

Jericho High School



2005-2006

Student Handbook

Dear Student:

I write to you today with a great deal of excitement as your new high school principal. I have a feeling that we are going to do great things together. Jericho High School is known nationally as the model for outstanding academic achievement. We—your teachers, counselors, administrators, staff members, and parents—promise to work hard to enhance this status and help you to achieve your best. However, we need you in turn to promise to work hard and make the most of all of the resources offered to you. I promise you that if you give your best, we will succeed and build the bridge to your future.

In looking into the future of JHS, we have a great task ahead of us. It has long been said that it takes a village to raise a child, but what if instead the children raise the village? Both inside and outside our school walls, we must build a community that is better than the one you will enter this fall. For this, we need your help. We need your insight. We need your determination. We need your creativity. We need your sweat. But, most of all, we need your heart. I cannot wait to meet each and every one of you this September to hear your thoughts on how we can accomplish this most challenging and rewarding task.

As a basis for our school culture, policies, and opportunities, please take the time to review the material contained in this handbook. Many long hours were spent to ensure that the information presented is accurate and meaningful to you. It is our hope that this handbook will guide you through our years together.

In the end, life is a journey and our individual journeys have brought us together in Jericho. Thank you for choosing to spend this part of your journey with us. We look forward to learning as much from you as you will learn from us while we build our futures together. Now, let's get to work. See you soon!

Joseph D. Prisinzano

TABLE OF CONTENTS

Welcome Letter..... 1

Table of Contents..... 2

History of Jericho..... 3

High School Philosophy..... 4

Staff Directory..... 6

Telephone Directory..... 9

Student Services..... 10

Clubs & Activities..... 13

Student Officers..... 20

Student Council Constitution..... 22

Student Rights & Responsibilities..... 29

Policies & Procedures..... 31

Jericho High School Honor Code..... 44

Code of Conduct..... 45

Code of Discipline..... 46

Special Events – Dates to Remember..... 48

Policy for Observation of Religious Holidays..... 54

Frequently Asked Questions About Academic Services & Support..... 54

Bell Schedule..... 58

A HISTORY OF JERICHO

In 1648, Sachem Pugnipan, chief of the Matinecock Indians, (did) “bargain and sell and make over to Robert Williams...part of the Great Plains lying northeast from Hempstead... beginning at a point of trees called be the Indians Ciscascate of Cantiag.” Called “Lusum” until 1692, the portion of territory that we now call Jericho was soon to be settled by Quaker farmers, whose peaceful cultivation of the land through the 18th and early 19th Centuries found contrasting excitement in the fiery preaching of Elias Hicks as he delivered his anti- slavery message from his home in Jericho to New England and the Middle Atlantic states. By the time Hicks died in 1830, the Friends Meeting House, a post office, and two schools had been established by the Quakers, and until a little more than one hundred years ago, Jericho could still be described as a “village supplied with abundance of pure water from springs that never fail...having two (general) stores, blacksmith and wagon shops, and large cider mill in which is manufactured only the pure, refined article, which they ship to various points.”

“Old time” Jericho died in 1952 when Phebe Seaman, the great-great granddaughter of Elias Hicks, sold a large tract of land to a real estate development company. Within eleven years, five new schools, including in 1959, the Junior-Senior High School complex, were added to the Cedar Swamp School. In 1966, they established the Jericho Public Library, and in 1972, moved the library into its new building.

The land is very different now from the Lusum of old, but from the region’s new resources—its schools, it’s youth, and the energy that both provide, one still finds reason to describe Jericho as “a village supplied with abundance...from springs that never fail.”

HIGH SCHOOL PHILOSOPHY

Jericho High School is a community built upon a shared commitment to excellence. Relying on the encouragement which they receive from each other, students and faculty unite to establish an atmosphere supportive of impressive academic achievement, creativity, social responsibility, and personal growth. At Jericho High School, the goal of academic proficiency exists side-by-side with the humane practice of mutual caring, respect for the dignity of every individual, and the nurturing of each person's self-esteem. The Jericho student understands that the virtue of self-reliance must be tempered by awareness of his/her need for others and that the success and happiness of each person is extricably linked to the success and happiness of all with whom life and life's projects are shared.

Jericho High School's Educational Mission

Recognized for excellence by the U.S. Department of Education, Jericho High School has continued to thrive, maintaining a proud legacy of achievement. We believe that our unprecedented success is rooted in the fundamental values and principles upon which Jericho's educational programs are based. We begin with high expectations for all of our students. We know that they are capable of excellence, and together with parents, teachers, students, administrators and the community, we have created programs and policies that support and encourage students to reach higher, to try harder, and to achieve more than would otherwise be possible. We believe that school should be a place that students look forward to attending; a place where each student is challenged to think and be resourceful; a place in which both intellect and character are nurtured.

Jericho is nationally known for its outstanding academic programs and a record of extraordinary achievement. While every barometer of academic success—SAT scores, Regents Endorsed Diplomas, Advanced Placement classes, acceptance to prestigious colleges, graduation rate—indicates that Jericho remains a bastion of education excellence, we cannot be content until we meet the needs of all of our students. All of our students are valued members of the Jericho community. We seek to effectively serve them all; to reach them all.

“I have witnessed a whole succession of technological revolutions, but none of them has done away with the need for character or the ability to think.”

Bernard Baruch

As important as academic achievements is, it is not the only measure of success. A brilliant mind devoid of compassion, disrespectful of diversity, uncooperative or uncaring is lacking the humanity that defines genuine success. In Jericho, therefore, our high standards go beyond a report card grades or grade point averages. We promote character by fostering a sense of community in which each individual is valued and respected; a community built upon individual responsibility and accountability.

“Education is not the filled of a pail,” said the poet William Butler Yeats, “but the lighting of a fire.” Our goal at Jericho High School is to light the spark of curiosity, creativity, and compassion that will enable each young man and woman to successfully meet the challenge and promise of the future. Placing great emphasis on respect and responsibility, we are committed to maintaining an environment in which all students have the opportunity to thrive and mature into productive, proud and fulfilled adults who meaningfully contribute to the world in which we live. The students, staff, and parents of Jericho High School believe that we are truly one of America’s best schools, and we will arduously work to ensure that Jericho remains a beacon for those seeking the very best in public education.

**STAFF DIRECTORY
JERICHO H.S.
2005-2006**

PRINCIPAL

Joseph D. Prisinzano

ASSISTANT PRINCIPALS

Maureen P. Appiarius
Joan Rosenberg

GUIDANCE

*Lois Smith**
Brian Deaner
Rebecca Gottesman
Roseanne Hatziyianias
Deborah Lisa-Brown
Mary Jo Moriarty
Joan Rosenberg
Candy Weingarten

PSYCHOLOGIST

Danielle Largotta

SCHOOL COMMUNITY COUNSELOR

Todd Benjamin

NURSES

Richele Hohl
Sandee Thau

ART (PRACTICAL & FINE ARTS)

*Ernie Savaglio**
Paula Cardias
Laura Gilfiddler
Louise Millmann
Jeffrey Shanzer
Ann Susca
William Wuest

ENGLISH

*TBA**
Diane Antonucci
Mary Bauer
Kenneth Darr
Stacie Fleischmann
Joseph Gansrow

Patricia Gulitti
Michael Hartnett
Mellene Hederian
Walter Kirby
Michael Kramer
Allison Lydon
Jerry Romano
Ellen Steinberger
Suzanne Valenza
Charu Vardhan

TECHNOLOGY

*Frank DiMartino**
David Herbert
Michael Malkush

BUSINESS EDUCATION

*Ernest Savaglio**
Stamatoula Tsibidis-Foufas
Edward Klobus

WORLD LANGUAGES

*Elaine Margarita**
Lucia Alonso
Marcella Berkovsky
Monika Bloom
Louise Bozzo
Alberto Cabra
April Cornachio
Rachel Green
Rachael Hernandez
Barbara Inguanti
Margaret Minnick
Amy Pryhocki
Janice Raphan
Catherine Rawlings

MATHEMATICS

*Helene Kriegstein**
Lillian Armstrong
Paul Bode
Jennifer Carbone
Brian Cummings

Matthew DeMarinis
Melanie DerAris
Ellen Deutsch
Barbara Eatz
Barbara Harris
Suzanne Jacobsen
Wendy Jainchill
Jill Kahan-Long
Sharon Kimmelman
Kim Springstead
David Venuti
Betsy Zahn

LIBRARY

Denise Ryder
Joan Kearon

MEDIA CENTER

Patricia Liptak
Donna Newman

HEALTH/PHYSICAL EDUCATION

*Nancy Sammis**
Kevin Brodsky
Philip Chaney
Cathy Deans
Edward Klobus
Denise Romano
Noelle Werner

SOCIAL STUDIES

*Jeffrey Feinberg**
Barry Coval
Peter Devlin
Anne Marie Doran
Charles Hohl
Meredith Hynes
Elizabeth Levin
Nicholas Maraventano
Anne McDonough
Demetrios Mendonis
Mary Moran
Judy Ornstein
Anthony Scarnati
James Shotter
Randi Skeats
James Whelan

LEARNING CENTER

*Dorothy Vann**
Bonnie Arnesen
Joyce Caracci
Vivian Eisenberg
Kathleen Flood
Marsha Frank
Helen Goldfinger

Roberta Halpern
Phyllis Kasow
Holly Kim
Angela Nichols
Hope Rosenfeld
Carolyn Siegal
Beatrice Skala
Sandy Stoller
Gina Voss
Lia Walters
Debra Zodda

Reading Specialists

Mary Bauer
Jacqueline Levine
Nicole Gumpert
Gina Lamberta
Ellen Steinberger

Speech

Laura Levine
Laura Reardon

SCIENCE

*Frank DiMartino**
Lawrence Anderson
Reena Bhasin
Kathryn Bott
Angela Cancemi
Loriann Ciasulli
Sean Clarkin
Karen Engelhardt
Ellen Hempel
Christopher Hoppner
Francis Koppeis
Debra Kowalski
Deborah Lesse
Elizabeth Luchsinger
Gabrielle Lumi
Stephen Mutz
Theone Rinaudo
Karen Singer
Timothy Strout
Mariann Vogel
Joseph Wiener
Alice Zagelbaum

MUSIC & PERFORMING ARTS

*Kenneth Pollitt**
Jennifer Anton-Blakley
Evangline-Anne Bellon
Peter Horvath
Steven Marsh
Ronald Verderber
Andrew Weiss

**K-12 Curriculum Associate*

SECRETARIES AND AIDES***Principal's Office***

Maryann Battista
Joan LeGrow

Assistant Principals' Office

Laura Parmigiani
Barbara Spahn
Angela Tepedino
Evamarie Willson

Attendance Office***Lori Hussey, Supervisor***

Susan Borah
Cassie Galindo
Linda Gelshenen

Curriculum Associates' Office

Jacqueline Caputo
CarolineMcCormack
Christina Egrie
Barry Grossman

Guidance Office

Gail Bodner
Rose Ann Ketterer
Dawn Wright

Physical Education Office

Barbara Perrone
Tara Russo
Donna Schechter

Nurse's Office

Suzanne Fitzgerald

Computer Offices

Lisa Paschitti
Marie Salerno

Learning Center Office

Sue Bianco
Barbara Canton
Maria Chirco
Anne Levine
Zita Rosen
Anika Zafiropoulos

Teachers' Workroom

Mary Vitale

Library

Gabrielle Rios
Laura Weber

SCHOOL AIDES

Aradhana Chaudhri
Anthony Paladini

CAFETERIA***Tracy Gilet, Dir. of Food Services******Teresa Menduni, Ass't Cook***

Margaret Broullon
Joanne Cerullo
Doreen Woessner
Katerina Exasaktilos
Dominick DiClemente
Rita Gottwirt
Diana Karageorgos
Rose Oliva
Maria Barretti

CUSTODIAL***Bill Hennes, Acting Head Custodian***

Andrew Calo
Patrick Donoghue
Waldemar Dziemianczuk
Ivan Fedorchouk
William Hajla
Ryszard Kania
Elias Karantzalis
Darek Konopka
Stephan Kunitski
Chris McGrath
Michael Michaliszyn
Andrew Rybnik
Jerzy Sarzynski
Marian Wojdak

TELEPHONE DIRECTORY

SCHOOL TELEPHONE NUMER: (516) 203-3600

	Extension
Assistant Principals – Joan Rosenberg (A through K).....	3224
-- Maureen P. Appiarius (L through Z).....	3226
Attendance Office.....	3237
<i>Lori Hussey – Attendance Supervisor</i>	
Absences	
Latenesses	
Early Dismissal	
Academic Advice.....	3260
Athletic Office.....	3248
Program Information.....	3261
Buses.....	3244
Change of Address.....	3260
Graduation Requirements.....	3260
Guidance.....	3260
Health Questions.....	3230
Home Instruction.....	3260
Learning Center.....	3570
Library.....	3209
Lost and Found.....	3226
Psychologist.....	3265
Scheduling.....	3260
School Community Calendar.....	3264
Transcripts.....	3260
Working Papers.....	3260

STUDENT SERVICES

ADVANCED COLLEGE STANDING

Students may achieve advanced college standing by taking either (or both) the College Level Examination Program (CLEP) or the New York State College Proficiency exam. Acceptable grades may result in placement and/or credit at the college of your choice.

