

JERICO UNION FREE SCHOOL DISTRICT

ANNUAL REORGANIZATION MEETING
7:30 P.M.

MIDDLE SCHOOL LIBRARY
TUESDAY, JULY 1, 2003

Present:

Hilari Cohen
Toni Meliambro
Barbara Krieger
Ira Checkla
Saundra Gumerove-Bernstein

Also Present:

Henry L. Grishman, Superintendent
Joan L. Colvin
Ben Ciuffo
Anna Hunderfund

I. CALL TO ORDER

II. NEW BUSINESS

- Ira Checkla made the motion seconded by Barbara Krieger "That the Board of Education elect Hilari Cohen to serve as President of the Board of Education for the 2003-2004 school year."

Motion carried 4,1. Saundra Gumerove-Bernstein voted against.

- Saundra Gumerove-Bernstein motion seconded by Barbara Krieger "That the Board of Education elect Toni Meliambro to serve as Vice President of the Board of Education for the 2003-2004 school year."

Motion carried 4,1. Ira Checkla voted against.

District Clerk

- Saundra Gumerove-Bernstein made the motion seconded by Barbara Krieger "That the Board of Education appoints Joan L. Colvin to serve as District Clerk of the Jericho Union Free School District for the 2003-2004 school year."

Motion carried 5,0.

Designation of Board Meeting Dates for 2003-2004 School Year

- Barbara Krieger made the motion seconded by Saundra Gumerove-Bernstein "That the Board of Education approves the regular meetings of the Board of Education for the 2003-2004 school year as shown in Enclosure #4."

NOTE: See Enclosure #4

Motion carried 5,0.

II. NEW BUSINESS (continued)

Treasurer

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education appoints Marsha L. Rosinger to serve as Treasurer of the Jericho Union Free School District for the 2003-2004 school year.”

Motion carried 5,0.

Deputy Treasurer

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that in accordance with Par. 2 of Sec. 1720 of the New York State Education Law, Kate Greene be appointed Deputy Treasurer of the Jericho Union Free School District. The Deputy Treasurer shall serve as Treasurer of the School District in case of absence or inability of the Treasurer to perform her normal duties for the 2003-2004 school year.”

Motion carried 5,0.

Authorize District Treasurer to Make Investments

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that the Board of Education authorize the District Treasurer or, in her absence, the Deputy Treasurer, to make investments of monies on behalf of the Jericho Union Free School District in accordance with Sec. 1723-a of the New York State Education Law.”

Motion carried 5,0.

School District Attorney

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “The Board of Education appoints Ingerman Smith L.L.P. to serve as Attorney for the Jericho Union Free School District for the 2003-2004 school year.”

Motion carried 5,0.

Internal Auditor

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education appoints Diane Mandracchia to serve as Internal Auditor of the Jericho Union Free School District for the period July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

Internal Auditor

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education appoints Rose Bochnovich to serve as Internal Auditor, in the absence of Diane Mandracchia, of the Jericho Union Free School District for the period July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

II. NEW BUSINESS (continued)

Appointment of School, Substitute and Game Physicians

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that the Board of Education approves the appointment of the following school physicians and game physicians for the 2003-2004 school year, at the rate indicated:

<u>Name</u>	<u>Retainer</u>	<u>Football Game Fee</u>
Eugene Gerardi, MD	\$10,500	\$200 per game
Stefano Amodio, MD		\$200 per game
Carolyne Szilagyi, MD		\$200 per game
Susan Melnick, Physician’s Assistant	\$100 per hour for physicals	

Motion carried 5,0.

Authorization Signatures

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that the President, Treasurer, Deputy Treasurer or District Clerk of the Jericho Union Free School District are hereby authorized to sign all checks and drafts of the above mentioned school district drawn on the Bank of New York, Chase Bank and State Bank of Long Island.”

Motion carried 5,0.

Appointment of Purchasing Agent

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that the Assistant Superintendent for Business Affairs be appointed Purchasing Agent.”

Motion carried 5,0.

Certification of Payrolls

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that the Superintendent of Schools, or his designee, be authorized to certify payrolls of the Jericho Union Free School District.”

Motion carried 5,0.

Treasurer of Extra Classroom Activity Funds

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that Kate Greene be appointed Treasurer of the Extra Classroom Activity Funds of the Jericho Union Free School District.”

