

# JERICHO HIGH SCHOOL

## STUDENT HANDBOOK 2009-2010

Joseph D. Prisinzano, Principal  
Maureen P. Appiarius, Assistant Principal  
Joan Rosenberg, Assistant Principal

Dear Jayhawk:

It is once again a pleasure to write to you today as your high school principal. While continuing our stellar pattern of educational excellence, we have also innovated. Last year, we launched a very successful interdisciplinary English and Social Studies program in the 9<sup>th</sup> grade. We also increased our school spirit by holding our first ever Battle of the Classes. Finally, we amplified our community efforts by adopting a New York City school and working with its students to improve our friends' educational atmosphere. Bottom line, we worked hard—together—to bring these triumphs to the forefront and can now share in their successes. Yet, we are not done!

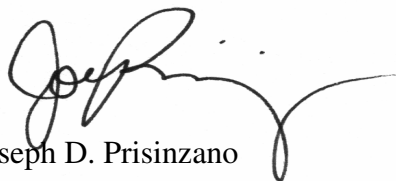
I challenged you to help us to make Jericho into the pinnacle of academic success and a spirit powerhouse. As you read, we made fine strides toward this. We need to push even further this year. How do we do it? I don't know for sure, but you might. Talk to your classmates. Talk to us. Get active in your clubs. Let's go!

We also supported so many wonderful causes last year. Our community spirit heightened. Let's continue our efforts and make them bigger this year. How do we do it? You, you, you.

In the end, we exist because of and for you. We—your teachers, counselors, administrators, staff members, and parents—promise to continue to facilitate your way toward "Greatness Boulevard." Trust us. Partner with us. We will all achieve great things.

To help us toward our collective goals, please take the time to review the material contained in this handbook. It serves as the source and basis of our school culture, policies, and opportunities. We have spent many hours updating the material to become more meaningful for you. Please review it carefully as it will serve as your roadmap to all that Jericho offers.

I am so excited that you are returning with us this year. Welcome back... now, let's get to work!

A handwritten signature in black ink, appearing to read "Joseph D. Prisinzano". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Joseph D. Prisinzano

## TABLE OF CONTENTS

Welcome Letter.....	2
A Table of Contents.....	3
A History of Jericho.....	4
High School Philosophy.....	5
Staff Directory.....	7
Telephone Directory.....	10
Student Services.....	11
Clubs & Activities.....	14
Student Officers.....	22
Student Council Constitution.....	24
Student Rights & Responsibilities.....	31
Policies & Procedures.....	33
Code of Honor.....	45
Code of Conduct.....	47
Code of Discipline.....	48
Policy for Observation of Religious Holidays.....	50
Special Events & Dates to Remember.....	50
Frequently Asked Questions About Academic Services & Support.....	51
Bell Schedule.....	Back Cover

## A HISTORY OF JERICHO

In 1648, Sachem Pugnipan, chief of the Matinecock Indians, (did) “bargain and sell and make over to Robert Williams...part of the Great Plains lying northeast from Hempstead... beginning at a point of trees called by the Indians Ciscascate of Cantiag.” Called “Lusum” until 1692, the portion of territory that we now call Jericho was soon to be settled by Quaker farmers, whose peaceful cultivation of the land through the 18<sup>th</sup> and early 19<sup>th</sup> centuries found contrasting excitement in the fiery preaching of Elias Hicks as he delivered his anti-slavery message from his home in Jericho to New England and the Middle Atlantic states. By the time Hicks died in 1830, the Friends Meeting House, a post office, and two schools had been established by the Quakers, and until a little more than one hundred years ago, Jericho could still be described as a “village supplied with abundance of pure water from springs that never fail...having two (general) stores, blacksmith and wagon shops, and a large cider mill in which is manufactured only the pure, refined article, which they ship to various points.”

“Old time” Jericho died in 1952 when Phebe Seaman, the great-great granddaughter of Elias Hicks, sold a large tract of land to a real estate development company. Within eleven years, five new schools, including in 1959, the Junior-Senior High School complex, were added to the Cedar Swamp School. In 1966, the Jericho Public Library was established, and in 1972, the library moved into its new building.

The land is very different now from the “Lusum” of old, but from the region’s new resources—its schools, its youth, and the energy that both provide, one still finds reason to describe Jericho as “a village supplied with abundance...from springs that never fail.”

## **HIGH SCHOOL PHILOSOPHY**

Jericho High School is a community built upon a shared commitment to excellence. Relying on the encouragement which they receive from each other, students and faculty unite to establish an atmosphere supportive of impressive academic achievement, creativity, social responsibility, and personal growth. At Jericho High School, the goal of academic proficiency exists side-by-side with the humane practice of mutual caring, respect for the dignity of every individual, and the nurturing of each person's self-esteem. The Jericho student understands that the virtue of self-reliance must be tempered by awareness of his/her need for others and that the success and happiness of each person is extricably linked to the success and happiness of all with whom life and life's projects are shared.

### **Jericho High School's Educational Mission**

Recognized for excellence by the U.S. Department of Education, Jericho High School has continued to thrive, maintaining a proud legacy of achievement. We believe that our unprecedented success is rooted in the fundamental values and principles upon which Jericho's educational programs are based. We begin with high expectations for all of our students. We know that they are capable of excellence, and together with parents, teachers, students, administrators, and the community, we have created programs and policies that support and encourage students to reach higher, to try harder, and to achieve more than would otherwise be possible. We believe that school should be a place that students look forward to attending; a place where each student is challenged to think and be resourceful; a place in which both intellect and character are nurtured.

Jericho is nationally known for its outstanding academic programs and a record of extraordinary achievement. While every barometer of academic success—SAT scores, Regents endorsed diplomas, Advanced Placement classes, acceptance to prestigious colleges, graduation rate—indicates that Jericho remains a bastion of education excellence, we cannot be content until we meet the needs of all of our students. All of our students are valued members of the Jericho community. We seek to effectively serve them all; to reach them all.

*“I have witnessed a whole succession of technological revolutions, but none of them has done away with the need for character or the ability to think.”*

*Bernard Baruch*

As important as academic achievements are, it is not the only measure of success. A brilliant mind devoid of compassion, disrespectful of diversity, uncooperative or uncaring is lacking the humanity that defines genuine success. In Jericho, therefore, our high standards go beyond report card grades or grade point averages. We promote character by fostering a sense of community in which each individual is valued and respected; a community built upon individual responsibility and accountability.

**“Education is not the filled of a pail,” said the poet William Butler Yeats, “but the lighting of a fire.” Our goal at Jericho High School is to light the spark of curiosity, creativity, and compassion that will enable each young man and woman to successfully meet the challenge and promise of the future. Placing great emphasis on respect and responsibility, we are committed to maintaining an environment in which all students have the opportunity to thrive and mature into productive, proud and fulfilled adults who meaningfully contribute to the world in which we live. The students, staff, and parents of Jericho High School believe that we are truly one of America’s best schools, and we will arduously work to ensure that Jericho remains a beacon for those seeking the very best in public education.**

**STAFF DIRECTORY  
JERICHO HIGH SCHOOL  
2009-2010**

**PRINCIPAL**

Joseph D. Prisinzano

**ASSISTANT PRINCIPALS**

Maureen P. Appiarus  
Joan Rosenberg

**GUIDANCE**

*Lois Smith\**  
Candy Barko  
Bobby Becker  
Brian Deaner  
Rebecca Gottesman  
Deborah Lisa-Brown  
Mary Jo Moriarty

**PSYCHOLOGIST**

Danielle Largotta

**SCHOOL COMMUNITY COUNSELOR**

Todd Benjamin

**NURSES**

Iris Reshef  
Sandee Thau

**ART (PRACTICAL & FINE ARTS)**

*Ernie Savaglio\**  
Laura Gilfedder  
Susan Menkes  
Louise Millmann  
Janine Rodriguez  
William Wuest

**ENGLISH**

Nadine Boulter  
Kenneth Darr  
Lauryn Fischer  
Heather Freidank  
Patricia Gulitti  
Nicole Gumpert

Michael Hartnett  
Mellene Hederian  
Walter Kirby  
Michael Kramer  
Jerry Romano  
Suzanne Valenza  
Charu Vardhan

**TECHNOLOGY**

*Frank DiMartino\**  
Michael Malkush

**BUSINESS EDUCATION**

*Ernest Savaglio\**  
Theodore Green  
Edward Klobus

**WORLD LANGUAGES**

*Elaine Margarita\**  
Ana Aguiar-Mady  
Lucia Alonso  
Marcella Berkovsky  
Monika Bloom  
Louise Bozzo  
Alberto Cabra  
Lori DiPrisco  
Rachael Hernandez  
Barbara Inguanti  
Margaret Minnick  
Mary Moran  
Natalie Policano  
Amy Pryhocki-Hartnett  
Janice Raphan  
Catherine Rawlings  
April Song

**MATHEMATICS**

*Helene Kriegstein\**  
Lillian Armstrong  
Paul Bode  
Jennifer Carbone  
Brian Cummings

Matthew DeMarinis  
Melanie DerAris  
Ellen Deutsch  
Barbara Harris  
Suzanne Jacobsen  
Jill Kahan-Long  
Sharon Kimmelman  
Beatrice Skala  
Karen Van Nostrand  
Betsy Zahn

**LIBRARIANS**

Denise Ryder  
Joan Kearon

**MEDIA CENTER**

Patricia Liptak  
Richard Stillwell

**HEALTH/PHYSICAL EDUCATION**

*Nancy Sammis\**  
Kevin Brodsky  
Lauren Browne  
Philip Chaney  
Jennifer Keane  
Edward Klobus  
Denise Romano

**SOCIAL STUDIES**

*Eric Sundberg\**  
Mary Bensen  
Lauren Cohen  
Barry Coval  
Peter Devlin  
Anne Marie Doran  
Meredith Hynes  
Aristea Kakounis  
Nicholas Maraventano  
Anne McDonough  
Demetrios Mendonis  
Mary Moran  
Judy Ornstein  
Anthony Scarnati  
James Shotter  
James Whelan