Contact: Guidance Counselor

SENIOR INITIATIVE

Jericho High School offers its students the opportunity to gain an education outside the formal structure of the classroom. A student, with the consent of his/her teachers, parents, and counselor, may elect to do independent study, join the intern program, engage in community research, serve an apprenticeship in a profession or industry, or devise an alternate school experience on his/her own.

Contact: Guidance Counselor

COLLEGE COURSES

Seniors at Jericho High School have the privilege of taking college courses at New York Institute of Technology. Some freshman level courses are open to Jericho students. The courses may be used for high school or college credit (depending upon the college the student will attend). Students must indicate their intentions to take these courses when choosing a program for senior year. There is no charge for these courses. Transportation is furnished by Jericho.

Jericho students are also offered college courses by Long Island University – C.W. Post Campus, Syracuse University, and Adelphi University. Jericho teachers who attend training seminars at these universities teach these college courses at Jericho. Students are given college credit by Long Island University, Syracuse University, and Adelphi University which may be transferable to other colleges.

*There is a fee for each 3 college courses.

*Colleges reserve the right to grant credit, placement, or both as well as to refuse to grant credit in certain instances. Credit is not automatic.

Contact: Guidance Counselor

EXTRA HELP

Students may always seek extra help from teachers. Conferences can be arranged before or after school or at a time convenient to both during the school day. An extra help schedule is issued from the Assistant Principal's office early in the fall.

A teacher will sometimes request a student to attend extra help, if it is apparent he/she is having difficulty with the work. This should be viewed as the teacher's method for helping the student make progress.

Contact: Classroom Teacher

PHYSICAL EDUCATION MAKE-UP SESSION

Students may have the opportunity to make-up missed Physical Education classes prior to the commission of the school day. Make-up sessions will begin **promptly at 8:15 A.M.**, with no exceptions, in the weight room located near the Jericho Middle School.

Contact: Physical Education Teacher

HEALTH OFFICE

The Health Office is open to students during school hours. The nurse is always available to assist students. Students need a pass from the classroom teacher to go to the nurse and must sign in and out. Students who feel ill and need to leave early to go home should see the nurse who will contact his/her parent.

Contact: Richele Hohl

LIBRARY

The library opens at 8:15 A.M. and closes at 4:00 P.M, providing a place to study, work, and do research both before and after school. Our collection contains over 25,000 volumes of material including books, DVDs, videos, and audiobooks. Students must have their Jericho High School ID cards in order to check out these materials. We were the first high school library on Long Island to have its collection searchable via the Internet. We have our own classroom with a full complement of networked computers with high-speed Internet access. Visit the high school library on-line at <http://www.jerichoschools.org/hs/library>

The librarians are available to help students with reference materials, research projects, and the use of equipment.

Contact: Denise Ryder

LEARNING CENTER

The Learning Center is designed to assist a wide range of students. The students it serves are helped in areas of reading, writing, science, social studies, mathematics, and speech as well as English as a second language. In each of these areas, major goals include helping students to be more effective in their regular classes as well as meeting graduation requirements set by New York State.

Contact: Dorothy Vann

PSYCHOLOGIST

The school psychologist is available to meet with students with a variety of concerns which may involve school, social, and family issues. Students may wish to initiate contact directly with the psychologist or referral may be made by the guidance counselor, staff, or parents. All meetings with the psychologist are confidential.

Contact: Danielle Largotta

STUDENT COMMONS

The facility is available for all high school students. Those students who use the Student Commons area are expected to be responsible for maintaining it in an appropriate manner. The success of this area depends upon the cooperation of all of those who use it.

STUDENT SOCIAL WORKER

The school social worker invites students to join groups on a regular basis to discuss any concerns or problems they might be experiencing. Time is also available for students to speak to the counselor on a one-to-one basis. Services also include drug and alcohol information, cessation programs, anger management, and various Peer Leadership Programs.

Contact: Todd Benjamin

SMOKING CESSATION PROGRAM

Students may join a group to learn strategies and gain support to cease smoking.

Contact: Todd Benjamin

STUDENT GUIDANCE AND COUNSELING

Counseling services are available for every student in the school. These services include such assistance as education planning, career information, study skills and/or concerns related to home, school, or social issues. The Guidance Office also has other resources available to students and parents. It provides information on occupation and careers, colleges, and technical training programs.

In addition, the Guidance Department publishes a weekly bulletin. Students who wish to meet with a counselor should contact the secretary in the Counseling Center to arrange for an appointment.

Parents are welcome to call the office at any time. Questions will be answered and appointments can be arranged.

Contact: Guidance Counselor or Curriculum Associate of Guidance

STUDENT NOTIFICATION SYSTEM

SNS (School Notification System) is a series of e-mailing lists that facilitate communication from school to community. Anyone may sign up for any number of mailing lists in which they are interested. By visiting the SNS website, www.jerichoschools.org/sns, simply follow the instructions to create your own personal account.

Contact: M. Steinberger

TECHNICAL AND VOCATIONAL EDUCATION

In addition to the standard curriculum, students may attain a technical and/or vocational sequence. Over sixty different vocational areas are possible through the Nassau Tech – BOCES programs. Also, students may elect to do a work-study program where career skills are learned on the job.

Contact: Guidance Counselor

WORKING PAPERS

If a student is under 18 years of age, he/she must obtain working papers in order to accept employment. The law has certain requirements concerning the type of work a student may do, the hours, and the conditions under which he/she may work. Application and all necessary information may be obtained at the Counseling Center.

Contact: Guidance Office

CLUBS & ACTIVITIES

Jericho High School offers a wide variety of co-curricular activities. Through these activities and clubs, students have the opportunity to develop friendships, expand skills and talents, pursue interests, and/or provide service to both school and community. Every student is encouraged to become involved in at least one of these activities during the school year. A calendar of club descriptions and club meeting times is furnished through Ms. Appiarus's office and will be posted on the district website at <http://www.jerichoschools.org/hs/>.

STUDENT COUNCIL

The official student governing organization, the Student Council consists of officers and representatives who are elected annually. The Council's constitution allows any high school student who attends three meetings of the council to become a voting member of the Council. All students are encouraged to attend meetings at 8:15 a.m. on alternate Wednesdays. Each grade has its own advisor and officers. Grade level activities are also opened to all students. In order to run for president and/or vice president of the Student Council, one must attend a minimum of 50% of all the Student Council meetings in the year of the election. The advisors and officers are listed on the last page of this handbook.

Advisors: L. Anderson & T. Rinaudo

ART

Art Club: The purpose of the Art Club is for students to work independently or on group projects, to help students develop a portfolio and explain career options.

Advisor: J. Shanzer

Art Honor Society: The purpose of this activity is to recognize and inspire those students who have demonstrated outstanding ability in art and to bring art education to the attention of school and community.

Advisor: P. Cardias

Computer Art Club: This club is for students who love to design, animate and create art on the computer. Students use the digital cameras, graphic drawing tablets, and software such as: Photoshop, Dreamweaver, and other 3-D design tools to create one-of-a-kind artworks. Student artwork created in this club may be printed in large poster format and become a part of our community service hallway beautification project. All students are welcome.

Advisor: L. Millmann

JET-TV: Students assist in the videotaping of school events and learn production techniques. In addition, they are involved in the presentation news on JET-TV.

Advisor: M. Malkush

Yearbook: The yearbook, *Imperator*, highlights the events of the school year. Special emphasis is placed on the graduating class. The staff is responsible for its design, layout, and assembly.

Advisor: J. Gansrow

Video Yearbook: The video yearbook is a senior videotape of all the events of the student's senior year. The students in this service are required to have at least two years of video production. They also must have experience in videotaping and editing. This is a full year commitment and meets daily.

Advisor: P. Liptak

BUSINESS

DECA: DECA is a student organization whose program of leadership and personal development is designed specifically for students interested in marketing, management, and entrepreneurship. The goals of DECA are to promote leadership development, civic consciousness, social intelligence and vocational understanding. DECA has many competitive events throughout the school year.

Advisor: E. Klobus

Future Business Leaders of America: This organization introduces world experiences to the students. As members, they get a better understanding of the business enterprise system. They are encouraged to participate in state and national competitions.

Advisor: E. Klobus

Political Science Club: The goal of the Political Science Club is to increase student awareness of local, state, and national political elections and to assist in political campaigns. During the election season, students will volunteer to work on campaigns, from performing administrative work at campaign headquarters, going door-to-door to hand out leaflets and accompanying candidates at political functions. Throughout the year, the club will invite speakers of all political parties to address the club and the entire Jericho High School student body. Community service hours will be awarded to members of the club who assist on political campaigns.

Advisor: D. Mendonis

Stock Market Club: Students have the opportunity to discuss strategies in the field of finance and stocks. These strategies will be applied with stock market competitions through Newsday and Internet financial contests.

Advisor: E. Klobus

Student Store: Students organize and manage the store and write financial statements. Store hours vary from semester to semester, and students may purchase review books, paper, pens, and some refreshments.

Advisor: M. Malkush

COMMUNITY

AIDS Awareness Club: The purpose of the AIDS Awareness Club is to raise money for various AIDS related organizations like North Shore Pediatric AIDS Unit, Camp Heartland, and LIACC through bake sales, car washes, AIDS Walk of Long Island, etc. Club members also participate in raising awareness about the disease by hanging posters and sponsoring an assembly.

Advisor: D. Romano

AIDS Peer Educators: AIDS Peer Educators are trained through programs at North Shore University Hospital. The Educators work towards raising awareness of HIV and AIDS through education in various aspects of the school community. AIDS Peer Educators travel throughout Jericho School District presenting skits and programs to Jericho students, as well as attending and participating in workshops on Long Island.

Advisor: D. Romano

Amnesty International: Amnesty International is an activist human rights organization that seeks to promote freedom of expression, freedom from discrimination, and freedom from abuses of physical and mental integrity around the world. The Jericho High School chapter of Amnesty International works with the international organization to raise awareness about key human rights issues through letter writing campaigns and petitions. We also conduct fund raisers for international charities to promote their causes.

Advisor: B. Coval

Asian-American Awareness Club: The Asian-American Awareness Club provides a forum for students to discuss and celebrate aspects of Asian-American culture.

Advisor: C. Vardhan

Blue Key/Breast Cancer Awareness Club: This organization provides students with ample opportunities to promote community service through school sponsored activities and events. October is *Breast Cancer Awareness Month*, whereby club members raise awareness on the risks and prevention of this form of cancer by hanging posters throughout the school. We also attend the annual *Making the Strides* walk at Jones Beach in October, and sponsor a team for Jericho's *Relay for Life*. In January, this club is a sponsor and promoter of the faculty wheelchair basketball game with the Nassau County Kings. All proceeds raised through the sale of raffles, baked goods, and donations are given to the Eastern Athletic Amputee Association. Finally in the spring, we plan and organize an annual Senior Citizen Prom. We invite senior citizens from the community to enjoy dinner, music, and dancing entertainment provided by the students of Jericho High School.

Advisor: P. Gullitti

Diversity Club: This club helps students understand the many different cultures, races, ethnicities, and sexual orientations in today's society. The club promotes tolerance, awareness, and understanding and helps to eradicate misconceptions and prejudices. Some events are: Homecoming, Diversity Day, and International Night.

Advisor: R. Green

Gay/Straight Alliance: This club provides a safe space for student to discuss their concerns about homophobia and discrimination. The club participates in homecoming and plays an active role in Diversity Day. GSA clubs are found in many high schools on Long Island. The Jericho GSA participates in various activities around the Island, in conjunction with other high school chapters of the GSA.

Advisor: R. Green

Junior Scope: (School & Community Outreach Program & Events) is sponsored by the Children's Medical Fund of New York. We work directly with Schneider Children's Hospital, as well as other foundations, that raise money for childhood diseases such as epilepsy, seizure disorders and juvenile diabetes. Members of the club will have

opportunities to visit children in the hospital as well as participate in the many fundraisers that are done throughout the year to raise money for the hospital. In addition, members will also volunteer their time participating in the fundraisers done by some of the other foundations.

Advisor: R. Gottesman

Peer Tutoring: Students assist their peers with homework before and after school and during free periods.

