carried 5, 0.

- Mark Basile made the motion seconded by Claire Hochheiser "That the Board of Education approves the following schedule for appropriate action:

GG-1004 (rev) Appointments, Non-instructional

Motion carried 4, 0, 1 abstention – Joe Lorintz.

- Claire Hochheiser made the motion seconded by Mark Basile "That the Board move to Executive Session".

Motion carried 5, 0.

IX. ADJOURN

The meeting was adjourned at 8:00 PM.

Respectfully Submitted,

**Joan L. Colvin, Ed.D.
District Clerk**