**LEARNING CENTER**

*John Castronova\**  
Jeffrey Baum (9-10)  
Lia Walters (11-12)  
Bonnie Arnesen  
Mary Bauer – Reading  
Janice Block  
Joyce Caracci

Cathy Cronin  
Nancy Diaz  
Lisa Edwards

Diana Fede  
Stacie Fleishmann  
Kathleen Flood  
Marsha Frank  
Nicole Gumpert  
Judith Green  
Robert Halpern  
Cathy Kalinsky  
Phyllis Kasow  
Laura Katz  
Saima Khwaja  
Laura Levine  
Sandy Mazer  
Jodi Mishkin  
Paula Mordini  
Angela Nichols  
Bob Oblas  
Carol Reisman  
Anthony Rosa  
Hope Rosenfeld  
Carolyn Siegall  
Kim Springstead  
Sondra Stoller  
Melissa Stratigos  
Melissa Xenakis  
Richard Walsh  
Deborah Zadigan  
Debra Zodda  
Vivian Eisenberg-ELL/BOCES  
Helen Goldfinger – ELL  
Holly Kim - ELL

**SCIENCE**

*Frank DiMartino\**  
Lawrence Anderson  
Reena Bhasin  
Kathryn Bott  
Angela Cancemi  
Loriann Ciasulli  
John Cicale  
Sean Clarkin  
Brian Cummings  
Karen Engelhardt  
Melissa Friedman  
Ellen Hempel  
Francis Koppeis  
Debra Kowalski  
Deborah Lesse  
Elizabeth Luchsinger  
Gabrielle Lumi

Serena McCalla  
Stephen Mutz  
Theone Rinaudo  
John Sausa  
Karen Singer  
Timothy Strout  
Alice Zigelbaum

## **MUSIC & PERFORMING ARTS**

***Kenneth Pollitt\****  
Jennifer Anton-Blakley  
Evangline Bellon  
Michael Lee  
Richard Roselli  
Ronald Verderber

*\*K-12 Curriculum Associate*

## **SECRETARIES**

***Principal's Office***  
Joan LeGrow

## **Assistant Principals' Offices**

Susan Cucci  
Laura Parmigiani  
Barbara Spahn  
Angela Tepedino

## ***Attendance Office***

***Cassie Smolenski, Supervisor***  
Susan Borah  
Linda Gelshenen  
Theresa Hintze

## ***Curriculum Associates' Offices***

Jacqueline Caputo  
Caroline McCormack  
Barry Grossman  
Roberta Boritz

## ***Guidance Office***

Gail Bodner  
Rose Ann Ketterer  
Dawn Wright

## ***Physical Education Office***

Barbara Perrone  
Tara Russo  
Donna Schechter

***Nurses' Office***  
Cheryl Dwyer

## ***Computer Offices***

Leigh-Ann Dunckley  
Marie Salerno

## ***Learning Center Office***

Debi Passafuime  
Barbara Canton  
Marie Chirco  
Anne Levine  
Zita Rosen  
Anika Zafirooulos

## ***Teacher's Workroom***

Mary Vitale

## ***Library***

Gabrielle Rios  
Laura Weber

## **SCHOOL AIDES**

Aradhana Chaudhri  
Barry Grossman  
Anthony Paladini

## **CAFETERIA**

***Tracy Gilet, Dir. of Food Services***  
***Teresa Menduni, Ass't Cook***  
Margaret Broullon  
Joanne Cerullo  
Patrice DiGigiacomo  
Pedro Fernandez  
Rita Gottwirt  
Diana Karageorgos  
Marion Newman  
Rose Oliva  
Kathleen Trovate

## **CUSTODIAL**

***Tom Fucci, Head Custodian***  
Andrew Calo  
John Ciampa  
Waldemar Dziemianczuk  
Ivan Fedorchouk  
Eleuterio Gauto  
William Hajla  
Bill Hennes  
Ryszard Kania  
Darek Konopka  
Jozef Kotowski  
Stephan Kunitski  
Jerzy Lawreniuk  
Chris McGrath  
Juan Mendiolaza

Michael Michaliszyn  
Hector Sanchez  
Jerzy Sarzynski  
Keith Simms  
Janusz Swiderek  
Winston Webb

Marian Wojdak

## TELEPHONE DIRECTORY

**SCHOOL TELEPHONE NUMBER: (516) 203-3600**

	<b>Extension</b>
Assistant Principals -- Joan Rosenberg (A through K).....	3224
-- Maureen P. Appiarius (L through Z).....	3226
Attendance Office.....	3237
<i>Cassie Smolenski – Attendance Supervisor</i>	
Absences	
Latenesses	
Early Dismissal	
Academic Advice.....	3260
Athletic Office.....	3248
Program Information.....	3261
Buses.....	3244
Change of Address.....	3260
Graduation Requirements.....	3260
Guidance.....	3260
Health Questions.....	3230
Home Instruction.....	3260
Learning Center.....	3570
Library.....	3209
Lost and Found.....	3226
Psychologist.....	3265
Scheduling.....	3260
School Community Calendar.....	3264
Teacher Contact.....	3220
Transcripts.....	3260
Working Papers.....	3260

## STUDENT SERVICES

### **ADVANCED COLLEGE STANDING**

Students may achieve advanced college standing by taking either (or both) the College Level Examination Program (CLEP). Acceptable grades may result in placement and/or credit at the college of your choice.

*Contact: Guidance Counselor*

### **SENIOR EXPERIENCE**

Jericho High School now offers seniors the opportunity to integrate classroom and real world experiences. Students will develop a critical eye for world issues pertaining to economics and government through an interdisciplinary Social Studies and English format using factual knowledge and literature as its base. Additionally, students will participate in an internship, apprenticeship, special project, or community service experience that integrates fully with classroom learning during the school day.

*Contact: Guidance Counselor*

### **COLLEGE COURSES**

Jericho students are offered college courses by Long Island University – C.W. Post Campus, Syracuse University, and Adelphi University. Jericho teachers who attend training seminars at these universities teach these college courses at Jericho. Credit is awarded by Long Island University, Syracuse University, and Adelphi University which may be transferable to other colleges.

There is a fee for each 3 college course. Colleges reserve the right to grant credit, placement, or both as well as to refuse to grant credit in certain instances. Credit is not automatic.

*Contact: Guidance Counselor*

### **EXTRA HELP**

Students may always seek extra help from teachers. Conferences can be arranged before or after school or at a time convenient to both during the school day. An extra help schedule is issued from the Assistant Principal's office early in the fall.

A teacher will sometimes request a student to attend extra help, if it is apparent he/she is having difficulty with the work. This should be viewed as the teacher's method for helping the student make progress.

*Contact: Classroom Teacher*

### **PHYSICAL EDUCATION MAKE-UP SESSION**

Students may have the opportunity to make-up missed Physical Education classes prior to the commission of the school day. Make-up sessions will begin **promptly at 8:15 A.M.**, with no exceptions, in the weight room located near the Jericho Middle School.

*Contact: Physical Education Teacher*

### **HEALTH OFFICE**

The Health Office is open to students during school hours. The nurse is always available to assist students. Students need a pass from the classroom teacher to go to the nurse and must sign in and out. Students who feel ill and need to leave early to go home should see the nurse who will contact his/her parent.

*Contact: Iris Reshef*

### **LIBRARY**

The library opens at 8:15 A.M. and closes at 4:00 P.M, providing a place to study, work, and do research both before and after school. Our collection contains over 25,000 volumes of material including books, DVDs, videos, and audiobooks. Students must have their Jericho High School ID cards in order to check out these materials. We were the first high school library on Long Island to have its collection searchable via the Internet. We have our own classroom with a full complement of networked computers with high-speed Internet access. Visit the high school library on-line at <http://www.jerichoschools.org/hs/library>

The librarians are available to help students with reference materials, research projects, and the use of equipment.

*Contact: Denise Ryder*

### **LEARNING CENTER**

The Learning Center is designed to assist a wide range of students. The students it serves are helped in areas of reading, writing, science, social studies, mathematics, and speech as well as English as a second language. In each of these areas, major goals include helping students to be more effective in their regular classes as well as meeting graduation requirements set by New York State.

*Contact: Dr. John Castronova*

### **PSYCHOLOGIST**

The school psychologist is available to meet with students with a variety of concerns which may involve school, social, and family issues. Students may wish to initiate contact directly with the psychologist or referral may be made by the guidance counselor, staff, or parents. All meetings with the psychologist are confidential.

*Contact: Dr. Danielle Largotta*

### **STUDENT LOUNGE**

This facility is available for high school seniors only. There are televisions, games, and magazines in the lounge. Those students who use the Senior Lounge are expected to be

responsible for maintaining it in an appropriate manner. Students are asked to eat at the tables and counters to avoid staining the carpet and couches provided for relaxation. The success of this area depends upon the cooperation of all those who use it.

### **STUDENT SOCIAL WORKER**

The school social worker invites students to join groups on a regular basis to discuss any concerns or problems they might be experiencing. Time is also available for students to speak to the counselor on a one-to-one basis. Services also include drug and alcohol information, cessation programs, anger management, and various Peer Leadership Programs.

*Contact: Todd Benjamin*

### **SMOKING CESSATION PROGRAM**

Students may join a group to learn strategies and gain support to cease smoking.

*Contact: Todd Benjamin*

### **STUDENT GUIDANCE AND COUNSELING**

Counseling services are available for every student in the school. These services include such assistance as education planning, career information, study skills and/or concerns related to home, school, or social issues. The Counseling Center also has other resources available to students and parents. It provides information on careers, colleges, and technical training programs.

Students who wish to meet with a counselor should contact the secretary in the Counseling Center to arrange for an appointment.

Parents are welcome to call the office at any time. Questions will be answered and appointments can be arranged.

*Contact: Guidance Counselor or Curriculum Associate  
for Guidance*

### **STUDENT NOTIFICATION SYSTEM**

SNS (School Notification System) is a series of e-mailing lists that facilitate communication from school to community. Anyone may sign up for any number of mailing lists in which they are interested. By visiting the SNS website, [www.jerichoschools.org/sns](http://www.jerichoschools.org/sns), simply follow the instructions to create your own personal account.