Advisor: D. Largotta

Project Care: Students in this service organization visit Oyster Bay Manor Assisted Living Facility one afternoon weekly. They have the opportunity to socialize with elderly residents by assisting with craft projects, memory-enhancing games, and conversation. This experience provides students with service hours that can be applied towards National Honor Society requirements. Besides the minimum 15 hours spent at the site, students also meet monthly with the club advisor to plan activities, raise money for craft materials, and share thoughts and concerns about their experiences. All meetings are held after school.

Advisor: M. Bauer

S.A.D.D.: Students Against Destructive Decisions works towards raising the awareness of the school community and the community-at-large about the issues of drinking and driving, drug misuse, and health issues of poor decision-making.

Advisor: B. Deaner

S.A.M. (Student Action Movement): This club is designed to encourage and teach students to assume responsibility for various projects which help those less fortunate than we. Involvement in collecting food and clothing for the needy of Nassau County may include raising funds for Habitat for Humanity. Other projects include Save the Children and Adopt-A-Family.

Advisor: D. Antonucci

Spirit Club: The Spirit Club works with the Student Council in order to promote community and school spirit. Students participating in the club help plan several events such as pep rallies, homecoming events, and Relay for Life.

Advisor: T. Rinaudo

Youth Decide: Youth Decide is a distinctive service club, with the goal of discouraging substance abuse and preventing drug related tragedies from occurring within our community. Youth Decide promotes the ongoing education and training of individuals to attain drug-free schools. Youth Decide strives to train and educate students, parents, teachers, and pupil personnel staff for the purpose of developing a comprehensive drug control strategy within our community.

Advisor: T. Benjamin

DANCE

Choreographic Theater: Choreo is a creative outlet for those students who demonstrate an interest in all aspects of modern dance. They perform in at least one major concert during the school year.

Advisor: J. Anton-Blakley

Jayettes: An innovative dance team where students get to choreograph dances that they perform during half-time at the Jericho basketball games.

Advisor: T. Rinaudo

DRAMA

Harlequin Players: This club provides total theatre experience for interested students. Focus is on play productions including acting techniques, set design, make-up application, and advertisement. Any student may try out for a role in the club's production of a comedy, drama, or musical.

Advisor: L. Hochheiser

Thespian Honor Society: Students become eligible to be inducted into the Honor Society after completing 100 hours of excellent service in the areas of acting, production and technical theatre. T.H.S. has been in existence since 1929. It is one of the oldest Honor Societies today and has over one million members world-wide. The society works to support Broadway Cares and participates in numerous community activities.

Advisor: L. Hochheiser

FASHION SHOW

Students get to direct, produce, create, and perform in a musical fashion revue where the end performance results in a significant amount of money being donated to a charity of their choosing. There is a multitude of opportunities for different levels of participation: dancing, walking the runway, working backstage, creating scenery, and costumes.

Advisors: J. Kahan-Long & S. Kimmelman

GOVERNMENT

Debate Club: Members study and practice debate techniques. The team participates in competitions.

Advisor: R. Skeats

Model Congress: Students write and debate bills in school and during attendance at Model Congress meetings at neighboring schools on selected weekends. Students often have the opportunity to participate at Princeton, University of Pennsylvania, and Harvard's Model Congress in Washington, Pennsylvania, and Boston.

Advisors: B. Coval & J. Whelan

MATHEMATICS

Mathletes: This club is for students who wish to develop problem-solving skills by competing with mathematicians from other school districts. The team participates in both the NYS Math League and the Nassau County Math League.

Advisors: M. DeMarinis & B. Zahn

MUSIC

Color Guard: This club is extracted from band students who wish to become members of the flag line. This unit performs with the Marching Band and provides a visual accent to the music and drills being performed. Students must be in the Concert Band or Symphonic Band in order to be selected for the Color Guard.

Advisors: D. Ettinger

Jericho Singers: Jericho Singers is for students who are interested in performing a variety of vocal music styles including Pop, Broadway, and Jazz. The group sings at school functions throughout the school year.

Advisor: R. Verderber

Marching Band: This club is open to students in grades 9-12, enrolled in the band program. It is the fall curriculum for the Concert Band and the Symphonic Band and is a Regents credit bearing course. Students perform four home football half-time shows and march in the Jericho Homecoming Parade.

Advisors: A. Weiss & E. Bellon

Tri-M Music Honor Society: Students are selected for membership in the society on the basis of musicianship, scholarship, character, cooperation, leadership, and service to their school and community. The high standards challenge students to greater effort and achievement and encourage them in the pursuit of excellence.

Advisor: R. Verderber

NATIONAL HONOR SOCIETY

During the school year, the National Honor Society is involved in numerous community service activities. These included the following: Children's Book Drive, Food Drive for Thanksgiving, 3:3 Basketball Charity Tournament, Relay for Life, and Peer Tutoring. In addition, individual members volunteer at AHRC, Channel 21, Habitat for Humanity, and Island Harvest, to name a few.

Advisors: C. Weingarten

PUBLICATIONS

Jer-Echo: The staff of *Jer-Echo* plans, writes, and edits the student newspaper. Students also attend journalism conventions and workshops which explore all aspects of student journalism. Some members also write for the community newspaper, *The Jericho Tribune*.

Advisors: M. Hederian & W. Kirby

Pegasus: *Pegasus* is a literary and art publication featuring poems, essays, stories, and artwork submitted by the students. The magazine is organized by the club's members.

Advisor: M. Hartnett

QUIZ BOWL CLUB

Members of this club will participate in various academic tournaments and competitions. This club will concentrate on traditional academic team-based competitions such as those organized by the National Academic Quiz Tournaments, the Academic Challenge, the Long Island Challenge, the Knowledge Masters Open, and the Long Island Regionals.

Advisor: A. Scarnati

WORLD LANGUAGES

Honor Societies: Qualified students are inducted into these societies. These organizations encourage members to learn more about languages, culture, and customs.

French Honor Society	Advisor: M. Bloom
Italian Honor Society	Advisor: L. Bozzo
Latin Honor Society	Advisor: P. Minnick
Spanish Honor Society	Advisor: A. Pryhocki

Sepalotodo: Sepalotodo is an interscholastic competition designed for students enrolled in intermediate level Spanish. Students interested in the Spanish language, grammar and trivia, should attend this club to be part of the Sepalotodo team. In April, students will compete for the “Trofeo de Trofeos.” The students, while not yet members of the Spanish Honor Society, will work with the students and advisors to achieve success. In addition, we concentrate on preparing for the National Spanish Exam by reviewing past exams.

Advisor: J. Raphan

SCIENCE

Science Research Club: Students interested in learning about science research will learn about opportunities for participation in science fairs and competitions. Students will have opportunities to hear guest lecturers and make presentations.

Advisor: TBA

VARSAITY CLUB

This club is dedicated to supporting athletics and fostering cooperation between athletes and the community. The club raises funds for the Scholarship Fund and is involved in the Annual Special Olympics and the Wheelchair Basketball Event in January.

Advisor: K. Brodsky

STUDENT OFFICERS

STUDENT COUNCIL

Armand Hershowitz.....President
Samuel Lee..... Vice President
Larry Anderson & Theone Rinaudo.....Advisors

SENIOR CLASS

Stephanie Neuwirt
President

Sarah Bernstein
Vice President

Michelle Lee
Secretary

Arden Finn
Treasurer

Jaclyn Goodman
Joshua Weiss
Representatives

Rachel Green
Joseph Wiener
Advisors

JUNIOR CLASS

Adam Kronengold
President

Cassidy Tichner
Vice President

Deanna Spoto
Secretary

Adam May
Treasurer

Benjamin Davis
Melanie Motschwiller
Representatives

Conor Tolkin
*Shared Decision Making Team
Representative*

Sean Clarkin
Advisor

STUDENT OFFICERS

SOPHOMORE CLASS

Alexandra Machover
President

Marissa Finn
Vice President

Willi Rechler
Secretary

Jared Solomon
Treasurer

Jessica Chamish
Blake Cohen
Representatives

Jill Kahan-Long
Advisor

FRESHMAN CLASS

Zachary Levine
President

Jacob Roberts
Vice President

Jaycee Gruszecki
Secretary

Dasmer Singh
Treasurer

Gregory Quackenbush
Mollie Rosen
Representatives

Jordana Diamond
*Shared Decision Making Team
Representative*

Matthew DeMarinis
Advisor

CONSTITUTION
OF THE
JERICHO SENIOR HIGH SCHOOL STUDENT COUNCIL

PREAMBLE

We, the students of Jericho Senior High School, in order to promote our goals as a harmonious student body, to assure constructive cooperation, and to establish justice and order for ourselves and future students, do ordain and establish this Constitution for the Jericho Senior High School Student Council.

ARTICLE I

General Description

- Section 1. The name of this organization shall be the Jericho Senior High School Student Council.
- Section 2. This organization shall consist of a Student Council and a Grade Council for each grade of the high school.

ARTICLE II

Authority

- Section 1. The authority for this Constitution is derived from the Jericho High School Administration and the Jericho School District Board of Education.
- Section 2. The Student and Grade Council Advisors shall interpret to the Student Council the rules and policies of the Board of Education and the School Administration.
- Section 3. The principal shall have the power to review and veto (with valid reason) acts of each council after consulting the respective council.

ARTICLE III

Purpose

- Section 1. The purpose of this organization shall be to:
- a. assist the administration in the governing of the school;
 - b. promote a respect for law, order, and democratic processes;
 - c. develop initiative and leadership in students; and
 - d. promote cooperation between students and the faculty.

ARTICLE IV

Organization

- Section 1. The Student Council officers shall be: a President, a Vice-President, a Secretary, a Treasurer, and an Historian. The President and the Vice-President shall be elected by the student body. The Secretary, Treasurer, and Historian shall be appointed by the President with the advice and consent of the Vice-President and faculty advisor.
- Section 2. The Grade Council officers shall be: a President, a Vice-President, a Secretary, a Treasurer, and a Representative. All shall be elected by the students of their respective grade.

ARTICLE V

Student Council Officers

- Section 1. The qualifications of the Student Council officers shall include:
- a. all officers must be members of the student body;
 - b. the President shall be elected from the Junior class; and
 - c. the Vice-President shall be elected from either the Junior class or Sophomore class.
- Section 2. Nominations:
- a. each student running for the office of President must select a Vice-Presidential running mate and stand for election with him/her on a single ballot;
 - b. petitions for the offices of President and Vice-President must be signed by at least (50) members of the Freshman, Sophomore, or the Junior classes; and by a date designated by the respective council; and
 - c. no student may sign more than one petition for each office, and any name found on more than one petition for that office shall be ruled invalid on each petition.
- Section 3. Elections
- a. the officers of the Student Council shall be elected in general election, using a secret ballot;
 - b. all students in grades 9-11 who are in attendance at the time of the election are eligible to vote;
 - c. the election of the Student Council officers shall be by a plurality; and
 - d. the election shall be held during the last week of May or the first week of June as designated by the Student Council.

ARTICLE VI

Duties and Powers of the Student Council Officers

Section 1. Duties of the President

The duties of the President shall be to:

- a. preside at all Student Council meetings;
- b. cast the deciding vote on any matter on which the Student Council is equally divided;
- c. appoint a Secretary, Treasurer and Historian with the advice and consent of the Vice-President and faculty advisor;
- d. make all other appointments as he/she deems necessary with the advice and consent of the Student Council officers and advisor;
- e. remove any of the officers in the Student Council with the advice and consent of the Vice-President and Student Council advisor;
- f. serve as member ex officio of every committee;
- g. attend Board of Education meetings and, in the absence of the Vice-President, to act as chief liaison between the Student Council and the Board of Education; and
- h. prepare and submit at the end of his/her term a report of the events of the past year to the newly elected President.

Section 2. Duties of the Vice-President

The duties of the Vice-President shall be to:

- a. attend all Student Council meetings;
- b. chair the meetings in the absence of the President;
- c. attend all Board of Education meetings, acting as the chief liaison between the Student Council and the Board of Education;
- d. report on all Board of Education meetings at the regular meetings of the Student Council;
- e. present Student Council proposals before the Board of Education; and
- f. act as the Student Council's representative at district budget review meetings.

Section 3. Duties of the Secretary

The duties of the Secretary shall be to:

- a. attend all Student Council meetings;
- b. publish accurate minutes of all meetings;
- c. handle all correspondence;
- d. prepare and distribute the President's agenda for each Student Council meeting; and
- e. keep accurate files of all Student Council business.

Section 4. Duties of the Treasurer

The duties of the Treasurer shall be to:

- a. attend all Student Council meetings;
- b. be in charge of all Student Council funds;
- c. receive any payment to the Student Council;
- d. disburse funds upon authorization of the Student Council;
- e. submit a monthly financial statement to the Student Council; and
- f. arrange for and cooperate in the annual internal audit.