Motion carried 5,0.

II. NEW BUSINESS (continued)

Substitute Rate of Pay

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “BE IT RESOLVED, that the rate for per diem substitutes shall be \$95.00 per day.”

Motion carried 5,0.

Petty Cash Funds

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education establish the following petty cash funds for the Jericho Union Free School District effective July 1, 2003, for the 2003-2004 school year:

Principal, Middle School	\$100.00
Principal, High School	\$100.00
Principal, Cantiague School	\$100.00
Principal, Jackson School	\$100.00
Principal, Seaman School	\$100.00
Principal, High School	\$100.00 (Home & Careers)
Asst. Supt. for Business Affairs	\$100.00 (Regular)
Asst. Supt. for Business Affairs	\$100.00 (Mailings)
Asst. Supt. for Business Affairs	\$100.00 (Special)
Asst. Supt. for Business Affairs	\$100.00 (Special #2)
Asst. Supt. for Business Affairs	\$100.00 (Special #3)
Director of Facilities Operations	\$100.00
Food Service Director	\$100.00

Motion carried 5,0.

Depositories

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education designates the following as Depositories for the Jericho Union Free School District for the 2003-2004 school year:

Payroll Account	Chase Bank
Trust & Agency Account	Chase Bank
	State Bank of LI
General Fund Account	Chase Bank
	State Bank of LI
School Lunch Fund	State Bank of LI
Federal Funds Account	State Bank of LI
Student Activity Fund	State Bank of LI
Escrow Account -	
Robert Williams #1	State Bank of LI
Construction Account	State Bank of LI
Debt Service	State Bank of LI

II. NEW BUSINESS (continued)

Official School District Newspapers

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the

Board of Education designates *Newsday* and *The Syosset-Jericho Tribune* as the official newspapers for legal publications of the Jericho Union Free School District for the 2003-2004 school year.”

Motion carried 5,0.

Board Policy Review

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education review and approve the following Board Policies:

Policy #5220 -	District Investments
Policy #5421 -	Procurement of Goods and Services
Policy #5692 -	HIV Related Items
Policy #7130 -	Attendance Areas
Policy #7310 -	School Conduct and Discipline

NOTE: See Enclosure #20

Motion carried 5,0.

School District Independent Auditor

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education approve the appointment of Pappas & Company, Certified Public Accountants, as School District Independent Auditor to audit the district’s records from July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

School District Asbestos Inspector

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education approve the appointment of Robert Skrivanek as School District Asbestos (LEA) Designee per AHERA regulations Public Law 99-519 from July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

Title IX, Save Legislation and ADA Designee

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education approve the appointment of the Assistant Superintendent for Educational Operations and Human Resources to serve as the Title IX Compliance Officer, the designated educational official (DEO) per SAVE Legislation, Chapter 181 of the Laws of 2000 and the American Disabilities Act (ADA) Designee from July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

II. NEW BUSINESS (continued)

Section 504 Compliance Coordinator and American Disabilities Act Designee

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education approve the appointment of the Executive Director of Pupil Personnel

Services as the Section 504 Coordinator from July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

Records Management Officer and Records Access Officer

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education approve the appointment of the District Clerk as the Records Management Officer and the Records Access Officer from July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

Census Enumerator

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education approve the appointment of the Assistant Superintendent for Educational Operations and Human Resources as District Census Enumerator to serve from July 1, 2003 to June 30, 2004.”

Motion carried 5,0.

Authorization of the Superintendent to Make Budget Transfers in Accordance with Board Policy 5330 per Section 170.2(1) of the Commissioner’s Regulations

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education authorize the Superintendent to make budget transfers in accordance with Board Policy 5330.”

Motion carried 5,0.

Authorize the Assistant Superintendent for Business Affairs to Make Budget Transfers for the Reconciliation of Accounts for June 2004

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education authorize the Assistant Superintendent, or his/her designee, to make budget transfers for the reconciliation of accounts in preparation for the year end financial report, June 30, 2004.”

Motion carried 5,0.

II. NEW BUSINESS (continued)

Agent for National School Lunch Program

- Sandra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Jericho Union Free School District designates to the chief administrative officer the authority to act as its agent with regard to the district’s participation in the National School

Lunch/School Breakfast/Special Milk Program and to enter on its behalf all contracts and agreements with said participation.”

Motion carried 5,0.