*Contact: Mark Steinberger*

### **TECHNICAL AND VOCATIONAL EDUCATION**

In addition to the standard curriculum, students may be enrolled in a technical and/or vocational program. Over sixty different vocational areas are possible through the Nassau Tech – BOCES programs.

*Contact: Guidance Counselor*

### **WORKING PAPERS**

If a student is under 18 years of age, he/she must obtain working papers in order to accept employment. The law has certain requirements concerning the type of work a student may do, the hours, and the conditions under which he/she may work. Application and all necessary information may be obtained at the Counseling Center.

Contact:

Counseling Center

## CLUBS & ACTIVITIES

Jericho High School offers a wide variety of co-curricular activities. Through these activities and clubs, students have the opportunity to develop friendships, expand skills and talents, pursue interests, and/or provide service to both school and community. Every student is encouraged to become involved in at least one of these activities during the school year. A calendar of club descriptions and club meeting times is furnished through Ms. Appiarus' office and will be posted on the district website at <http://www.jerichoschools.org/hs/>.

**AIDS Awareness Club:** The purpose of the AIDS Awareness Club is to raise money for various AIDS related organizations like North Shore Pediatric AIDS Unit, Camp Heartland, and LIACC through bake sales, car washes, AIDS Walk of Long Island, etc. Club members also participate in raising awareness about the disease by hanging posters and sponsoring an assembly.

Advisor: D. Romano

**AIDS Peer Educators:** AIDS Peer Educators are trained through programs at North Shore University Hospital. The Educators work towards raising awareness of HIV and AIDS through education in various aspects of the school community. AIDS Peer Educators travel throughout Jericho School District presenting skits and programs to Jericho students, as well as attending and participating in workshops on Long Island.

Advisor: D. Romano

**Amnesty International:** Amnesty International is an activist human rights organization that seeks to promote freedom of expression, freedom from discrimination, and freedom from abuses of physical and mental integrity around the world. The Jericho High School chapter of Amnesty International works with the international organization to raise awareness about key human rights issues through letter writing campaigns and petitions. We also conduct fundraisers for international charities to promote their causes.

Advisor: B. Coval

**Art Club:** This club is for students who love to design, animate, and create art on the computer. Students use digital cameras, graphic drawing tablets, and software such as: Photoshop, Dreamweaver, and other 3-D design tools to create one-of-a-kind artwork. Student artwork created in this club may be printed in large poster format and become a part of our community service hallway beautification project. All students are welcome.

Advisor: L. Gilfedder

**Art Honor Society:** The purpose of this activity is to recognize and inspire those students who have demonstrated outstanding ability in art and to bring art education to the attention of school and community.

Advisor: L. Millman

**Asian-American Awareness Club:** The Asian-American Awareness Club provides a forum for students to discuss and celebrate aspects of Asian-American culture.

Advisor: C. Vardhan

**Blue Key/Breast Cancer Awareness Club:** This organization provides students with ample opportunities to promote community service through school sponsored activities and events. October is *Breast Cancer Awareness Month*, whereby club members raise awareness on the risks and prevention of this form of cancer by hanging posters throughout the school. We also attend the annual *Making the Strides* walk at Jones Beach in October, and sponsor a team for Jericho's *Relay for Life*. In January, this club is a sponsor and promoter of the faculty wheelchair basketball game with the Nassau County Kings. All proceeds raised through the sale of raffles, baked goods, and donations are given to the Eastern Athletic Amputee Association. Finally in the spring, we plan and organize an annual Senior Citizen Prom. We invite senior citizens from the community to enjoy dinner, music, and dancing entertainment provided by the students of Jericho High School.

Advisor: M. Moriarty

**Chess Club:** The Chess Club has meetings every other Tuesday for competition and instruction. A tournament is held at the end of the year with trophies given to 1<sup>st</sup> through 3<sup>rd</sup> place finishers. The club will strive to participate in the Nassau County Chess League.

Advisor: L. Anderson

**Choreographic Theater:** "Choreo" is a creative outlet for those students who demonstrate an interest in all aspects of modern dance. They perform in at least one major concert during the school year.

Advisors: J. Anton-Blakley/

**Color Guard:** This club is extracted from band students who wish to become members of the flag line. This unit performs with the Marching Band and provides a visual accent to the music and drills being performed. Students must be in the Concert Band or Symphonic Band in order to be selected for the Color Guard.

Advisor: D. Ettinger

**Debate Club:** Members study and practice debate techniques. The team participates in competitions.

Advisor: M. Moran

**Diversity Club:** This club helps students understand the many different cultures, races, ethnicities, and sexual orientations in today's society. The club promotes tolerance, awareness, and understanding and helps to eradicate misconceptions and prejudices. Some events are: Homecoming, Diversity Day, and International Night.

Advisor: S. Menkes

**DVD Yearbook:** The DVD Yearbook is a DVD of all the events of the students' senior year. The students in this service are required to have at least two years of video production. They also must have experience in videotaping and editing. This is a full year commitment and meets daily.

Advisor: P. Liptak

**Future Business Leaders of America:** This organization introduces world experiences to the students. As members, they get a better understanding of the business enterprise system. They are encouraged to participate in state and national competitions.

*Advisor: T. Green*

**Gay/Straight Alliance:** This club provides a safe space for students to discuss their concerns about homophobia and discrimination. The club participates in Homecoming and plays an active role in Diversity Day. GSA clubs are found in many high schools on Long Island. The Jericho GSA participates in various activities around the Island, in conjunction with other high school chapters of the GSA.

*Advisor: D. Ryder/S. Valenza*

**Harlequin Players Drama Production:** Harlequin Players Drama Production provides a total theatre experience for students. Play production includes acting technique and improvisation, make-up and costuming. Travel troupe entertains twice a year at local senior facilities. The technical mechanics of play production is enhanced through participation in actual set design, set construction, creating and managing set props, lighting design, stage management and working on our backstage crews. All students are encouraged to audition for the Fall production and join the year round production team.

*Advisor: Ron Verderber*

**Harlequin Players Musical Theater Production:** Experience the thrill of being involved in a full-scale musical theater production. Students will have the opportunity to audition in the fall for our annual March show. A total theatrical experience will be provided for students who are cast, allowing them to develop singing, dancing, and acting techniques. Instrumentalists are encouraged to inquire about participating in the pit orchestra.

*Advisors: R. Verderber, J. Anton-Blakley,  
C. Hussey, E. Bellon*

**Jayettes:** An innovative dance team where students get to choreograph dances that they perform during half-time at the Jericho basketball games.

*Advisor: D. Brandman*

**Jer-Echo:** The staff of *Jer-Echo* plans, writes, and edits the student newspaper. Students also attend journalism conventions and workshops which explore all aspects of student journalism. Some members also write for the community newspaper, *The Jericho Tribune*.

*Advisor: M. Hederian*

**JET-TV:** Students assist in the videotaping of school events and learn production techniques. In addition, they are involved in the presentation of news on JET-TV.

*Advisor: M. Malkush*

**Junior SCOPE:** School & Community Outreach Program & Events is sponsored by the Children's Medical Fund of New York. We work directly with Schneider Children's Hospital, as well as other foundations that raise money for childhood diseases such as

epilepsy, seizure disorders, and juvenile diabetes. Members of the club will have opportunities to visit children in the hospital, as well as participate in the many fundraisers that are done throughout the year to raise money for the hospital. In addition, members will also volunteer their time participating in the fundraisers done by some of the other foundations.

*Advisor: R. Gottesman*

**Kids Helping Pets Club:** This club was formed to bring about awareness of the needs of shelter animals as well as to provide support for no-kill facilities such as Little Shelter and Mixed Breeds in Need. The students educate others as to how to care for animals. They hold bake sales, visit shelters, hold pet food drives, and participate in fundraisers like the Little Shelter Walk-a-Thon.

*Advisor: M. Bauer*

**Marching Band:** This club is open to students in grades 9-12 who are enrolled in the band program. It is the fall curriculum for the Concert Band and the Symphonic Band and is a Regents credit bearing course. Students perform four home football half-time shows and march in the Jericho Homecoming Parade.

*Advisors: E. Bellon & R. Roselli*

**Mathletes:** This club is for students who wish to develop problem-solving skills by competing with mathematicians from other school districts. The team participates in both the NYS Math League and the Nassau County Math League.

*Advisors: M. DeMarinis & P. Bode*

**Mock Trial:** The Mock Trial Club competes in an annual statewide tournament which allows high school students to engage in competitive mock trials in a courtroom setting presided over by a Nassau County judge. Club members work throughout the years to prepare mock trial materials such as opening statements, direct and cross examinations, and witness testimony. Prior knowledge of the law and courtroom procedures are helpful, but not necessary. Students from all grade levels are welcome.

*Advisor: M. Hynes*

**Model Congress:** Students write and debate bills in school and also during attendance at Model Congress meetings at neighboring schools on selected weekends. Students often have the opportunity to participate at Princeton, University of Pennsylvania, and Harvard's Model Congress in Washington, Pennsylvania, and Boston.

*Advisors: B. Coval & J. Whelan*

**National Honor Society:** During the school year, the National Honor Society is involved in numerous community service activities. These include the following: Children's Book Drive, Food Drive for Thanksgiving, 3:3 Basketball Charity Tournament, Relay for Life, and Peer Tutoring. In addition, individual members volunteer at AHRC, Channel 21, Habitat for Humanity, and Island Harvest, to name a few.

*Advisor: R. Gottesman & M. Moriarty*

**Peer Tutoring:** Students assist their peers with homework before and after school and during free periods.

*Advisor: J. Kearon*

**Pegasus:** *Pegasus* is a literary and art publication featuring poems, essays, stories, and artwork submitted by the students. The magazine is organized by the club's members.

Advisor: *M. Hartnett*

**Photography Club:** The Photography Club is an open photo lab where students learn all different types of photography. Students work with traditional film and paper in the school's darkroom along with digital photo images on the 17 computers. Club members can learn and work in any area of photography. All supplies and materials are provided. High school students of all experience levels are welcome.