Section 5. Duties of the Historian

The duties of the Historian shall be to:

- a. attend all Student Council meetings;
- b. compile materials reflecting the school's extracurricular program;
- c. organize the above materials and compose anecdotal accounts reflecting the highlights of the year; and
- d. present annually, in album form, the above to the Jericho High School library.

ARTICLE VII

Grade Council Officers

Section 1. Qualifications of the Grade Council Officers

- a. All officers must be members of their respective grade.

Section 2. Nominations:

- a. Each student must submit a petition signed by a minimum of 40 members of his/her grade by a date designated by the Grade Advisor.
- b. No student may sign more than one petition for each office, and any name found on more than one petition for a specific office shall be ruled invalid on each petition for that office on which it appears.

Section 3. Elections

- a. The Grade Council Officers shall be elected in a general election, using a secret ballot. All students in Grades 9-11 who are in attendance at the time of the election are eligible to vote in their respective grade elections.
- b. The election of the Grade Council Officers shall be by a plurality.
- c. The election shall be held after the Student Council elections on a day designated by the Grade Advisor.

ARTICLE VIII

Duties and Powers of the Grade Council Officers

Section 1. Duties of the President

The duties of the Grade President shall be to:

- a. preside at all Grade Council meetings;
- b. cast the deciding vote on any matter on which the Grade Council is equally divided;
- c. make all appointments as he/she deems necessary, with the advice and consent of the Grade Council officers and advisor;
- d. serve as member ex officio of every grade committee; and
- e. organize and oversee all grade functions.

Section 2. Duties of the Grade Vice-President

The duties of the Grade Vice-President shall be to:

- a. attend all Grade Council meetings;
- b. chair meetings in the absence of the President, and
- c. assist the President with all grade functions.

Section 3. Duties of the Grade Secretary

The duties of the Grade Secretary shall be to:

- a. attend all Grade Council meetings;
- b. publish accurate minutes of all meetings;
- c. handle all correspondence;
- d. prepare and distribute the President's agenda for each Grade Council meeting; and
- e. keep accurate files of all Grade Council business.

Section 4. Duties of the Grade Treasurer

The duties of the Grade Treasurer shall be to:

- a. attend all Grade Council meetings;
- b. be in charge of all Grade Council funds;
- c. receive any payment to the Grade Council;
- d. disburse funds upon authorization of the Grade Council;
- e. submit a monthly financial statement to the Grade Council; and
- f. cooperate in the annual internal audit.

Section 5. Duties of the Grade Representative

The duties of the Grade Representative shall be to:

- a. attend all Grade Council meetings;
- b. attend all Student Council meetings; and
- c. represent his/her grade at Student Council meetings acting as chief liaison of the grade to the Student Council.

ARTICLE IX

Meetings

- Section 1. The regular meeting of the Student Council will be held once each week, if deemed necessary by the President. The day, time and place to be decided by the Student Council officers.
- Section 2. The meetings of the Grade Council will be held as regularly as deemed necessary by the Grade Council. The day and time shall be designated by the respective council.
- Section 3. Special meetings may be called by the President or by written petition to him/her which reflect the wishes of a majority of the Council officers.
- Section 4. Meetings shall be conducted by the President of the Council.
- Section 5. In order to conduct a business meeting, at least three (3) officers must be present at the Council meeting.
- Section 6. Council meetings are open to all students. At such meetings students may present new business or comment on agenda items under discussion.
- Section 7. Meetings shall follow basic Parliamentary Procedure. (Reference: Robert's Rules of Order, Simplified for Parliamentary Procedure.)

ARTICLE X

Committees

- Section 1. The chairman and members of the committees shall be appointed by the President of the Council.
- Section 2. Committees shall meet at the discretion of the Chairman. The President of the Council shall be member ex officio of each committee.

ARTICLE XI

Impeachment and Removal from Office

- Section 1. Should any elected officer be negligent in his/her duties, the following procedures may be taken to remove him/her from office:
 - a. For a Student Council officer: a petition stating a valid reason(s) signed by at least 50% of the student body is needed for impeachment.

- b. For a Grade Council officer: a petition stating a valid reason(s) signed by at least 50% of the respective grade is needed for impeachment.
- c. After this is submitted to the principal, the accused must be given a chance to state his position and make a plea in front of a hearing of the principal, advisor, and Student Council officers. If deemed necessary, a popular vote shall be held and the officer may be voted out of office by a two-third majority.
- d. This office shall be filled immediately by an appointee of the principal until an election is held to fill the position. An election shall be held within a reasonable time.

ARTICLE XII

Amending the Constitution

- Section 1. An amendment can be made to this Constitution at any time during the school year. A two-third vote of the Student Council officers and advisor is required in order to present an amendment before the student body.
- Section 2. The student body must approve an amendment by a simple majority.

ARTICLE XIII

Ratifying the Constitution

- Section 1. The approval of this Constitution by a simple majority of students in grades 9-12 shall be sufficient for this establishment.

AMENDMENT I

No Jericho High School student shall be eligible to hold the office of President or Editor of more than one extra-curricular activity. This shall not be interpreted to deny students the right to hold offices of lower rank in several extra-curricular activities.

AMENDMENT II

Jericho High School students who attend three Student Council meetings shall become full voting members of the Council at all its general meetings.

AMENDMENT III

No student who is not a voting member of the Student Council at the time of announcing his/her candidacy shall be eligible for the office of President or Vice-President, nor shall any voting member be eligible who is not an active member of at least one club or sport.

AMENDMENT IV

In order to run for Student Council President or Vice-President, students must have attended 50% of the meetings during the academic year that they plan to announce their candidacy.

STUDENT RIGHTS AND RESPONSIBILITIES

STUDENT RIGHTS

To pursue a program of excellence and achieve social and emotional growth in an atmosphere suited to thoughtful study and in a safe environment.

To be offered a full and appropriate program of studies in preparation for advanced study and career.

To be evaluated objectively in a manner consistent with clearly stated course goals and objectives.

To be treated with respect and courtesy by other members of the high school community.

To be provided with continuous, meaningful instruction.

To express opinions, take stands, and support causes.

To seek changes in an orderly manner and to formulate and sign petitions.

To establish a representative student organization as a legitimate voice of the student body.

STUDENT RESPONSIBILITIES

To work and to study in a thoughtful manner in the best of your ability and to respect the rights of others to grow as individuals in the school environment.

To be in regular attendance in school and class and to complete all assignments to the best of your ability.

To complete assignments or examinations for evaluation in a timely manner and without inappropriate assistance.

To display respect for the persons and property of all members of the high school community. This includes the individual concern for a clean, orderly environment free of refuse.

To display respect and regard for instruction and assignments administered by teachers and by substitute teachers.

To maintain respect for the rights of others to be free from harassment and slander.

To be thoughtful and serious when making recommendations for change.

To support student government through thoughtful participation in the selection of representatives and to respect the procedures established for the operation of student government.

**STUDENT
RIGHTS**

- To hold peaceful meetings.
- To utilize school facilities.
- To utilize school materials.
- To have school sponsored publications which abide by First Amendment rights to freedom of the press.
- To practice religious beliefs and to observe holy days without penalty.
- To have records kept private in accordance with the law and Board of Education policy. To be assured of your individual right to privacy.
- To be transported to and from school per Board of Education policy.
- To exercise freedom of dress.
- To be presented with statements of rules, regulations, and procedures governing school life.

**STUDENT
RESPONSIBILITIES**

- To choose times and places for meetings which will not be disruptive to the operation of the school.
- To leave the facility in the same condition it was prior to use.
- To return materials in a timely fashion and in the same condition in which they were given. If a receipt is given upon issuance, student must obtain receipt on return.
- To be responsible for clear, appropriate, accurate, unbiased reporting of issues and events.
- To respect each individual's right to comply with requirements of his/her religious traditions.
- To acknowledge and respect the privacy of school records, student grades, and sensitive information.
- To observe rules of safety and courtesy on school transportation vehicles and on school sponsored field trips.
- To show respect for community standards of good taste and to avoid excess which could be disruptive.
- To abide by school rules and civil laws which forbid items which post a threat to personal safety or disruption to the educational process.
- To be familiar with and to abide by all general school procedures, policies, rules, and regulations pertaining to student conduct.

POLICIES AND PROCEDURES

ACADEMIC INTEGRITY

Note: The procedures described in this document have been developed with reliance upon information obtained through a survey conducted by new Trier Township High School of 250 public and private high schools across the nation and the Academic Integrity procedures developed by New Trier and Manhasset High Schools.

Overview

The Jericho High School professional staff believes strongly in the partnership between school and home. To this end, the staff will model the values of truth, integrity, personal accountability and respect for the rights of others. To help students achieve their maximum academic potential, the staff will promote an environment which fosters integrity and honorable conduct. Administrators, faculty, students and parents share the responsibility for maintaining atmosphere in which personal accountability is valued. Recognizing the honest evaluation of student progress demands honest work by each learner, we have clearly articulated below our standard of academic integrity so that all may know what it means to take responsibility for personal integrity.

Expectations of the Administration

The purpose of all academic integrity procedures is to cultivate an academically honest environment. Administrators will be fair and consistent when dealing with academic dishonesty. Students accused of academic dishonesty shall be entitled to a hearing, and parents shall be notified of the charge and hearing.

Expectations of the Faculty

During the first week of classes, teachers will clearly define honest and dishonest academic work in their classes by discussing expectations and the importance of honest effort. Teachers will inform students of assessment procedures and practices relating to examinations (tests), quizzes, homework and class work. Teachers will advocate the importance of honesty by employing teaching and testing strategies that reduce, to the maximum extent possible, opportunities for dishonest behavior.

Expectations of the Student

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work which is not their own. Students must conduct themselves according to the highest standards of personal integrity. Students shall follow rules prohibiting dishonest academic behavior and must resist peer pressure to violate Jericho High School standards. Students will not use dishonest methods to fulfill academic expectations and responsibilities.

Collaborations

Teachers shall guide students in understanding when collaborative efforts are appropriate. Study collaboration is not considered academic dishonesty.

Definition of Academic Dishonesty

Academic dishonesty is an action intended to obtain or assist in obtaining credit for work which is not one's own. Examples of academic dishonesty include, but are not limited to the following:

- Communication with another student during an examination.
- Copying material during an examination.
- Allowing a student to copy from one's exam.
- Using unauthorized notes or devices.
- Submitting falsified information for grading purposes.
- Obtaining an actual, current copy of and/or actual, current information about an examination without the knowledge and consent of the teacher.
- Submitting a paper or project which is not the student's work.
- Copying another person's assignment.
- Allowing another student to copy one's assignment.
- Removing examinations or parts of examinations without the knowledge and consent of the teacher.
- Impersonating a student to assist the student academically.
- Stealing or accepting stolen credit on an assignment or examination after the work has been graded or returned.
- Altering a teacher's grading book.
- Falsifying information for applications (e.g., college scholarships).
- Using computers and programmable calculators in violation of guidelines established by the teacher.
- Using professional help such as an author, expert, or purchased service in violation of guidelines established by the teacher.
- Unlawfully copying computer software or data created by others.
- Misusing school computer systems which are used for student, staff, or administrative purposes.
- Any other violation intended to obtain credit for which is not one's own.

Definition of Plagiarism

Plagiarism is the act of representing as one's own work, the published or unpublished thoughts, ideas and/or writings of another person. This definition includes computer programs, drawings, art work and all other types of work which are not one's own. Types of plagiarism include word-for-word, mosaic (rearrangement or rewording) and indirect (paraphrasing of a passage) without documentation.

Material taken from another source without adequate documentation may include, but not be limited to the following:

- Failing to cite with quotation marks the written words or symbols of another author.
- Failing to cite the author and sources of materials used in a composition.

- Failing to cite research materials in a bibliography.
- Failing to name a person quoted in an oral report.
- Failing to cite an author whose works are paraphrased or summarized.
- Presenting another person's creative work or ideas as one's own in an essay, poem, music, art, computer program, or any other project.
- Copying or paraphrasing ideas from literary criticism or study aids without documentation.

ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions, or at any event sponsored by the school, must be reported immediately to the person in charge and to the school nurse.

ATTENDANCE REGULATIONS

Improving Attendance and Reducing Cutting: A Partnership Between Parents and the School

Essential to the success of this policy is improved communication between the school and the home. We must be partners and allies, working together on behalf of your child. This provides further information in order to ensure that the attendance policy is implemented fairly and efficiently. If a problem develops, we want to inform you **BEFORE** it affects grades, thus maximizing your child's chances for success.

A. ATTENDANCE

1. Calling School When Your Child is Absent

If your child is absent from school, please report the absence that day by contacting the Attendance Supervisor, Mrs. Hussey, in the Attendance Office at 203-3600 ext 3237. If she is unavailable, a message may be left on her voicemail or with one of her assistants. Students may **NOT** place absence notification calls.