Authorization to Participate in Cooperative Bidding

- Saundra Gumerove-Bernstein made the motion seconded by Barbara Krieger That the Board of Education approve the following resolution:

WHEREAS, it is the plan of a number of public school districts and municipalities in Nassau and Suffolk Counties, New York, to bid jointly the supplies, services and equipment (i.e. bread, canned goods, milk, ice cream, meat products, fuel oil, general, art, periodicals, music, science, athletic, technology education, custodial, health, paper, furniture, gasoline, refuse pick-up and audio-visual);

WHEREAS, the Jericho Union Free School District is desirous of participating with the aforementioned entities and commodities as authorized by the General Municipal Law #119-0, subject to enactment of a resolution authorizing such joint participation;

BE IT RESOLVED, that each entity will award contracts as recommended and thereafter will conduct all negotiations and/or correspondence directly with the successful bidder(s);

BE IT FURTHER RESOLVED, that the bid specifications for such joint purchasing shall provide that the successful bidder will bid each participant separately for the items purchased for each such entity.”

Motion carried 5,0.

Authorization of Superintendent of Schools to Apply for Grants

- Saundra Gumerove-Bernstein made the motion seconded by Barbara Krieger “That the Board of Education hereby authorizes the Superintendent of Schools to make application to any government agency or private or public foundation or to any other commercial or public organization for such grant in materials, recognition or financial assistance which would be in the interest of the School District.”

Motion carried 5,0.

III. JULY - REGULAR MONTHLY MEETING

IV. BOARD ACTIONS

- Toni Meliambro made the motion seconded by Barbara Krieger “That the Board of Education approve the minutes of the Regular Meeting dated June 19, 2003.”

Motion carried 5,0.

V. REPORTS/DISCUSSION

Report on Executive Session

The Board of Education met in Executive Session to discuss personnel and legal matters.

VI. PREVIEW FOR FUTURE ACTION

The Board of Education noted dates listed by administration.

VII. RECOMMENDED ACTIONS

Approval of Schedules

- Barbara Krieger made the motion seconded by Toni Meliambro "That the Board of Education approve the following schedules for appropriate action:

A-472	Treasurer's Report
B-GF-440	General Fund
B-FF-407	Federal Fund
B-CAF-437	Cafeteria Fund
B-GF-46	General Fund
D-GF-47	General Fund
D-GF-48	General Fund
D-FF-30	Federal Fund
D-CF-25	Cafeteria Fund
D-SA-32	Trust and Agency Fund
D-SA-33	Trust and Agency Fund
D-GF-46	Conference Expense
D-GF-47	Conference Expense
E-1272	Award of Bid - Insurance
G-2279 (rev)	Appointments, Instructional, Intramural Activities
G-2280 (rev)	Appointments, Instructional, Tutorial Services, Secondary
G-2327 (rev)	Instructional Inservice Course Participation
G-2331	Probationary Appointments Instructional
G-2332	Appointments, Instructional, Regular Substitute
G-2333	Appointments, Instructional, Part Time
G-2334	Appointments, Instructional, Intramural Activities
G-2335	Appointments, Extracurricular Coaches
G-2336	Appointments, Extracurricular Coaches
G-2337	Probationary Appointments - Instructional
GG-870	Appointments, Non-instructional, Substitute
GG-871	Appointments, Non-instructional
GG-872	Appointments, Non-instructional
H-601	Resignations and Terminations of Employment
HH-539	Resignations and Terminations of Employment of Non-instructional Employees
K-287 (rev)	Leaves of Absence - Instructional
K-293	Leaves of Absence - Instructional
O-480 (rev)	Tuition/Consultant Services
O-482 (rev)	Tuition/Consultant Services
O-485	Tuition/Consultant Services
O-486	Tuition/Consultant Services
O-487	Tuition/Consultant Services
O-488	Tuition/Consultant Services
S-517 (rev)	Educational Programs and Projects

VII. RECOMMENDED ACTIONS (continued)

Approval of Schedules (continued)

S-521	Services/Consultant
S-522	Appointment, Membership - Preschool Committee on Special Education
S-523	Appointment, Membership - Committee on Special Education

Motion carried 5,0.

VIII. The meeting adjourned at 8:30 pm.

Respectfully submitted,

**Joan L. Colvin, Ed.D.
District Clerk**