Advisor: *W. Wuest*

**Political Science Club:** The goal of the Political Science Club is to increase student awareness of local, state, and national political elections and to assist in political campaigns. During the election season, students will volunteer to work on campaigns, from performing administrative work at campaign headquarters, going door-to-door to hand out leaflets, and accompanying candidates at political functions. Throughout the year, the club will invite speakers of all political parties to address the club and the entire Jericho High School student body. Community service hours will be awarded to members of the club who assist on political campaigns.

Advisor: *D. Mendonis*

**Project Care:** Students in this service organization visit Oyster Bay Manor Assisted Living Facility one afternoon weekly. They have the opportunity to socialize with elderly residents by assisting with craft projects, memory-enhancing games, and conversation. This experience provides students with service hours that can be applied towards National Honor Society requirements. Besides the minimum 15 hours spent at the site, students also meet monthly with the club advisor to plan activities, raise money for craft materials, and share thoughts and concerns about their experiences. All meetings are held after school.

Advisors: *M. Xenakis*

**Quiz Bowl Club:** Members of this club will participate in various academic tournaments and competitions. This club will concentrate on traditional academic team-based competitions such as those organized by the National Academic Quiz Tournaments, the Academic Challenge, the Long Island Challenge, the Knowledge Masters Open, and the Long Island Regionals.

Advisor: *A. Scarnati*

**S.A.M. (Student Action Movement):** This club is designed to encourage and teach students to assume responsibility for various projects which help those less fortunate than we. Involvement in collecting food and clothing for the needy of Nassau County may include raising funds for Habitat for Humanity. Other projects include Save the Children and Adopt-A-Family.

Advisor: *L. Fischer*

**Science Research Club:** Students interested in learning about science research will learn about opportunities for participation in science fairs and competitions. Students will have opportunities to hear guest lecturers and make presentations.

Advisor: *S. McCalla*

**Sepalotodo:** Sepalotodo is an interscholastic competition designed for students enrolled in intermediate level Spanish. Students interested in the Spanish language, grammar and trivia, should attend this club to be part of the Sepalotodo team. In April, students will compete for the “Trofeo de Trofeos.” The students, while not yet members of the Spanish Honor Society, will work with the students and advisors to achieve success. In addition, we concentrate on preparing for the National Spanish Exam by reviewing past exams.

*Advisor: J. Raphan*

**Spirit Club:** The Spirit Club works with the Student Council in order to promote community and school spirit. Students participating in the club help plan several events such as pep rallies, homecoming events, and Relay for Life.

*Advisor: T. Rinaudo*

**Student Council:** The official student governing organization, the Student Council, consists of officers and representatives who are elected annually. The Council’s constitution allows any high school student who attends three meetings of the Council to become a voting member of the Council. All students are encouraged to attend meetings at 8:15 a.m. on alternate Wednesdays. Each grade has its own advisor and officers. Grade level activities are also open to all students. In order to run for president and/or vice president of the Student Council, one must attend a minimum of 50% of all the Student Council meetings in the year of the election. The advisors and officers are listed in this handbook.

*Advisors: L. Anderson & T. Rinaudo*

**Student Store:** Students organize and manage the store and write financial statements. Store hours vary from semester to semester, and students may purchase review books, paper, pens, and some refreshments.

*Advisor: M. Malkush*

**Taxation with Representation Club:** This club offers information regarding income tax preparation. Students will learn answers to simple tax questions such as, “Is my bank account interest taxable? May I deduct my pet’s medical bills? Do I have to report the \$15,000 I gained from the sale of a stock? And what about the \$300 my friend borrowed, but didn’t pay back?” Students will explore the full gamut of income tax preparation, prepare actual tax returns, and investigate further how individual entrepreneurs escape the stranglehold the IRS has on employees.

*Advisor: T. Green*

**Thespian Honor Society:** Students become eligible to be inducted into the Honor Society after completing 100 hours of excellent service in the areas of acting, production, and technical theatre. T.H.S. has been in existence since 1929. It is one of the oldest honor societies today and has over one million members world-wide. The society works to support Broadway Cares and participates in numerous community activities.

*Advisor: R. Verderber*

**The Blue & The Gold:** “The Blue & The Gold” is an annual public relations publication that documents Jericho’s various achievements and events throughout the year. Students write/edit articles, brainstorm lay-out/design ideas, and contribute photos.

*Advisor: C. Vardhan*

**Tri-M Music Honor Society:** Students are selected for membership in the society on the basis of musicianship, scholarship, character, cooperation, leadership, and service to their school and community. The high standards challenge students to greater effort and achievement and encourage them in the pursuit of excellence.

*Advisor: F. Koppeis*

**Varsity Club:** This club is dedicated to supporting athletics and fostering cooperation between athletes and the community. The club raises funds for the Scholarship Fund and is involved in the Annual Special Olympics and the Wheelchair Basketball Event in January.

*Advisor: K. Brodsky/D. Romano*

**World Language Honor Societies:** Qualified students are inducted into these societies. These organizations encourage members to learn more about languages, culture, and customs.

French Honor Society	Advisor: M. Bloom
Italian Honor Society	Advisor: L. Bozzo
Latin Honor Society	Advisor: P. Minnick
Spanish Honor Society	Advisor: R. Hernandez

**Yearbook:** The yearbook, *Imperator*, highlights the events of the school year. Special emphasis is placed on the graduating class. The student staff is responsible for its design, layout, and assembly.

*Advisor: E. Ketsoglou*

**Youth Decide:** Youth Decide is a distinctive service club, with the goal of discouraging substance abuse and preventing drug related tragedies from occurring within our community. Youth Decide promotes the ongoing education and training of individuals to attain drug-free schools. Youth Decide strives to train and educate students, parents, teachers, and pupil personnel staff for the purpose of developing a comprehensive drug control strategy within our community.

*Advisor: T. Benjamin*

**STUDENT OFFICERS**

**STUDENT COUNCIL**

Michael Lesser and Caroline Motschwiller.....Co-Presidents

Executive Cabinet:

Morgan Cooper.....Secretary of Council

Maxwell Kaufman.....Secretary of Community

Nicole Ripka.....Secretary of School Organizations

Lauren Wiener.....Secretary of Conventional Communications

Sydney Mendelsohn.....Secretary of Electronic Communications

Philip Fitzpatrick.....Secretary of Judiciary

Wendy Ginsberg.....Secretary of Web-Based Services

Sydney Reade.....Treasurer for Funds Management

Jesse Aronica.....Treasurer for Financial Reporting

Larry Anderson & Theone Rinaudo.....Advisors

**SENIOR CLASS**

Jesse Aronica  
*President*

Jamie Cantor  
*Vice President*

Maxwell Kaufman  
*Secretary*

Philip Fitzpatrick  
*Treasurer*

TBA  
*Grade  
Representatives*

Pragya Kakani  
*Shared Decision  
Making Team  
Representative*

M. DerAris/E. Deutsch  
*Grade Advisors*

**JUNIOR CLASS**

Nicole Ripka  
*President*

Wendy Ginsberg  
*Vice President*

Dana Palmieri  
*Secretary*

Lauren Wiener  
*Treasurer*

TBA  
*Grade Representatives*

TBA  
*Shared Decision Making Team  
Representative*

R. Gottesman/M. Xenakis  
*Grade Advisors*

**SOPHOMORE CLASS**

Jake Solomon  
*President*

Corey Miller  
*Vice President*

Sydney Mendelsohn  
*Secretary*

Danielle Ripka  
*Treasurer*

Max Blumencranz  
Jamie Genatt  
*Grade Representatives*

Matthew Klang  
*Shared Decision Making Team  
Representative*

J. Kahan-Long/Zahan  
*Grade Advisors*

**FRESHMAN CLASS**

Adam Birbach  
*President*

Jessica Sklar  
*Vice President*

J. Carbone/A. Kakounis  
*Grade Advisors*

Cindy Park  
*Secretary*

Emily Ma  
*Treasurer*

Alex Genatt  
Spencer Widom  
*Grade Representatives*

Colleen McCormack  
*Shared Decision Making Team  
Representative*

**CONSTITUTION  
OF THE  
JERICHO HIGH SCHOOL  
STUDENT COUNCIL**

**PREAMBLE**

We, the students of Jericho Senior High School, in order to promote our goals as a harmonious student body, to assure constructive cooperation, and to establish justice and order for ourselves and future students, do ordain and establish this Constitution for the Jericho Senior High School Student Council.

**ARTICLE 1**

**General Description**

**Section 1:** The name of this organization shall be the Jericho Senior High School Student Council

**Section 2:** The Student Council is the umbrella organization that governs over all student extra-curricular activities at Jericho High School.

**Section 3:** This organization shall consist of a Student Council, a Spirit Council, a Judicial Board, Grade Councils and general membership representing all clubs and students of each grade of the High School.