2. Absence Notes: A Safeguard Against Errors

In addition to calling the school, we must ask you to write a note explaining the reason for the absence. The office will **not** mark an absence "excused" until a note from a parent is received. The student should bring the absence note to the Attendance Office at the beginning of the school day.

This procedure is designed to protect and safeguard your child from unfairly being penalized for cutting. A note avoids misunderstandings and is a requirement in almost all school districts. In order to verify absence notes and insure the continuing safety of the children within our care, you can also expect follow-up telephone calls from the Attendance Office if you did not telephone in the absence reason.

3. Inappropriate Absences

As educators and parents, we must be role models. While we will always respect your parental decisions, we ask that you avoid sanctioning absences for inappropriate reasons. It sends the wrong message. Additionally, New York State law specifies that students may only miss school for very specific reasons (illness, poor weather, religious observance, etc.). ***Inappropriate*** absences include extended family vacations or appointments that can easily be made **after** school hours. Please help us set the proper example for our children by respecting the law's spirit and specific requirements. Your cooperation is needed and greatly appreciated.

4. Following-up on Cutting: Fostering a Parent – School Partnership

To improve attendance, Jericho High School will double efforts to work as partners with parents. The Attendance Office and/or teachers will promptly report cuts to the parent BEFORE grades suffer. Additionally, the parent may expect contact from the guidance counselor, and/or Assistant Principal when a problem is identified. As part of a guidance effort, progressive discipline will include Time Out/Detention, parent meetings with the counselor, teacher, Assistant Principal and Principal, loss of extracurricular privileges and possible internal suspension from school.

5. In-House Attendance Procedures:

- Attendance is recorded each period by the classroom teacher.
- If a student is absent from class but is present in school, a cut will be recorded by the Attendance Office.
- The student will be notified by the next day with a cut slip. The cut slip indicates the date detention is to be served if the infraction is not cleared.
- Students are to get the cut cleared by the appropriate teacher and personally return the cut slip to Ms. Hussey.
- If a cut is not cleared by the date of the assigned detention, the detention must be served.

6. (a) Time Out/Detention – Period Two (2) 8:15 A.M. – 8:59 A.M. (Rm. 249)

Assigned Time Out/Detention must be completed at the scheduled time. The student must arrive on time and behave appropriately. If these obligations are not met, a parental conference with the student and the Assistant Principal will take place and additional consequences will be imposed. A parent will always be informed ahead of time of his or her child is receiving detention.

(b) Extended Detention – 3:35 PM to 5:30 PM (Rm. 253)

If a student has failed to attend classes repeatedly or does not comply with the assignment of period 2 detention, an Extended Detention will be assigned.

7. Lateness

Students assigned to a third period class who arrive after 8:59 A.M. are required to report to the Attendance Office upon arrival to school. Unexcused lateness to school will be evaluated and interventions may be imposed as described for unexcused absence. Any student with driving privileges who is late more than three times can have those privileges revoked. Any student entering a classroom after the bell signifying the start of instruction is considered late. This includes the student's first class of the day. The lateness will be recorded. Upon a third unexcused lateness. A detention will be assigned. Extensive unexcused lateness will result in guidance intervention and progressive discipline if the pattern continues.

8. Students WITHOUT a Third (3rd) Period Class

Students who are not assigned to a third period class must report to the teacher in the Student Commons during third period to verify attendance or, the student must report to the Attendance Office upon arrival to school. Failure to comply with this attendance procedure will result in an "unexcused" absence being recorded, an assignment of detention and possible assignment of a period 3 class or study hall.

9. Early Dismissal

Should an emergency necessitate leaving school prior to the end of the student's school day, a parent or guardian must personally sign the student out of school in the Attendance Office. A written communication cannot be accepted. If the child is unassigned during the last school period(s), it is permissible for the child to take an earlier bus home or leave with the parent.

B. BEHAVIOR

Students are expected to behave in an orderly manner and to observe rules of courtesy, cleanliness, and respect the rights of others throughout the school. This expectation applies to informal areas such as the Student Commons, cafeteria, outdoor school grounds and halls as well as formal areas such as the library, classrooms, gymnasium, and computer facilities.

C. BOOK AND SUPPLIES

Students will be issued books and some supplies. These are expected to be returned in the condition in which they were issued. When damages have occurred, the fee may be the entire cost of the object. If a receipt is filled out upon issuance, it is the student's responsibility to obtain the receipt when returning the item.

D. CAFETERIA

Lunch assignments in the cafeteria are periods 5, 6, 7, and 8. **STUDENTS MAY ONLY CONSUME FOOD AND BEVERAGES IN THE CAFETERIA** except in extraordinary circumstances in which staff permission has been granted. The student is responsible to dispose properly of waste. The use of the cafeteria is a privilege and students are required to follow procedures described below.

- In order to purchase food, students must be on the proper line, not cutting the line or causing disruption.
- Students are to be courteous, polite to peers and staff, and follow the directions of all staff members.
- **STUDENTS ARE NOT PERMITTED TO HAVE FOOD DELIVERED TO THE HIGH SCHOOL.**
- **STUDENTS ARE RESPONSIBLE TO CLEAR THE TABLES AT WHICH THEY SIT.**

E. CLASSROOM

The classroom is a place for learning under direction of a teacher. All students are responsible to follow classroom procedures established by the teacher at the beginning of the school year. If a teacher determines that a student is not following procedures **OR THAT THE STUDENT IN ANY WAY IS DISTURBING THE TEACHING-LEARNING PROCESS**, the teacher will remind the student that he or she is in violation of the classroom policy. Parents may be called, discipline notice sent, counselor and/or Assistant Principal may be involved. If for any reason the teacher feels it is necessary to ask a student to leave the classroom, the **student must leave immediately and quietly without further disruption and report to the appropriate Assistant Principal. PARENTS WILL BE NOTIFIED OR ALL DISCIPLINARY ACTIONS OF THIS SERIOUS NATURE.** If the behavior continues, any of the consequences listed in this

book in the section entitled CONSEQUENCES OF INAPPROPRIATE BEHAVIOR may occur including suspension or removal from class.

F. COMPUTER FACILITIES - 7:30 A.M. to 8:56 A.M (Rm. 262, 267 & 269)

The Jericho School District provides all students with individual network accounts. Student accounts may be accessed from any computer lab, classroom computer, or computers found in the high school library. The school district is subject to all copyright laws. Therefore, the procedures listed below must be followed:

- Computer accounts are for sole use of the account owner and may not be shared with others. It is the student's responsibility to keep his/her password private. Students will be held responsible for all actions performed from their account.
- Use of Jericho computer systems and Jericho network may be monitored and recorded by authorized staff members in order to safeguard the security and smooth operation of these resources.
- Computing resources may only be used for schoolwork only. Network workspace may only be used to store school related work.
- In Jericho schools, you may be given access to copyrighted computer programs that have been purchased by the district. The ONLY copy of a copyrighted computer program may be produced legally is a district owned "archival copy."
- In using Jericho equipment or software, you are agreeing to abide by both federal and school rules.
- You may not legally duplicate or use illegally duplicated software.
- You may use your own commercial program on Jericho equipment if it is on the original disk bearing the software company's name and if it is not an arcade-type game.
- Public domain software may be run without prior approval of a staff member. If you copy a program from a book or magazine, it must include a statement crediting its source.
- In order to ensure efficient use of facilities, priorities have been set in the following order: faculty using the computer for a class lesson; students working on assignments; other faculty; and students working on projects.

Time within a priority is unlimited unless someone is waiting, in which case a total of 15 minutes is allowed. If you have used the computer earlier in the day, you may not use it again if someone is waiting.

Note: Games may be run ONLY as part of the programming process. *No arcade-type games may be run on Jericho equipment.*

- Malfunctions are to be reported immediately to the staff member in charge.

- Computer areas must be kept neat at all times.
- NO FOOD OR DRINK ALLOWED NEAR THE COMPUTERS.

G. HALLWAYS

To prevent disruption to the learning process in the classroom, hallways are to be kept clear. Students who do not have class should be in the cafeteria or library during instructional periods. Students must follow the requests and respond appropriately to all staff members.

H. LIBRARY

The library is a quiet place for study and research. Students must respect the rights of others using the library. We do not insist on silence, however, we do expect everyone to speak quietly. Loud noise, talking, laughing, or shouting is unacceptable. Food, drink, profanity or disrespectful language, and cell phones are not allowed. Pagers should be set to vibrate. Students who are assigned to a class are not permitted in the library without expressed permission of their teacher.

Computers are to be used for school work only. Downloading or installing software is not allowed. The lab is reserved for classes working with the librarian; other use must be supervised and will be at the discretion of the librarian.

Anyone unable to follow these simple rules will be asked to leave. Continued or repeated disturbances will result in the temporary suspension of library privilege.

I. CELLULAR PHONES, BEEPERS, AND AUDIO/AUDIOVISUAL DEVICES MUST BE TURNED OFF IN CLASSROOMS.

Walkmen may only be used on the school bus or in the student cafeteria. They cannot be used in classrooms or in the school hallways.

J. PUBLIC TELEPHONES

Public telephones are available for use by high school students near the principal's office, the pool, and on the high school side of the auditorium. *THE TELEPHONES IN THE MIDDLE SCHOOL SHOULD NOT BE USED BY HIGH SCHOOL STUDENTS. Public telephones are meant for short calls* and are used by all students in high school. Therefore, *calls should be limited to three minutes.*

K. FIRE DRILLS

During a fire drill, these procedures should be observed:

1. Students should leave the building by the exits indicated for each room and area, or as indicated by the teacher.
2. Exiting should be accomplished quickly and quietly.
3. Once outside the school, students are to remain with their class groupings so that teachers can be assured that all have exited safely.

L. STAY PUT DRILLS

In the event of a stay put procedure, students are to carefully follow instructions of all teachers and administrators as outlined in the building plan.

M. HANDBOOK

Every student is issued this handbook which contains school policies and procedures. It is an excellent tool for time management, goal setting and reinforcing study skills taught in classes. Students are responsible to know all school policies in the handbook.

N. HOMEWORK

Homework is an integral part of the Jericho program of studies, and students are expected to do their assignments faithfully and carefully. The student handbook should be used to record appointments, assignments, and for keeping record of earned grades. Students absent from school are to make a strong effort to obtain and complete assignments via e-mail or placing a phone call to a peer. Students who may be absent from school for an extended time are advised to request special assigned work through their guidance counselor.

O. ID CARDS

Students will be issued grade appropriate, picture, bar coded ID cards. These cards will be utilized in the library to use materials and equipment, may be requested from students leaving the campus and can be used for student discounts. All students should keep ID cards with them.

P. LEAVING CAMPUS: AT THIS TIME, NO STUDENTS ARE PERMITTED TO LEAVE CAMPUS UNTIL THE CONCLUSION OF THEIR SCHEDULED DAY.

Q. LOCKERS

Lockers are school property on loan to the students. Students are assigned a locker and are responsible to see that the locker is returned in the same condition in which it was when it was assigned. Only removable decoration may be used. Lockers may be opened before, after school, and during passing but not while classes are in session. Students should take necessary materials for several classes at a time. Lateness to class is not excused as a result of needing materials from lockers. Every locker must be properly secured with a school purchased lock. Replacement locks may be purchased for \$5.00 each.

STUDENTS MUST USE THEIR ASSIGNED LOCKER ONLY. ANY INAPPROPRIATE ITEMS FOUND IN THE STUDENT'S LOCKER WILL BE THE RESPONSIBILITY OF THAT STUDENT. FOR SECURITY PURPOSES, NON-SCHOOL LOCKS MAY BE REMOVED WITHOUT PRIOR NOTICE. IF ANOTHER LOCK IS FOUND ON A STUDENT'S LOCKER, THE STUDENT MUST REPORT IMMEDIATELY TO THE ASSISTANT PRINCIPAL'S OFFICE.

R. PROGRAMS AND PROGRAM CHANGES

During the winter months, students are given an opportunity, with the advice of their counselors, to select their own programs. Once a program has been arranged, the student may secure permission to make a change only by filing a request with his/her guidance counselor, who will refer the request to a committee which will review the request. *A course is not considered dropped or added until all paperwork is completed. Students missing classes prior to the drop being completed will be considered cutting.*

Students are required to attend all classes in which they are enrolled and until they have been properly removed from the rosters of those classes. Failure to do so will be considered cutting. Withdrawal requires signatures of counselor, department supervisor, and parent. Withdrawal from class is dependent on the fact that the student maintains a

minimum of six course credits in addition to physical education and follows appropriate school procedures for withdrawing.

S. PROGRESS REPORTS

Progress reports are issued five weeks into each marking period, as indicated on the academic calendar.

T. REPORT CARDS

Report cards are issued at the end of the four marking periods, as indicated on the academic calendar.

U. GRADES

The chart below explains how letter grades are paired with the 4.0 to computer the Grade Point Average (GPA).

Letter Grade	GRADE POINT AVERAGE (GPA)	Explanation
A+	4.0	<i>Excellent</i> -Indicates unusually strong intellectual accomplishments.
A	3.8	
A-	3.6	
B+	3.4	<i>Good</i> -Indicates strong learning accomplishments.
B	3.2	
B-	3.0	
C+	2.7	<i>Average</i> -Indicates average learning accomplishments.
C	2.4	
C-	2.0	
D+	1.7	<i>Low-Passing</i> -Meeting only partial minimum standards but awarded course credit on teacher recommendation.
D	1.4	
D-	1.0	
F	1.0	<i>Failing</i> -Not meeting minimum standards of subject.

V. SCHOOL SANCTIONED TRIPS

We may have one foreign trip and a French exchange student program in addition to various class and club related trips. *PARENT MEETINGS AND/OR CONSENT FORMS ARE REQUIRED* for all sanctioned trips, and they will be announced in the Principal’s monthly mailing. If a trip is sanctioned by Jericho High School, you will receive communication from the school identifying the trip as a certified school activity. In order for a trip to be sanctioned, it must meet specific guidelines including very clear communication of student expectations. If you have any doubts, contact the Guidance Office.

W. NON-SANCTIONED SCHOOL TRIPS

Spring break trips by the Junior and Senior classes, are organized by the individuals themselves. Jericho High School neither sanctions nor chaperones any of these trips.

- X. SCHOOL ASSEMBLIES/PEP RALLY** On occasion throughout the school year, Jericho High School has special assemblies and/or pep rallies for the students. On these occasions, Jericho High School will utilize one of the following alternative schedules.

ALTERNATIVE SCHEDULES

<u>XX Schedule</u>		<u>Pep Rally/Assembly</u>	
<u>PERIOD</u>	<u>TIMES</u>	<u>PERIOD</u>	<u>TIMES</u>
1	7:27-8:11	1	7:27-8:11
2	8:15-8:55	2	8:15-8:55
3	8:59-9:31	3	8:59-9:32
4	9:35-10:07	4	9:36-10:09
5	10:11-10:43	5	10:13-10:46
6	10:47-11:19	6	10:50-11:23
7	11:23-11:55	7	11:27-12:00
8	11:59-12:31	8	12:04-12:37
9/XX	12:35-1:25	9	12:41-1:14
XX/9	1:29-2:19	10	1:18-1:51
10	2:23-2:55	11	1:55-2:28
11	2:59-3:31	Assembly	2:32-3:31

Y. SMOKING

Smoking is not permitted in the school building, on school grounds, or anywhere on or in eye's view of the campus. Consequences of inappropriate behavior will be in effect for student's violation. A smoking cessation program is available (see Mr. Benjamin).

- Should a student be caught smoking on school grounds, the student's parent will be notified and the student may be suspended in or out of school. Multiple offenses may result in additional penalties including fines.

Z. UNSCHEDULED TIME

All ninth and tenth grade students should be scheduled so they have no free periods. If any student has both period 10 and 11 unscheduled, the student is expected to take the early bus home unless the student has a scheduled after school activity.

AA. VISITORS

All visitors to the school building, including alumni, must sign in at the Attendance Office and wear the yellow visitor's pass.

SEXUAL HARASSMENT AND ASSAULT*

SEXUAL HARASSMENT AND ASSAULT ARE AGAINST THE LAW, AGAINST SCHOOL BOARD POLICY, AND VIOLATES PERSONAL DIGNITY WHICH IS AGAINST SCHOOL PHILOSOPHY FOR RESPECT, RESPONSIBILITY, AND CARING. Therefore, everyone in the school community should know the information below and be responsible to act appropriately.

Definition of Sexual Harassment:

Any or all of these terms may be used to define sexual harassment:

- Unwelcome
- Unwanted
- Unsolicited
- Makes one or more persons sad, mad, or both
- May be physical or verbal
- Offends
- Subjective, defined by the person being targeted

Some examples are listed below:

- Uninvited comments, jokes, innuendos, gestures and/or looks of a sexual nature including howling, catcalls, and whistles.
- Unwelcome reference to gender or sexual orientation and/or name calling.
- Uninvited telephone calls, e-mails, letters, or materials of a sexual nature.
- Uninvited pressure for sexual favors.
- Uninvited touching, grabbing, pinching, etc.
- Unwelcome, flashing, mooning, and/or viewing of another who is dressing or showering.
- Uninvited use of sexually offensive pictures and/or graffiti or jokes.
- Intentionally blocking or brushing up against another.
- Obscene design on clothing, pins, or other similar materials.
- Forcing a hug, kiss, or other sexual action.
- Sexual rumors and requests for sexual favors.
- Rape and attempted rape.

What to do if this happens to you:

- Realize this is not your fault.
- Do not ignore the problem.
- It is your right to go to school in a safe environment.
- Take action to protect those rights.

Reporting Sexual Harassment:

The incident may have occurred with a classmate or a teacher. Either way, the incident should be reported to a trusted adult. These may include a counselor, administrator, teachers, social worker, psychologist, or parent. The adult can help you speak to the other party, decide action to take, help you inform the other person that the actions are unwanted, or help you file a complaint. If the harassing behavior is continuous, physical in nature, threatening, or intimidating, it should be reported immediately.

Consequences for Sexual Harassment:

SEXUAL HARASSMENT IS AGAINST THE LAW AND SCHOOL POLICY AT ALL LEVELS. "Consequences for Inappropriate Behavior," as listed in the Handbook, will apply to students who have committed sexual harassment. In addition, those who have been sexually harassed may choose to take legal action.

*This information is legal and common information. It was collected from several documents listed below:

Fink, Marjorie, C.S.W., *Adolescent Sexual Assault and Harassment and Prevention Curriculum*, Learning Publications, Inc. Holmes Beach Florida, Appendix H, pg. 172-173.
Flirting or Hurting, pg 37 1994 National Education Association and Wellesley College, Center for Research on Women. Originally appeared as *Stop Sexual Harassment in Schools* by Nan Stein in *USA Today* (May 18,1993): IIA

STUDENT DRIVING PRIVILEGES

A. SENIORS

Driving on campus is an earned privilege which requires great responsibility. No students, except seniors who are registered drivers at the high school, may drive or park on campus. Students must adhere to the alternate day schedule to which they are assigned. (A-K: Day 1; L-Z: Day 2 - A window of opportunity to change the assigned day will be available prior to June 30th of the student's junior year.) Students must be willing to adhere to the guidelines described here.

1. Students eligible to drive must attend a driver information meeting prior to beginning the registration process.
2. All drivers must be 17 years of age and must possess a valid New York State **Class D** driver's license.
3. All cars driven on school grounds, by students, must be properly registered with the school. Parents and students must meet with the Assistant Principal at the mandatory group meeting at beginning of the year or at least one day prior to driving to school. The Guidelines Contract must be signed by both parent and student.
4. The student will be granted a tag for use in the car. The tag must be secured onto the rear view mirror. **STUDENTS WITHOUT THE TAG WILL NOT BE PERMITTED TO PARK ON CAMPUS.** The driver is responsible for the tag. Car windows should be closed and cars locked. If the tag is stolen, the student will be responsible for it. If the car is sold during the year, it is required that the tag be removed and placed in the newly registered car. Ms. Appiarus's office must be notified of all new registrations.
5. Lottery: A lottery system will be instituted on a monthly basis. This will allow winners to park daily. Students must turn their current parking tag in to receive the lottery tag. If unable to produce the current parking tag, the student will be ineligible for the lottery.
6. Seniors are permitted to drive the car to the senior parking lot and off campus. **SENIORS MAY PARK ONLY IN THE DESIGNATED SENIOR PARKING LOT DURING REGULAR SCHOOL HOURS. STUDENTS WHO PARK IN ANY UNDESIGNATED LOCATION, NO MATTER HOW BRIEF, WILL AUTOMATICALLY LOSE PRIVILEGES FOR 2 WEEKS.**

No student car should be on any other area of the campus. Drivers must enter and leave directly from the Senior Lot to assure that as little driving as possible takes place on campus. No student car or driver should be located near or in the gymnasium parking lots prior to 4:00 P.M. Student cars should not be on campus unless the student is at an approved school activity.

7. Seniors may park in the lot, but may not sit in cars, nor should any underclass students be in any senior car while it is on campus. Seniors

may not take underclass students off campus at any time during the school day. Infractions will result in immediate suspension or removal of driving privileges.

8. Car radios are not permitted to play loudly on campus at any time. If a car radio is reported disturbing by any staff member on school grounds, the senior will be in violation of this agreement. Campus driving and privileges will be suspended or removed.
9. Student cars may not be parked or standing in any circle or parking area except the designated lot, regardless of weather.
10. Speed limit on school grounds is 7 miles per hour. ***ALL SPEED LIMITS AND DIRECTION ARROWS MUST BE ADHERED TO. ALL CIRCLES ARE ONE WAY.***
11. If for any reason, a student driver has an accident on school grounds with another car, person or property, the student driver(s) is responsible to report the accident immediately to the nurse at ext. 3230 and/or one of the Assistant Principals at ext. 3226 or 3224.
12. It is highly recommended that parents use discretion in terms of allowing students to drive to school when the weather forecast is for inclement weather.
13. If there is reasonable suspicion, school administrators may search cars.
14. Eleventh grade students are **not** permitted to park on campus grounds.

PROCEDURES FOR ENFORCEMENT

1. A system for issuing tickets will be utilized. Each ticket will have car description, plate number, date, time, and place of incident, in addition to the infraction.
2. If the infraction is a non-moving violation, the ticket copy will be placed on the windshield of the car in violation, and the driver or driver(s) registered to use that car will be responsible. A second copy will be given to the Assistant Principal. A 2-week suspension will be imposed and the parent will be notified.
3. If the infraction is a moving violation, the ticket will be written, as completely as is possible, by the staff member reporting the infraction. Both parts of the ticket will be given to the Assistant Principal. The student will be called into the office to be informed of the infraction, parents will be notified, and a 2-week suspension will be imposed.
4. In addition, at any point Nassau County Police may ticket illegally parked cars or drivers in violation.
5. Any violation will lead to the suspension or removal of privileges if the situation is chronic. This will result in no driving or parking on campus. When driving privileges are removed, parents are asked to not permit the student to use the car to go to school. Student and parent must meet with school administrators to resume driving privileges.

JERICO HIGH SCHOOL HONOR CODE

Developed by Integrity Committee, comprised of Students, Parents,
Teachers, and Administrators.

As a student and citizen of the Jericho High School Community:

- 1. I will not lie, cheat, or steal in my academic endeavors.**
- 2. I will not represent someone else's work as my own.**
- 3. I understand that the school will impose consequences if I am found cheating.**

Cheating is wrong because:

- A. It will ultimately lower your self respect and deprive you of any sense of accomplishment.** You can never be proud of anything you get by cheating. It also undermines your confidence.
- B. It's a lie** – it deceives other people into thinking you know more than you really do.
- C. It violates the teacher's trust** that you will do your own work. Furthermore, it **undermines the whole relationship between a teacher and his or her class.**
- D. It is unfair** to all those who aren't cheating.
- E. If you cheat in school now, you will find it easier to cheat in other situations** in life where the stakes are higher and the consequences are even more serious.

CODE OF CONDUCT

On July 24, 2000, a Senate Bill was signed into law amending certain provisions of the New York State Education Law, which dealt with student discipline as part of the School Against Violence and Education Act. This is also known as Project SAVE.

Regarding these guidelines, the statute requires school boards to adopt a Code of Conduct for the maintenance of order on school property and at school functions. The Code of Conduct must include provisions regarding appropriate and inappropriate conduct, dress, and language on school property and at school functions. Our Code of Conduct will be clearly outlined in this Student Agenda Book and a copy will also be included in the Parent Handbook that will be mailed home to each of the Jericho School District families. In order to fully align our Code of Conduct with state regulations we have included the Addendum below:

Addendum to the Jericho High School Code of Conduct Recommended Dress Guidelines

Thank you for wearing:

- Clothing that does not interfere with the educational environment.
- Clothing that is not a safety hazard, such as oversized baggy pants and platform flip-flops.
- Clothing that covers the midriff, chest, and back.
- Clothing that does not show any undergarments.
- Clothing that does not depict violence, drugs, sexual activity, weapons, and/or profanity.