ARTICLE 2  
**Student Council and Grade Council Officers**

Section 1. ***Qualification of the Student Council and Grade Council Officers:***

- a. All officers must be members of their respective grade
- b. All officers must demonstrate good judgment and character and conduct themselves in an honest and forthright manner.
- c. All officers are expected to be a role model for the student body at Jericho High School.
- d. In order to run for any position in the Jericho High School Student Council or Grade Council, students must have attended a minimum of 50% of meetings (both the school-wide general Student Council meetings and specific Grade Council meetings) for the year he/she runs and must qualify under the following scaled cumulative percentage requirement for activities (both General Student Council activities and Grade Council activities). Freshmen must participate in 15% of activities; Sophomores must participate in 25% of activities; and Juniors must participate in 40% of activities. Prior to running for Student Council President or Vice President, the candidate must have completed the Junior activity requirements (even if he/she is not a Junior). For those who do not get involved until their Sophomore or Junior year, the required activity percentages for the missed year(s) must be added to their requirement for the grade level when they start getting involved. For those who do not reach their respective percentage requirement, the remaining percentage that needs to be completed will be added to the requirement for the next year(s). These requirements pertain to qualifying for Grade Council positions as well; however, the required activity percentages will be on a yearly basis rather than being cumulative.
- e. The term Student Council Activity shall be defined as:  
Any action made by a student council member which is deemed beneficial by an advisor. The action may include, but is not limited to, participation in a student council event, or the performance of a task which is beneficial to the student council as a whole. Note: Every "activity" must be pre-approved by an advisor.
- f. Every member of the Student Council must be notified of an activity in order for it to be considered a Student Council Activity. In order to ensure that each student may have ample opportunity to partake in events and be made aware of how many they need to take part in, in order to be eligible for an election, the Student Council advisors or someone appointed by them will assemble and publicize a tentative list prior to the start of every school year approximating the year's activities and the point value that will be rewarded for each event; the activity lists are subject to change. By using a point system, partial credit can be awarded for those who decide to do a partial amount of work. In addition, a consistently updated list of past and future Student Council Activities must be made available to students throughout the entire school year. One's activity participation for a particular year would be calculated by dividing the individual's points earned for activities by the total amount of points from activities that occurred that year. At the discretion of an advisor, "bonus" activities may be included for those who pursue independent initiatives that would not be classified as Student Council Activities based on the aforementioned definition. While this would reward those who engage in such

- tasks, others will not be at a disadvantage as these activities would not be included in the total amount of points for the calculation of one's annual participation.
- g. Every Grade Council must individually make its own list of activities which can be defined by the aforementioned "Student Council Activity", the only difference being that the activity must benefit a student's respective grade. Note: Every "activity" must be pre-approved by an advisor.
  - h. Any member of the Student Council or Grade Council that wishes to run for any office must be an active member of at least one club, sport, or club activity.

**Section 2. *Nominations:***

- a. Each grade council officer candidate must submit a petition signed by a minimum of 50 members of his/her grade by a date designated by the grade or Student Council advisor(s).
- b. Each student council officer candidate running for the office of President or Vice President of Student Council must submit a petition signed by a minimum of 50 members of Jericho High School by a date designated by the grade or Student Council advisor(s).
- c. Students may sign more than one petition for each office.
- d. All petitions must be signed by the appropriate grade advisor(s) or Student Council advisor(s) to verify candidate eligibility.
- e. All Student Council and Grade Council candidates are obligated to attend an "Election Information" meeting and to abide by all election guidelines set forth by the Student Council and Grade Council.

**Section 3: *Elections:***

- a. The Grade Council Officers shall be elected in a general election, using a secret ballot. All students in Grades 9-11 who are in attendance at the time of the election are eligible to vote in their respective grade elections.
- b. The election of the Grade Council Officers shall be by a plurality.
- c. School wide elections shall take place as designated by the Jericho High School administration and Student Council advisor(s).

**ARTICLE 3**

**Duties and Powers of the Student Council Officers**

Section 1: The authority for this Constitution is derived from the Jericho High School Administration and the Jericho School District Board of Education.

**Section 2: *Duties of the Co-Presidents***

The duties of the Co-Presidents shall be to:

- a. preside over all Student Council meetings;
- b. prepare and report to Board of Education on Jericho High School student activities or appoint a representative in their place; all presentations to the Board of Education must be reviewed and approved by the Student Council advisor(s) prior to presentation at the Board of Education meeting;
- c. hold executive board meetings as deemed necessary at a minimum of (1) per month in addition to regularly held general Student Council meetings;

- d. meet with Student Council advisors on a weekly basis in order to prepare and review agenda for each Student Council meeting;
- e. make all officer appointments and appoint additional officers as he/she deems necessary, with the advice and consent of the Student Council Officers and Advisor(s);
- f. cast the deciding vote on any matter on which the Student Council is equally divided;
- g. serve as member ex officio of every Student Council committee; and
- h. organize and oversee all Student Council functions.
- i. No Jericho High School student shall be eligible to hold the office of President or Editor of more than one extra-curricular activity. This shall not be interpreted to deny students the right to hold offices of lower rank in several extra-curricular activities.

**Section 3: *Duties of the Secretary of Council***

The duties of the Secretary of Council shall be to:

- a. attend all Student Council meetings;
- b. publish accurate minutes of all meetings;
- c. handle all correspondence;
- d. prepare a tentative agenda for each Student Council meeting;
- e. keep accurate files of all Student Council business; and
- f. prepare attendance sheets for all general council meetings and activities, keep accurate records to be filed, and deliver copies to all necessary locations.

**Section 4: *Duties of the Secretary of Community***

The duties of the Secretary of Community shall be to:

- a. attend all Student Council meetings;
- b. maintain relations between faculty (teachers, Learning Center instructors, secretaries, administrators, and other staff members) and the Student Council;
- c. maintain relations between community (PTSA, Board of Education, Jericho Educational Foundation and other local community groups) and the Student Council; and
- d. report to the Student Council with up-to-date information on the endeavors of the aforementioned institutions.

**Section 5: *Duties of the Secretary of School Organizations***

The duties of the Secretary of School Organizations shall be to:

- a. attend all Student Council meetings;
- b. manage the calendar on the Student Council & Student Activities Blackboard site;
- c. manage the pre-approval process for bake sales and events of other clubs and service projects;
- d. monitor groups that hold unapproved bake sales or events in order to maintain the integrity of the pre-approval procedures and notify advisors of such groups;
- e. create a contact list of clubs' advisors and Student Council representatives; and
- f. report to the Student Council with up-to-date information on the endeavors of clubs, service projects, and interscholastic athletic teams.

**Section 6: *Duties of the Secretary of Conventional Communications***

The duties of the Secretary of Conventional Communications shall be to:

- a. attend all Student Council meetings;
- b. arrange for meetings and activities to be included in the morning announcements;
- c. send emails to the appropriate groups for meetings and activities; and
- d. assist with the implementation of new initiatives that would benefit communication with the student body.

**Section 7: *Duties of the Secretary of Electronic Communications***

The duties of the Secretary of Electronic Communications shall be to:

- a. attend all Student Council meetings;
- b. publicize meetings and activities using the calendar on the Student Council & Student Activities Blackboard site;
- c. prepare and distribute fliers or posters for necessary events; and
- d. assist with the implementation of new initiatives that would benefit communication with the student body.

**Section 8: *Duties of the Secretary of Judiciary***

The duties of the Secretary of Judiciary shall be to:

- a. attend all Student Council meetings;
- b. interpret the Constitution and assist with its amending process; and
- c. present excerpts from the Constitution to the Student Council each month for review and discussion in order maintain an up-to-date, modern document.

**Section 9: *Duties of the Secretary of Web-Based Services***

The duties of the Secretary of Web-Based Services shall be to:

- a. attend all Student Council meetings;
- b. oversee and assign tasks to “tech-team” members in order to maintain all Student Council & Student Activities web-based services; and
- c. create online ballots for all elections.

**Section 10: *Duties of the Treasurer for Funds Management***

The duties of the Treasurer for Funds Management shall be to:

- a. attend all Student Council meetings;
- b. receive any payment to the Student Council;
- c. disburse funds upon authorization of the Student Council; and
- d. record transactions into spreadsheets.

**Section 11: *Duties of the Treasurer for Financial Reporting***

The duties of the Treasurer for Financial Reporting shall be to:

- a. attend all Student Council meetings;
- b. be in charge of all Student Council funds;
- c. reconcile available funds against the spreadsheets of transactions;
- d. prepare monthly financial reports to be presented at general council meetings; and
- e. arrange for and cooperate in the annual audit.

**Section 12: *Duties of the Participation Coordinator***

The duties of the Participation Coordinator shall be to:

- a. attend all Student Council meetings;
- b. arrange for students to oversee and assist with activities using a web-based sign-up system as per the request of the Co-Presidents or the advisors;
- c. provide spreadsheets of completed sign-ups to the Co-Presidents, advisors, and event coordinators; and
- d. monitor individuals that don't participate in activities for which they volunteered in order to maintain the integrity of the sign-up procedures.

**Section 13: *The Representative Body***

The representative body encompasses club representatives, grade officers and representatives, independent members, and Executive Board members. Jericho High School students who attend three Student Council meetings shall become a member of the representative body and a full voting members of the Council at all its general meetings.

The duties of the representative body shall be to:

- i. meet in an accessible location that is capable of accommodating all of its members.
- ii. All entities of the representative body must have one vote in decision making and are permitted to express their views and opinions at the appropriate time at general Student Council meetings.
- iii. Representatives should make regular reports to their constituent clubs and organizations and solicit issues of concern.
- iv. Representatives should be regularly involved in a minimum of one committee per marking period and participate in at least two Student Council sponsored events per year.

ARTICLE 4

**Duties and Powers of the Grade Council Officers**

**Section 1. *Duties of the Grade President***

The Duties of the Grade President shall be to:

- a. preside at all Grade Council Meetings;
- b. cast the deciding vote on any matter on which the Grade Council is equally divided;
- c. make all appointments as he/she deems necessary, with the advice and consent of the Grade Council  
Officers and Advisor(s);
- d. serve as member ex officio of every Grade committee;
- e. organize, attend and oversee all grade functions; and
- f. attend all Student Council meetings.

**Section 2. *Duties of the Grade Vice President***

The Duties of the Grade Vice President shall be to:

- a. attend all Grade Council meetings;
- b. chair meetings in the absence of the President;
- c. assist the President and attend all grade functions; and
- d. attend all Student Council meetings.

**Section 3. *Duties of the Grade Secretary***

The Duties of the Grade Secretary shall be to:

- a. attend all Grade Council meetings;
- b. publish accurate minutes of all meetings;
- c. handle all correspondence;
- d. prepare and distribute the President's agenda for each Grade Council meeting; and
- e. keep accurate files of all Grade Council business including attendance records.

**Section 4. *Duties of the Grade Treasurer***

The duties of the Grade Treasurer shall be to:

- a. attend all Grade Council meetings;
- b. be in charge of all Grade Council funds;
- c. receive any payment to the Grade Council;
- d. disburse funds upon authorization of the Grade Council;
- e. submit a monthly financial statement to the Grade Council; and
- f. cooperate in the annual audit.