Dress is one of the necessary components in creating a safe and well-managed school environment which is free of distractions and conducive to learning. We believe that parents are an important and integral part in assisting their children in making appropriate decisions regarding the safety and well-being of themselves and their peers. The Jericho High School parents have been an incredible support system in joining the school in helping students to further refine their decision-making skills. As a result, we ask that you keep in mind some very important factors regarding your school wardrobe and that you carefully consider what you might wear to school each day. Students should be dressed comfortably for school and, at the same time, meet the standards of attire set for a learning environment.

These requirements are made with your best interests in mind. We anticipate your cooperation in making the school environment one that does not distract you from your primary purpose. Any student dressed inappropriately will be asked to call home and request that a parent bring a change of clothing to school. If this is not possible, the student may be asked to wear a clean shirt supplied by the school.

CODE OF DISCIPLINE

To provide an atmosphere which is conducive to learning, it is essential to have good order and discipline. The Board of Education has therefore, established a Code of Discipline so that students may know what is expected of them in the school setting. Listed below are the areas of behavior which the Board has specifically classified as not permissible.

- Insubordinate conduct- failing to comply with directions of a teacher, administrator, or other school employee.
- Lateness for missing or leaving class without permission or excuse.
- Leaving school grounds without administrative permission.
- Cheating.
- Plagiarism.
- Destroying or defacing property.
- Fighting.
- Using abusive or obscene language or gestures.
- Making unreasonable noise.
- Obstructing traffic.
- Creating a hazardous condition.
- Driving a motorized vehicle in a reckless manner.
- Actions that disrupt the classroom or school's educational environment.
- Selling, using, or possessing alcohol, drugs, or other controlled substances, or drug paraphernalia.
- Selling, using, or possessing weapons, fireworks, or other dangerous instruments or contraband.
- Selling, using, possessing obscene materials.
- Using profane, vulgar, or abusive language (including ethnic slurs).
- Smoking.
- Gambling.
- Hazing.
- Engaging in lewd behavior.
- Sale of any items or services without administrative approval.
- Conduct which endangers the health, welfare, or morals of others and which violates Board rules for public order on school property.
- Card playing, dice.

CONSEQUENCES OF INAPPROPRIATE BEHAVIOR

It is the policy of the Jericho Schools to handle situations which may occur by a positive application of resources whenever possible. However, student misconduct may be dealt with through any or all the approaches listed below.

- ◆ Verbal reprimand
- ◆ Counseling
- ◆ Written notification
- ◆ Detention
- ◆ Loss of lunch or study period privileges
- ◆ Probation
- ◆ Suspension from school
- ◆ Suspension privileges, such as driving to school or use of school facilities.
- ◆ Suspension from transportation, athletic participation, social or extra curricular activities.
- ◆ Suspension from a particular class for infractions which relate specifically to that class.
- ◆ Suspension from a particular class for infractions which relate specifically to that class.
- ◆ Restitution for damaged property in accordance with the law.
- ◆ In-school suspension

SPECIAL EVENTS

Dates to Remember

August 4	Board of Education Meeting, MS Library, 7:30 PM
August 19	Registration Deadline for 9/24 ACT Exam
August 22-24	New Teacher Orientation
August 22	Football Season Begins
August 23	Facilitator Training for 9 th Grade Student Orientation, Little Theater, 11 AM
August 24	9 th Grade Student Orientation, HS Cafeteria, 9AM Mandatory Senior Driving Meeting for Students & Parents, Auditorium, 7 PM
August 29	Fall Sports Season Begins
August 31	FIRST DAY OF CLASSES
September 2	Late Registration Deadline for 9/24 ACT Exam
September 5	School Closed
September 6	PTSA Executive Meeting, 9:30 AM
September 7	Registration Deadline for 10/8 SAT I & II Exams
September 9	SEPTA Executive Meeting, 9 AM
September 12-13	Fall Drama Auditions, Little Theater, 3:45-5:15 PM
September 12	Joint PTA Pre-Council, 9:30 AM
September 13	PTSA Meeting, 9:45 AM Evening Guidance Hours, 7-9 PM
September 14	Late Registration Deadline for 10/8 SAT I & II Exams Back-to-School Night, 7 PM
September 16	Registration Deadline for 10/22 ACT Exam
September 19	Senior Picture Make-up Day, Auditorium
September 20	12 th Grade Parents Meeting, 7 PM
September 22	Board of Education Meeting, MS Library, 7:30 PM
September 23	Fall Student Pep Rally
September 24-25	Homecoming Weekend
September 24	ACT Exam (not in Jericho), 8 AM
September 26	Joint PTA Open Council Meeting, 9:30 AM Picture/ID Card Day for Grades 9-11 & ID Card Day for Grade 12, Auditorium
September 27	Evening Guidance Hours, 7-9 PM
September 29	SEPTA Meeting, Seaman, 7:30 PM
September 30	Registration Deadline for 11/5 SAT I & II Exams Late Registration Deadline for 10/22 ACT Exam
October 4-5	School Closed
October 7	Registration Deadline for 10/15 PSAT Exam
October 8	SAT I & II Exams (not in Jericho), 8 AM
October 10	School Closed
October 11	PTSA Executive Meeting, 9:30 AM Evening Guidance Hours, 7-9 PM

October 12	Late Registration Deadline for 11/5 SAT I & II Exams State Mandated Emergency Evacuation Drill (Early Dismissal)
October 13	School Closed
October 14	SEPTA Executive Meeting, 9 AM Progress Reports Mailed Home
October 15	PSAT Exam, 8 AM
October 17	Joint PTA Pre-Council, 9:30 AM College Athletic Recruitment Information Night, Grades 8-12, MS Library, 7 PM
October 18	Seniors Cap & Gown Measurements, Student Cafeteria HS/MS Evening Guidance Hours, 7-9 PM
October 19	Learning Center Back-to-School Night, 7-9 PM
October 20	Board of Education Meeting, MS Library, 7:30 PM
October 22	ACT Exam, 8 AM
October 24	Picture/ID Card Make-up Day, Grades 9-12, Auditorium
October 25	SEPTA Meeting, Cantiague, 9:30 AM PTSA/Principal Coffee Hour, HS Library, 7 PM Evening Guidance Hours, 7-9 PM
October 28	Registration Deadline for 12/3 SAT I & II Exams
November 1	Grade 11 Parents Meeting, 7 PM
November 3	Staff Recognition Reception, Student Cafeteria, 7 PM
November 4	SEPTA Executive Meeting, 9 AM Registration Deadline for 12/10 ACT Exam
November 5	SAT I & II Exams (not in Jericho), 8 AM
November 7	Joint PTA Pre-Council, 9:30 AM
November 8	School Closed
November 9	Late Registration Deadline for 12/3 SAT I & II Exams
November 10	HS/MS 1st Marking Period Ends Board of Education Meeting, MS Library, 7:30 PM
November 11	School Closed
November 14	Wrestling & Boys' Swim Seasons Begin Community Blood Drive, Jackson Cafeteria, 3:30-9 PM
November 15	HS PTSA Executive Meeting, 9:30 AM Fall Sports Recognition Program, Auditorium, 7 PM Evening Guidance Hours, 7-9 PM
November 16	Winter Sports Season Begins HS Drama, Senior Citizen Preview, 10 AM
November 17-19	HS Drama Production, Little Theater, 7:30 PM
November 17	Late Registration Deadline for 12/10 ACT Exam
November 21	Joint PTA Open Council Meeting, 9:30 AM Winter Concert I, Chorus/Orchestra, Auditorium, 7:30 PM
November 22	PTSA Meeting, Little Theater, 9:45 AM Report Cards Mailed Home Evening Guidance Hours, 7-9 PM
November 24-25	School Closed
November 29	SEPTA Meeting, Jackson, 7:30 PM HS/MS Evening Guidance Hours, 7-9 PM
December 1	Parent/Teacher Conferences, 4-5:30 PM & 7-9 PM
December 3	SAT I & II Exams (not in Jericho), 8 AM
December 6	Evening Guidance Hours, 7-9 PM
December 7-9	Fashion Show Rehearsal, Auditorium, 4-9 PM

December 10	ACT Exam (not in Jericho), 8 AM Fashion Show, Auditorium, 7 PM
December 12	Joint PTA Pre-Council, 9:30 AM
December 13	PTSA Executive Meeting, 9:30 AM Financial Aid Meeting, 7 PM
December 16	HS/MS Diversity Day, Auditorium
December 20	Evening Guidance Hours, 7-9 PM
December 21	Progress Reports Mailed Home
December 22	Registration Deadline for 1/28 SAT I & II Exams Board of Education Meeting, Jackson, 7:45 PM
December 26-30	School Closed
January 2	School Closed
January 3-7	NMEA All County Music Festival Rehearsals
January 3	Evening Guidance Hours, 7-9 PM
January 4	Late Registration Deadline for 1/28 SAT I & II Exams Incoming 9 th Grade Learning Center Parent/Student Orientation, 6:30-7 PM Learning Center Grades 6-12, Back-to-School Night, 7-9 PM
January 6-8	NMEA All County Music Festival, C. W. Post
January 6	Registration Deadline for 2/11 ACT Exam
January 9	Joint PTA Pre-Council, 9:30 AM
January 10	PTSA Executive Meeting, 9:30 AM Evening Guidance Hours, 7-9 PM
January 12	Board of Education Meeting, Budget Workshop #1, MS Library, 7:30 PM
January 13	SEPTA Executive Meeting, 9 AM Winter Student Pep Rally
January 16	School Closed
January 17	Evening Guidance Hours, 7-9 PM
January 18	Science & Social Science Research Seminar, Parents & Students Grades 8 & 9, HS Library, 7 PM
January 20	Late Registration Deadline for 2/11 ACT Exam
January 23	Winter Concert II, Bands, Auditorium, 7:30 PM
January 24-27	Regents Exams
January 24	Grade 11 Parents Meeting, 7 PM
January 26	Board of Education Meeting, Budget Workshop #2, Cantiague, 7:45 PM
January 27	HS/MS 2 nd Marking Period Ends
January 28	SAT I & II Exams (not in Jericho), 8 AM
January 30	Joint PTA Open Council Meeting, 9:30 AM
January 31	SEPTA Meeting, Seaman, 9:30 AM Incoming Grade 9 Parents Orientation, Auditorium, 7 PM Evening Guidance Hours, 7-9 PM
February 2	Course Information Night & Community Service Fair, Gymnasium, 7-9 PM
February 6	Joint PTA Pre-Council, 9:30 AM
February 7	PTSA Executive Meeting, 9:30 AM HS/MS Report Cards Mailed Home Grade 10 Parents Meeting, 7 PM

February 9	Board of Education Meeting, Budget Workshop #3, MS Library, 7:30 PM
February 10	SEPTA Executive Meeting, 9 AM
February 13	NY Virtuosi Coaching Session #1, Auditorium, 11:30 AM-3:30 PM
February 14	Evening Guidance Hours, 7-9 PM
February 18	ACT Exam (not in Jericho), 8 AM
February 20-24	School Closed
February 24	Registration Deadline for 4/1 SAT I Exam
February 28	PTSA Meeting, Little Theater, 9:45 AM Winter Sports Recognition Program, Auditorium, 7 PM Evening Guidance Hours, 7-9 PM
March 3	Registration Deadline for 4/8 ACT Exam
March 6-10	HS/MS World Language Week
March 6	Joint PTA Pre-Council, 9:30 AM Spring Sports Season Begins
March 7	Evening Guidance Hours, 7-9 PM
March 8	HS Musical, Senior Citizen Preview, 10 AM Late Registration Deadline for 4/1 SAT I Exam
March 9-11	HS Musical Production, Little Theater, 7:30 PM
March 9	Budget Review Meeting, MS Library, 7:30 PM
March 10	SEPTA Executive Meeting, 9 AM
March 13	Joint PTA Open Council Meeting, 9:30 AM SEPTA Meeting, Cantiague 7:30 PM
March 14	PTSA Executive Meeting, 9:30 AM HS/MS Progress Reports Mailed Home HS/MS Evening Guidance Hours, 7-9 PM
March 15	HS/MS PTSA Faculty & Staff Recognition Luncheon
March 17	Late Registration Deadline for 4/8 ACT Exam
March 20	NY Virtuosi Coaching Session #2, Auditorium, 1:30-3:30 PM Badminton & Volleyball Seasons Begin
March 21	PTSA/Principal's Coffee Hour, HS Library, 7 PM Evening Guidance Hours, 7-9 PM
March 22	HS/MS Pops Concert, Auditorium, 7:30 PM
March 23	Board of Education Meeting, MS Library, 7:30 PM
March 27	NY Virtuosi Dress Rehearsal, Auditorium, 1:30-3:30 PM
March 28	NY Virtuosi Dress Rehearsal, Auditorium, 2:30-5:30 PM NY Virtuosi Concert, Auditorium, 7:30 PM Evening Guidance Hours, 7-9 PM
March 29	Jericho Industry Advisory Board, HS/MS Career Day
March 30	International Night, 7-9 PM
April 1	SAT I Exam (not in Jericho), 8 AM
April 3	Joint PTA Pre-Council, 9:30 AM Registration Deadline for 5/6 SAT I & II Exams
April 4	National Honor Society Induction, Auditorium, 7 PM Evening Guidance Hours, 7-9 PM
April 6	Alumni Hall of Fame Induction, Jericho Public Library, 7 PM
April 7	SEPTA Executive Meeting, 9 AM
April 8	ACT Exam (not in Jericho), 8 AM
April 10	Tri-M Honor Society Induction, Little Theater, 7 PM