**Section 5. *Duties of the Grade Representative***

The duties of the Grade Representative shall be to:

- a. attend all Grade Council meetings;
- b. attend all Student Council meetings; and
- c. represent his/her grade at Student Council meetings acting a chief liaison of the grade to the Student Council.

**ARTICLE 5**

**Committees**

**Section 1.** The chairman and members of the committees shall be appointed by the President and Vice President of the Student Council with approval of advisor(s).

**Section 2.** Committees shall meet at the discretion of the Chairman. The President of the council shall be member ex officio of each committee.

**ARTICLE 6**

**Amending the Constitution**

**Section 1.** An amendment can be made to this Constitution at any time during the school year. A two-third vote of the Student Council Officers and Advisor(s) is

required in order to present an amendment before the Student Body.

**Section 2.** The Student Body must approve an amendment by a simple majority.

#### ARTICLE 7

#### **Ratifying the Constitution**

**Section 1.** The approval of this Constitution by a simple, majority of students in Grades 9-12 shall be sufficient for this establishment.

#### ARTICLE 8

#### **Impeachment and Removal from Office**

**Section 1.** Should any elected officer be found negligent, or incompetent in his/her outlined duties, or has accrued frequent absences (35% or more of meetings and activities in one quarter or marking period) the following procedures may be taken to remove him/her from office;

- a.** Any Student Council member, Student Council advisor(s) or administrator may bring impeachment charges to the Student Council executive board. This can be kept anonymous. For impeachment of a Student Council officer; a written list of grievances for removal must be endorsed by one member of the Executive Board and one faculty advisor(s) or a petition signed by at least 50% of the student body for the removal of general council Executive Board officers.
- b.** Any Grade Council member, grade advisor(s) or administrator may bring impeachment charges to the Grade Council executive board. This can be kept anonymous. For impeachment of Grade Council officer; a written list of grievances for removal must be endorsed by one member of the grades Executive Board and one faculty grade advisor(s) or a petition signed by at least 50% of the respective grade to commence impeachment.
- c.** After this petition is submitted to the principal, the accused must be given a chance to state his/her position and make a plea in front of a hearing of the principal, assistant principals, advisor(s), and Student Council executive officers. If deemed necessary, a vote by the Executive Board of Student Council shall be held and the officer may be removed from office with a two-thirds majority.
- d.** This office shall be filled immediately by an appointee of the Student Council or Grade Council advisor(s) in conjunction with the administration and executive board until an election is held to fill the position.

#### ARTICLE 9

#### **Meetings**

**Section 1.** The regular meeting of the Student Council will be held once every other week. Additional meetings will take place if deemed necessary by the President. The day, time, and place are to be decided by the Student Council officers and advisors

with approval by Jericho High School administration.

**Section 2.** The meetings of the Grade Council will be held as regularly as deemed necessary by the Grade Council. The date and time shall be designated by the respective council.

**Section 3.** Special meetings may be called by the President or by written petition to him/her, which reflect the wishes of a majority of the council officers.

**Section 4.** Meetings shall be conducted by the President of the council.

**Section 5.** In order to conduct a business meeting, at least three (3) officers must be present at the council meeting.

**Section 6.** Council meetings are open to all students. At such meeting students may present new business or comment on agenda items under discussion.

**Section 7.** Meetings shall follow basic Parliamentary Procedure. (Consult Roberts Rules of Order, Simplified for Parliamentary Procedure.)

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## STUDENT RIGHTS AND RESPONSIBILITIES

### STUDENT RIGHTS

To pursue a program of excellence and achieve social and emotional growth in an atmosphere suited to thoughtful study and in a safe environment.

To be offered a full and appropriate program of studies in preparation for advanced study and career.

To be evaluated objectively in a manner consistent with clearly stated course goals and objectives.

To be treated with respect and courtesy by other members of the high school community.

To be provided with continuous, meaningful instruction.

To express opinions, take stands, and support causes.

To seek changes in an orderly manner and to formulate and sign petitions.

To establish a representative student organization as a legitimate voice of the student body.

### **STUDENT RESPONSIBILITIES**

To work and to study in a thoughtful manner in the best of your ability and to respect the rights of others to grow as individuals in the school environment.

To be in regular attendance in school and class and to complete all assignments to the best of your ability.

To complete assignments or examinations for evaluation in a timely manner and without inappropriate assistance.

To display respect for the persons and property of all members of the high school community. This includes the individual concern for a clean, orderly environment free of refuse.

To display respect and regard for instruction and assignments administered by teachers and by substitute teachers.

To maintain respect for the rights of others to be free from harassment and slander.

To be thoughtful and serious when making recommendations for change.

To support student government through thoughtful participation in the selection of representatives and to respect the procedures established for the operation of student government.

### **STUDENT RIGHTS**

To hold peaceful meetings.

To utilize school facilities.

To utilize school materials.

To have school sponsored publications which abide by First Amendment rights to freedom of the press.

To practice religious beliefs and to observe holy days without penalty.

To have records kept private in accordance with the law and Board of Education policy. To be assured of your individual right to privacy.

To be transported to and from school per Board of Education policy.

To exercise freedom of dress.

To be presented with statements of rules, regulations, and procedures governing school life.

**STUDENT  
RESPONSIBILITIES**

To choose times and places for meetings which will not be disruptive to the operation of the school.

To leave the facility in the same condition it was prior to use.

To return materials in a timely fashion and in the same condition in which they were given. If a receipt is given upon issuance, student must obtain receipt on return.

To be responsible for clear, appropriate, accurate, unbiased reporting of issues and events.

To respect each individual's right to comply with requirements of his/her religious traditions.

To acknowledge and respect the privacy of school records, student grades, and sensitive information.

To observe rules of safety and courtesy on school transportation vehicles and on school sponsored field trips.

To show respect for community standards of good taste and to avoid excess which could be disruptive.

To abide by school rules and civil laws which forbid items which post a threat to personal safety or disruption to the educational process.

To be familiar with and to abide by all general school procedures, policies, rules, and regulations pertaining to student conduct.

**POLICIES AND  
PROCEDURES**

**ACADEMIC INTEGRITY**

The procedures described in this document have been developed with reliance upon information obtained through a survey conducted by New Trier Township High School of 250 public and private high schools across the nation and the Academic Integrity procedures developed by New Trier and Manhasset High Schools.

**Overview**

The Jericho High School professional staff believes strongly in the partnership between school and home. To this end, the staff will model the values of truth, integrity, personal accountability and respect for the rights of others. To help students achieve their maximum academic potential, the staff will promote an environment which fosters integrity and honorable conduct. Administrators, faculty, students and parents share the responsibility for maintaining an atmosphere in which personal accountability is valued. Recognizing the honest evaluation of student progress demands honest work by each learner, we have clearly articulated below our standard of academic integrity so that all may know what it means to take responsibility for personal integrity.

### **Expectations of the Administration**

The purpose of all academic integrity procedures is to cultivate an academically honest environment. Administrators will be fair and consistent when dealing with academic dishonesty. Students accused of academic dishonesty shall be entitled to a hearing, and parents shall be notified of the charge and hearing.

### **Expectations of the Faculty**

During the first week of classes, teachers will clearly define honest and dishonest academic work in their classes by discussing expectations and the importance of honest effort. Teachers will inform students of assessment procedures and practices relating to examinations (tests), quizzes, homework and class work. Teachers will advocate the importance of honesty by employing teaching and testing strategies that reduce, to the maximum extent possible, opportunities for dishonest behavior.

### **Expectations of the Student**

Academic dishonesty occurs when students obtain or assist others in obtaining credit for work which is not their own. Students must conduct themselves according to the highest standards of personal integrity. Students shall follow rules prohibiting dishonest academic behavior and must resist peer pressure to violate Jericho High School standards. Students will not use dishonest methods to fulfill academic expectations and responsibilities.

### **Collaborations**

Teachers shall guide students in understanding when collaborative efforts are appropriate. Study collaboration is not considered academic dishonesty.

### **Definition of Academic Dishonesty**

Academic dishonesty is an action intended to obtain or assist in obtaining credit for work which is not one's own. Examples of academic dishonesty include, but are not limited to, the following:

- Communication with another student during an examination
- Copying material during an examination
- Allowing a student to copy from one's exam
- Using unauthorized notes or devices
- Submitting falsified information for grading purposes
- Obtaining actual and/or current information about an examination without the knowledge and consent of the teacher
- Submitting a paper or project which is not the student's work
- Copying another person's assignment
- Allowing another student to copy one's assignment
- Removing examinations or parts of examinations without the knowledge and consent of the teacher
- Impersonating a student to assist the student academically
- Stealing or accepting stolen credit on an assignment or examination after the work has been graded or returned
- Altering a teacher's grading records
- Falsifying information for applications (e.g., college scholarships)
- Using computers and programmable calculators in violation of guidelines established by the teacher
- Using professional help such as an author, expert, or purchased service in violation of guidelines established by the teacher
- Unlawfully copying computer software or data created by others
- Misusing school computer systems which are used for student, staff, or administrative purposes

- Any other violation intended to obtain credit which is not one's own

### **Definition of Plagiarism**

Plagiarism is the act of representing, as one's own work, the published or unpublished thoughts, ideas and/or writings of another person. This definition includes computer programs, drawings, art work and all other types of work which are not one's own. Types of plagiarism include word-for-word, mosaic (rearrangement or rewording) and indirect (paraphrasing of a passage) without documentation.

Material taken from another source without adequate documentation may include, but is not limited to, the following:

- Failing to cite with quotation marks the written words or symbols of another author
- Failing to cite the author and sources of materials used in a composition
- Failing to cite research materials in a bibliography
- Failing to name a person quoted in an oral report
- Failing to cite an author whose works are paraphrased or summarized
- Presenting another person's creative work or ideas as one's own in an essay, poem, music, art, computer program, or any other project
- Copying or paraphrasing ideas from literary criticism or study aids without documentation

### **ACCIDENTS**

Every accident in the school building, on the school grounds, at practice sessions, or at any event sponsored by the school, must be reported immediately to the person in charge and to the school nurse.

### **ATTENDANCE REGULATIONS**

#### ***Improving Attendance and Reducing Cutting: A Partnership Between Parents and the School***

Essential to the success of this policy is improved communication between the school and the home. We must be partners and allies, working together on behalf of your child. This provides further information in order to ensure that the attendance policy is implemented fairly and efficiently. If a problem develops, we want to inform you **BEFORE** it affects grades, thus maximizing your child's chances for success.

#### **1. Calling School When Your Child is Absent**

If your child is absent from school, please report the absence that day by contacting the Attendance Supervisor, Ms. Smolenski, in the Attendance Office at 203-3600, ext. 3237. If she is unavailable, a message may be left on her voice mail or with one of her assistants. Students may **NOT** place absence notification calls.

#### **2. Absence Notes: A Safeguard Against Errors**

In addition to calling the school, we must ask you to write a note explaining the reason for the absence. The office will not mark an absence "excused" until a note from a parent is received. Upon return to school, the student should bring the absence note to the Attendance Office at the beginning of the school day.

This procedure is designed to protect and safeguard your child from unfairly being penalized for cutting. A note avoids misunderstandings and is a requirement in almost all school districts. In order to verify absence notes and ensure the continuing safety of the children within our care, you can also expect follow-up telephone calls from the Attendance office if you did not telephone in the absence reason.

### **3. Inappropriate Absences**

As educators and parents, we must be role models. While we will always respect your parental decisions, we ask that you avoid sanctioning absences for inappropriate reasons. It sends the wrong message. Additionally, New York State law specifies that students may only miss school for very specific reasons (illness, poor weather, religious observance, etc). *Inappropriate* absences include extended family vacations or appointments that can easily be made after school hours. Please help us set the proper example for our children by respecting the law's spirit and specific requirements. Your cooperation is needed and greatly appreciated.

### **4. Following up on Cutting: Fostering a Parent-School Partnership**

To improve attendance, Jericho High School will double efforts to work as partners with parents. The Attendance Office and/or teachers will promptly report cuts to the parent BEFORE grades suffer. Additionally, the parent may expect contact from the Guidance Counselor, and/or Assistant Principal when a problem is identified. As part of a guidance effort, progressive discipline will include time out/detention, parent meetings with the counselor, teacher, Assistant Principal and Principal, loss of extracurricular privileges, and possible internal suspension from school.

### **5. In-House Attendance Procedures**

- Attendance is recorded each period by the classroom teacher.
- If a student is absent from class, but is present in school, a cut will be recorded by the Attendance Office.
- The student will be notified the next day with a cut slip. The cut slip indicates the date detention is to be served if the infraction is not cleared.
- Students can get the cut cleared by the appropriate teacher and personally return the cut slip to Ms. Smolenski.
- If a cut is not cleared by the date of the assigned detention, the detention must be served.

### **6. After School Detention – 3:35 PM to 4:30 PM (Room 253)**

#### **After School Extended Detention – 3:35 PM to 5:30 PM (Room 253)**

Assigned detention must be completed at the scheduled time. The student must arrive on time and behave appropriately. If these obligations are not met, a parental conference with the student and the Assistant Principal will take place and additional consequences will be imposed. A parent will always be informed ahead of time if his or her child is receiving detention.

### **7. Lateness**

Students assigned to a third period class, who arrive after 8:59 A.M., are required to report to the Attendance Office upon arrival to school. Unexcused lateness to school will be evaluated and interventions may be imposed as described for unexcused absence. Any student with driving privileges, who is late more than three times, may have those privileges revoked. Any student entering a classroom after the bell signifying the start of instruction is considered late. This includes the student's first class of the day. The lateness will be recorded. Upon a third unexcused lateness, detention will be assigned. Extensive unexcused lateness will result in intervention and progressive discipline if the pattern continues. Oversleeping is not an excused lateness.

### **8. Students WITHOUT a Third Period Class**

Students who are not assigned to a third period class must report to the teacher in the Student Cafeteria during third period to verify attendance, or the student must report to the Attendance Office upon arrival to school. Failure to comply with this attendance procedure will result in an "unexcused" absence being recorded, resulting in a phone call home.

## 9. **Early Dismissal**

Should an emergency necessitate leaving school prior to the end of the student's school day, a parent or guardian must personally sign the student out of school in the Attendance Office. A written communication cannot be accepted. If the child is unassigned during the last school period(s), it is permissible for the child to take an earlier bus home or leave with the parent.

## **BEHAVIOR**

Students are expected to behave in an orderly manner and to observe rules of courtesy, cleanliness, and respect the rights of others throughout the school. This expectation applies to informal areas such as the senior lounge, student cafeteria, outdoor school grounds and halls as well as formal areas such as the library, classrooms, gymnasium, and computer facilities.

## **BOOKS AND SUPPLIES**

Students will be issued books and some supplies. These are expected to be returned in the condition in which they were issued. When damages have occurred, the fee may be the entire cost of the item. If a receipt is filled out upon issuance, it is the student's responsibility to obtain the receipt when returning the item.

## **CAFETERIA**

Lunch assignments in the cafeteria are periods 5, 6, 7, and 8. **STUDENTS MAY ONLY CONSUME FOOD AND BEVERAGES IN THE CAFETERIA** except in extraordinary circumstances in which staff permission has been granted. The student is responsible to dispose properly of waste. The use of the cafeteria is a privilege and students are required to follow procedures described below:

- In order to purchase food, students must be on the proper line, not cutting the line or causing disruption.
- Students are to be courteous, polite to peers and staff, and follow the directions of all staff members.
- Students are responsible to clear the tables at which they sit.
- **FOR SAFETY REASONS, STUDENTS ARE NOT PERMITTED TO ORDER FOOD FROM OUTSIDE VENDORS.**

## **CLASSROOM**

The classroom is a place for learning under the direction of a teacher. All students are responsible to follow classroom procedures established by the teacher at the beginning of the school year. If a teacher determines that a student is not following procedures, **OR THAT THE STUDENT IN ANY WAY IS DISTURBING THE TEACHING-LEARNING PROCESS**, the teacher will remind the student that he or she is in violation of the classroom policy. Parents may be called, discipline notice sent, counselor and/or Assistant Principal may be involved.

If for any reason the teacher feels it is necessary to ask a student to leave the classroom, the **student must leave immediately and quietly without further disruption and report to the appropriate Assistant Principal.** PARENTS WILL BE NOTIFIED OF ALL DISCIPLINARY ACTIONS. If the behavior continues, any of the consequences listed in the section entitled CONSEQUENCES OF INAPPROPRIATE BEHAVIOR may occur including suspension or removal from class.

## **COMPUTER FACILITIES**

**(7:30 A.M. to 8:56 A.M. - Rm. 262, 267 & 269)**

The Jericho School District provides all students with individual network accounts. Student accounts may be accessed from any computer lab, classroom computer, or computers found in

the high school library. The school district is subject to all copyright laws. Therefore, the procedures listed below must be followed:

- Computer accounts are for sole use of the account owner and may not be shared with others. It is the student's responsibility to keep his/her password private. Students will be held responsible for all actions performed from their account.
- Use of Jericho computer systems and Jericho network may be monitored and recorded by authorized staff members in order to safeguard the security and smooth operation of these resources.
- Computing resources may only be used for schoolwork. Network workspace may only be used to store school related work.
- In Jericho schools, you may be given access to copyrighted computer programs that have been purchased by the district. The **ONLY** copy of a copyrighted computer program that may be produced legally is a district owned "archival copy."
- In using Jericho equipment or software, you are agreeing to abide by both federal and school rules.
- You may not legally duplicate or use illegally duplicated software.
- You may use your own commercial program on Jericho equipment if it is on the original disk bearing the software company's name and if it is not an arcade-type game.
- Public domain software may be run without prior approval of a staff member. If you copy a program from a book or magazine, it must include a statement crediting its source.
- In order to ensure efficient use of facilities, priorities have been set in the following order: faculty using the computer for a class lesson; students working on assignments; other faculty; and students working on projects.

Time within a priority is unlimited unless someone is waiting, in which case a total of 15 minutes is allowed. If you have used the computer earlier in the day, you may not use it again if someone is waiting.

**Note:** Games may be run **ONLY** as part of the programming process. *No arcade-type games may be run on Jericho equipment.*

- Malfunctions are to be reported immediately to the staff member in charge.
- Computer areas must be kept neat at all times.
- **NO FOOD OR DRINK ALLOWED NEAR THE COMPUTERS.**

### **HALLWAYS**

To prevent disruption to the learning process in the classroom, hallways are to be kept clear. Students who do not have class should be in the cafeteria or library during instructional periods. Students who are passing in the hallways during class time **MUST** have a pass. Students must follow the requests and respond appropriately to all staff members.

### **LIBRARY**

The library is a quiet place for study and research. Students must respect the rights of others using the library. We do not insist on silence, however, we do expect everyone to speak quietly. Loud noise, talking, laughing, or shouting are unacceptable. Food, drink, profanity or disrespectful language and cell phones are not allowed. Pagers should be set to vibrate. Students who are assigned to a class are not permitted in the library without expressed permission of their teacher.

Computers are to be used for school work only. Downloading or installing software is not allowed. The lab is reserved for classes working with the librarian; other use must be supervised and will be at the discretion of the librarian.

Anyone unable to follow these simple rules will be asked to leave. Continued or repeated disturbances will result in the temporary suspension of library privileges.

### **CELLULAR PHONES, AND AUDIO/AUDIOVISUAL DEVICES**

Students may not use or even have turned on any electronic devices inside any classroom, without express consent of their teachers. Parents are encouraged to call the school in the case of an emergency, as students' cell phones must be turned off during class time. Students who fail to follow this policy will have their devices confiscated by the teacher and must have a parent retrieve it. Students failing to abide by this policy a second time risk losing the device for the remainder of the school year.