April 11	PTSA Executive Meeting, 9:30 AM Spring Student Pep Rally HS/MS 3 rd Marking Period Ends Thespian Honor Society Induction, 7 PM HS/MS Evening Guidance Hours, 7-9 PM
April 12	Late Registration Deadline for 5/6 SAT I & II Exams
April 13-21	School Closed
April 17	Board of Education Candidate Petitions, 5 PM Deadline/ District Clerk
April 25	Board of Education Meeting, BOCES Budget Vote, 9:30 AM Evening Guidance Hours, 7-9 PM SEPTA Meeting, Jackson, 7:30 PM
April 27	Board of Education Meeting, Seaman, 7:45 PM
April 28	Registration Deadline for 6/3 SAT I & II Exams NYSSMA Piano Festival, HS/MS, 3-10 PM
April 29	NYSSMA Piano Festival, HS/MS, 9 AM-4 PM
May 1-5	AP Exams
May 2	Report Cards Mailed Home Evening Guidance Hours, 7-9 PM
May 5	Registration Deadline for 6/10 ACT Exam
May 6	SAT I & II Exams (not in Jericho), 8 AM
May 8-12	AP Exams HS/MS Teacher Appreciation Week
May 8	Joint PTA Pre-Council, 9:30 AM
May 9	Evening Guidance Hours, 7-9 PM Public Hearing Budget, 7:30 PM Meet the Candidates Night, Little Theater, 8 PM
May 10	Late Registration Deadline for 6/3 SAT I & II Exams National School Nurse Day
May 11-12	Choreo Concert, Auditorium, 7:30 PM
May 12	SEPTA Executive Meeting, 9 AM
May 15	Art Honor Society Induction & Exhibit, Auditorium Lobby, 7 PM
May 16	Budget Vote & Election, Gymnasium, 6 AM-9 PM PTSA Executive Meeting, 9:30 AM Evening Guidance Hours, 7-9 PM
May 18	Board of Education Meeting, MS Library, 7:30 PM
May 19	Late Registration Deadline for 6/10 ACT Exam
May 22	Spring Concert I, Chorus/Orchestra, Auditorium, 7:30 PM
May 23	PTSA Meeting, Little Theater, 9:45 AM Evening Guidance Hours, 7-9 PM SEPTA Meeting, Seaman, 7:30 PM
May 26	HS/MS Progress Reports Mailed Home
May 29	School Closed
May 31	Senior Citizen Prom, Student Cafeteria, 5-7 PM
June 1	Science Recognition Program, HS Library, 7 PM
June 3	SAT I & II Exams (not in Jericho), 8 AM
June 5	Joint PTA Pre-Council, 9:30 AM Spring Concert II, Bands, Auditorium, 7:30 PM
June 6	PTSA Executive Meeting, 9:30 AM

June 7	Spring Sports Recognition & Senior Athletic Awards Program, Auditorium, 7 PM
June 8	Last Day of Regularly Scheduled Classes District Retirement Dinner, 6 PM
June 9	Final Exams
June 10	ACT Exam, 8 AM HS/MS Athletic Physicals, 8 AM
June 12-14	Final Exams
June 12	Joint PTA Open Council Meeting, 9:30 AM Senior Awards Night, Auditorium, 7 PM
June 13	SEPTA Awards & Recognition Night, MS Library, 7 PM
June 14	Senior Initiative Presentation, HS Library, 7 PM
June 15-16	Regents Exams
June 19-23	Regents Exams
June 19	Senior Breakfast (Cap & Gown Distribution), Student Cafeteria, 9 AM
June 20	Graduation Rehearsal, C. W. Post, 9 AM
June 22	Senior Prom, 7-12 PM Board of Education Meeting, MS Library, 7:30 PM
June 23	HS/MS 4 th Marking Period Ends Last Day of School
June 25	Graduation Ceremony, C. W. Post, 9 AM
June 28	HS/MS Report Cards Mailed Home

Policy for Observation of Religious Holidays
(Developed by the Shared Decision Making Committee – January, 2000)

Out of respect for the many religions now represented in our diverse community, no student shall be penalized in any way for missing school or exams due to religious observance. If we cannot be all inclusive, we should no longer be exclusive. Therefore, we no longer have non-testing days for religious observance. Ever sensitive, we firmly believe that this policy is fair, equitable, and respectful of all students regardless of their religious background.

Frequently Asked Questions About Academic Services and Support

1. What is differentiated instruction? How does the district support and encourage differentiated instruction in the regular classroom?

Differentiated instruction in the regular education setting provides a variety of instructional approaches that address the various intellectual and psycho-social needs of all students. The district supports differentiated instruction by providing extensive staff development. Pre-service, in-service, meetings, conferences, and other professional growth activities are offered of all teachers regarding a wide range of topics. The purpose of this extensive training is to equip faculty members with an in-depth knowledge of content and skills and with alternative instructional approaches which address the diverse needs of students. Extensive educational research clearly supports the effectiveness of this approach when teaching students with different strengths and learning styles.

2. What are enrichment programs?

Enrichment programs (electives, Advanced Placement classes, college level courses, independent study, mentorship, competition, clubs, field trips, intra/inter scholastic sports, and other special activities) provide curricular and extracurricular opportunities through which students can pursue advanced studies and/or explore areas of individual interest.

3. What are Advanced Placement (AP) classes?

Advanced Placement classes are college level courses that culminate in national examinations which are written and scored by the College Board. On the basis of AP test scores, students may be eligible to earn college credits, waive certain university requirements and/or receive advanced course placement. Jericho High School offers Advanced Placement courses in English Literature, English Composition, European History, American History, American Government, Psychology, Biology, Chemistry, Environmental Science, Physics, AB Calculus, BC Calculus, Spanish, French, Economics, Computer Science, and Statistics. District philosophy supports open enrollment. This enables all students to have “open” access to all courses including Advanced Placement courses.

4. When a student feels frustrated, bored or unhappy in a class, what should the student and/or parent do?

Depending on the age of the student, the student and/or parent should discuss these feelings and related needs with an appropriate faculty member, including the student’s guidance counselor. Student-faculty and parent-faculty communication is essential if timely and relevant educational modifications are to be explored and implemented.

5. What is extra help?

Extra help is open to all students. Students do not necessarily have to be struggling in a class to attend extra help. This time can also give students an opportunity for some additional individualized attention. Teachers provide a minimum of one hour per week of extra help. Although extra help is generally scheduled before or after school, most teachers make themselves available to students during lunch periods or prep periods as needed. Many teachers also have AP reviews in April/May and Regents reviews in May/June. The review classes, open to all students, are often at night or on weekends. Some teachers also provide extra help on the Internet utilizing the Blackboard Program or e-mail.

6. What are academic support classes?

Academic support is provided to students who are determined to be “at risk” or classified with a disability. Academic support teachers are certified teachers. Academic support classes (ELA, Math, Science, Social Studies, and World Languages) strengthen knowledge of subject material. These classes provide reinforcement of content or present the subject in an alternate method (pre-teaching or re-teaching material).

7. What is an “at risk” student?

This term is used to describe students who are not performing at grade level and/or are in jeopardy of not passing a course or state assessment. Services provided for at risk students are often short term and focus on content and skills development.

8. What is a learning disability or “being classified”?

A learning disability is a condition that interferes with a student’s ability to learn or demonstrate what they have learned. Often there is a significant discrepancy between the student’s ability and performance level. Federal laws list 13 classifications of disabilities. Often there is not a correlation between a child’s disabilities and intelligence. Disabilities may include physical or mental delays and are often not visible. Students with disabilities are expected to learn and achieve as all other students do. They are required to take New York State Assessments and Regents exams.

9. What is an Individual Education Plan (IEP)?

Parents and staff (CSE – Committee on Special Education) develop an IEP for the learning disabled student. This legally mandated document indicates the strengths and weaknesses of the student and presents the special education goals, objectives, and related services that are designed to enable the student to succeed in a general education classroom. Specific instructional accommodations and testing modifications are scheduled in the IEP.

10. What is a 504 Accommodation Plan? What support is provided?

Parents and staff develop a 504 Plan for the student who has a physical or cognitive impairment. This legally mandated document specifies the reasonable accommodations that a student may have access to in the general education setting. Examples are: testing modifications, classroom accommodations, and removing physical barriers in buildings.

11. What is an inclusion student?

A student with a diagnosed disability who is placed in a regular education class may be an inclusion student. The district is committed to a policy of inclusion and provides legally mandated services to enable each student to succeed. In the past, these students would have been excluded and placed in a more restrictive setting such as

a self-contained class or a separate setting. An aide may be recommended by the CSE. The severity of disability determines aide assignment.

12. What is a Child Study Team (CST)?

Each building has a team of professionals who review the needs of students who are having difficulty learning. Team members might include the classroom teacher, guidance counselor, psychologist, social worker, Principal, speech teacher, reading teacher, consultant teacher, tutor and/or aide, and others as needed. They make recommendations for additional services in the general classroom and/or refer students to the Committee on Special Education (CSE). A case manager is assigned to each student who is classified through CSE or a 504 Plan. The case manager monitors student progress and facilitates communication between the school and home.

13. What is CSE?

The Committee on Special Education is comprised of teachers, psychologists, social workers, administrators, parents, and other specialists who determine a student's eligibility for special education services based on extensive and comprehensive testing. The Committee makes decisions by consensus. All members are equal. The Committee develops the IEP and specific services and support needed by the student based upon the student's specific disability.

14. What is extended time? Who gets it?

Extended time is an example of testing modification that is provided in an IEP or 504 Accommodation Plan. It is based upon diagnostic information, determined after an extensive battery of tests. If a student, for example, is found to process information slowly and to have difficulty organizing information and ideas, the student might be provided with the extended time on exams in order to adequately demonstrate what he or she has learned.

15. What is classroom accommodation?

An accommodation is directly related to a student's ability. Accommodations such as preferential seating, break time, use of organizers, study guides, calculators, books on tape, etc. are available to students with disabilities based upon comprehensive diagnostic evaluations. Testing modifications are another example of an accommodation. Modifications might include: having an exam read to a student (if student has difficulty decoding) or having a student use a computer for written assignments (if student has poor motor coordination). Each accommodation compensates for a documented (504 Plan or IEP) disability.

16. What is a study guide?

Study guides organize the content of academic subjects for student with organizational difficulties. In the middle school, students with disabilities are given study guides. In high school, the goal is to enable students to develop their own study guides. Study guides help students to prepare for exams, but do not provide answers to tests.

17. What type of services do students receive from tutors in the learning center?

Tutors in the learning center review course content while providing direct instruction to students in areas of organizational skills, study habits, how to process information, and how to prepare for tests and written assignments. Tutors are not to provide answers to students when helping to prepare for assignments and/or tests. Tutors are special educators. At the elementary level, tutors may teach phonics, word attack skills, and math concepts, and help students compensate for learning disabilities.

18. How are the academic support classes, learning center support services, reading services, and other additional support services scheduled?

The student's schedule is reviewed and every attempt is made to schedule the support so it doesn't conflict with the student's master schedule. Students sometimes receive support services during lunch, in place of an elective, or before or after school.

19. What benefits can a non-disabled student get from special education services/staff?

Because many special education services are provided in the general education class, all students in the class can benefit from the extra help. Also, specialists often provide staff development and consultation to general education teachers in areas of teaching techniques, assistive technology and curriculum materials. This additional knowledge is often helpful to all students.

20. What social/emotional support services are available? Who is eligible? Who provides them?

Counselors, psychologists, and social workers are available to help students with academic, personal, and social issues that may impact learning. Issues discussed might include family problems, substance abuse, eating disorders, and low self-esteem. All students and parents are eligible for counseling services.

BELL SCHEDULE

Period 1	7:31 – 8:13
Period 2	8:16 – 8:56

HIGH SCHOOL

Period 3	8:59 – 9:39
Period 4	9:43 – 10:23
Period 5	10:27 – 11:07
Period 6	11: 11 – 11:51
Period 7	11:55 – 12:35
Period 8	12:39 – 1:19
Period 9	1:23 – 2:03
Period 10	2:07 – 2:47
Period 11	2:51 – 3:31