### **FIRE DRILLS**

During a fire drill, these procedures should be observed:

1. Students should leave the building by the exits indicated for each room and area, or as indicated by the teacher.
2. Exiting should be accomplished quickly and quietly.
3. Once outside the school, students are to remain with their class so that teachers can be assured that all have exited safely.

### **STAY PUT DRILLS**

In the event of a stay put procedure, students are to carefully follow instructions of all teachers and administrators as outlined in the building plan.

### **HOMEWORK**

Homework is an integral part of the Jericho program of studies, and students are expected to do their assignments faithfully and carefully. Students absent from school are to make a strong effort to obtain and complete assignments via e-mail or placing a phone call to a peer. Students who may be absent from school for an extended time are advised to request special assigned work through their guidance counselor.

### **ID CARDS**

Students will be issued grade appropriate and bar coded picture ID cards. These cards will be utilized in the library to use materials and equipment. They may be requested from students leaving the campus. In addition, they can be used for student discounts. All students should keep ID cards with them.

### **LEAVING CAMPUS**

Students are not permitted to leave campus until the conclusion of their scheduled day.

### **LOCKERS**

Lockers are school property on loan to the students. Students are assigned a locker and are responsible to see that the locker is returned in the same condition in which it was when assigned. Only removable decoration may be used. Lockers may be opened before, after school, and during passing but not while classes are in session. Students should take necessary materials for several classes at a time. Lateness to class is not excused as a result of needing materials from lockers. Every locker must be properly secured with a school purchased lock. Replacement locks may be purchased for \$5.00 each.

STUDENTS MUST USE THEIR ASSIGNED LOCKER ONLY. ANY INAPPROPRIATE ITEMS FOUND IN THE STUDENT’S LOCKER WILL BE THE RESPONSIBILITY OF THAT STUDENT. FOR SECURITY PURPOSES, NON-SCHOOL LOCKS MAY BE REMOVED WITHOUT PRIOR NOTICE. IF ANOTHER LOCK IS FOUND ON A STUDENT’S LOCKER, THE STUDENT MUST REPORT IT IMMEDIATELY TO THE ASSISTANT PRINCIPAL’S OFFICE.

**PROGRAMS AND PROGRAM CHANGES**

During the spring semester, Guidance Counselors meet with students to help them make appropriate course choices for the next year’s program. Subsequent to program requests being made, student’s course selections are e-mailed home. Should any changes need to be made, the student will set up an appointment with his/her counselor. Based on the courses selected, the Master Schedule is developed. Therefore, it is imperative that students carefully make choices when selecting classes.

Once the deadline for making changes passes, any program request for a change will only be accepted for the following reasons:

- pre-approved summer course taken for remediation/acceleration
- additional course work if the schedule permits.

A course is not considered added or dropped until teachers are notified. Withdrawal from a class requires the signatures of parent, counselor, teacher, and department curriculum associate. Withdrawal from a class is contingent on the student maintaining a minimum of six classes, in addition to physical education, and following the procedures for withdrawing. Students missing classes prior to the drop being completed will be considered cutting. Students are required to attend all classes in which they are enrolled.

**PROGRESS REPORTS**

Progress reports are issued five weeks into each marking period, as indicated on the academic calendar.

**REPORT CARDS**

Report cards are issued at the end of the four marking periods, as indicated on the academic calendar.

**GRADING, CLASS RANK AND WEIGHTING OF GRADES**

The Board of Education, acting upon the recommendations of its professional staff, hereby establishes the following standardized legend for grading and marking all major subjects in the Jericho Public Schools, grades 9-12.

	Numerical	GPA	Explanation
A+	97–100	4.0	<u>Mastery:</u> Excels in demonstration of skills and application of principles.
A	93-96	3.8	
A-	90-92	3.6	

B+	87-90	3.4	<u>Proficiency:</u> Exhibits competence in demonstration of skills and application of principles.
B	83-86	3.2	
B-	80-82	3.0	
C+	77-79	2.7	<u>Emerging Proficiency:</u> Exhibits progress in demonstration of skills or application of principles.
C	73-76	2.4	
C-	70-72	2.0	
D+	67-69	1.7	<u>Difficulty:</u> Barely able to demonstrate skills or application of principles.
D	65-66	1.4	
F	Below 65	0.0	<u>Failing:</u> Not able to demonstrate skills or application of principles required to earn course credit.
I			<u>Incomplete:</u> No grade can be given. Needs to complete missing assignments.

### SCHOOL SANCTIONED TRIPS

We may have one foreign trip and a French exchange student program in addition to various class and club related trips. *PARENT MEETINGS AND/OR CONSENT FORMS ARE REQUIRED* for all sanctioned trips. If a trip is sanctioned by Jericho High School, you will receive communication from the school identifying the trip as a certified school activity. In order for a trip to be sanctioned, it must meet specific guidelines including very clear communication of student expectations. If you have any doubts, contact the Guidance Office.

### NON-SANCTIONED SCHOOL TRIPS

Spring break trips by the Junior and Senior classes are organized by the individuals themselves. Jericho High School neither sanctions nor chaperones any of these trips.

### SCHOOL ASSEMBLIES/PEP RALLY

On occasion throughout the school year, Jericho High School has special assemblies and/or pep rallies for the students. On these occasions, Jericho High School will utilize one of the following alternative schedules:

<u>Per. 3 XX Schedule</u>		<u>Per. 9 XX Schedule</u>	
<u>Period</u>	<u>Times</u>	<u>Period</u>	<u>Times</u>
1	7:27-8:11	1	7:27-8:11
2	8:15-8:55	2	8:15-8:55
3/X	8:59-9:45	3	8:59-9:31
X/3	9:49-10:35	4	9:35-10:07
4	10:39-11:12	5	10:11-10:43
5	11:16-11:49	6	10:47-11:19
6	11:53-12:26	7	11:23-11:55
7	12:30-1:03	8	11:59-12:31
8	1:07-1:40	9/X	12:35-1:25
9	1:44-2:17	X/9	1:29-2:19
10	2:21-2:54	10	2:23-2:55
11	2:58-3:31	11	2:59-3:31

### Pep Rally Schedule

<u>Period</u>	<u>Times</u>
1	7:27-8:11
2	8:15-8:55
3	8:59-9:32

4	9:36-10:09
5	10:13-10:46
6	10:50-11:23
7	11:27-12:00
8	12:04-12:37
9	12:41-1:14
10	1:18-1:51
11	1:55-2:28
Pep Rally	2:32-3:31

### **SENIOR DRIVING PRIVILEGES**

Driving on campus is an earned privilege which requires great responsibility. No students, except seniors who are registered drivers at the high school, may drive or park on campus. Students must adhere to the following guidelines:

1. Students eligible to drive must attend a “Choices & Consequences” driver information meeting with a parent/guardian prior to beginning the registration process.
2. All drivers must be 17 years of age and must possess a valid New York State **Class D** driver’s license.
3. All cars driven on school grounds by students must be properly registered with the school. Parents and students must have attended the mandatory Choices & Consequences meeting. The Guidelines Contract must be signed by both parent and student.
4. The student will be granted a tag for use in the car. The tag must be secured onto the rear view mirror. **STUDENTS WITHOUT THE TAG WILL NOT BE PERMITTED TO PARK ON CAMPUS.** The driver is responsible for the tag. Car windows should be closed and cars locked. If the tag is stolen, the student will be responsible for it. If the car is sold during the year, it is required that the tag be removed and placed in the newly registered car. Ms. Appiarus’ office must be notified of all new registrations.
5. Seniors are permitted to drive the car to the senior parking lot and off campus. **SENIORS MAY PARK ONLY IN THE DESIGNATED SENIOR PARKING LOT DURING REGULAR SCHOOL HOURS. STUDENTS WHO PARK IN ANY UNDESIGNATED LOCATION, NO MATTER HOW BRIEF, WILL AUTOMATICALLY LOSE PRIVILEGES FOR 2 WEEKS.**
6. No student car should be in any other area of the campus. Drivers must enter and leave directly from the senior lot to ensure that as little driving as possible takes place on campus. No student car or driver should be located near or in the gymnasium parking lots prior to 4 P.M. Student cars should not be on campus unless the student is at an approved school activity.
7. Seniors may park in the lot, but may not sit in cars, nor should any underclass students be in any senior’s car while it is on campus. Student cars may not be parked or standing in any circle or parking area except the designated lot, regardless of weather. Infractions will result in immediate suspension or removal of driving privileges.
8. Car radios are not permitted to play loudly on campus at any time. If a car radio is reported disturbing to others by any staff member, the senior will be in violation of this agreement.
9. Speed limit on school grounds is 15 miles per hour. ***THE SPEED LIMIT AND DIRECTION ARROWS MUST BE ADHERED TO. ALL CIRCLES ARE ONE WAY.***

10. If for any reason a student driver has an accident on school grounds with another car, person or property, the student driver is responsible to report the accident immediately to the nurse at ext. 3230 and/or one of the Assistant Principals at ext. 3226 or 3224.
11. It is highly recommended that parents use discretion in terms of allowing students to drive to school when the weather forecast is for inclement weather.
12. If there is reasonable suspicion, school administrators may search cars.
13. Eleventh grade students are **not** permitted to park on school grounds.

Procedures for Enforcement: A system for issuing tickets will be utilized. Each ticket will have the car description, plate number, date, time, and place of incident, in addition to the infraction.

Whether the infraction is a moving or a non-moving violation, the ticket will be written, as completely as possible, by the staff member reporting the infraction. A copy will be given to by the Assistant Principal and the student will be called into the office. Parents will be notified and a 2-week suspension will be imposed.

Any violation will lead to the suspension or removal of privileges if the situation is chronic. This will result in no driving or parking on campus. When driving privileges are removed, parents are asked not to permit the student to use the car to go to school. Student and parent must meet with school administrators to resume driving privileges.

**In addition, at any point, Nassau County Police may ticket illegally parked cars or drivers in violation.**

#### **SEXUAL HARASSMENT AND ASSAULT\***

*Sexual harassment and assault are against the law, against School Board Policy, and violates personal dignity which is against school philosophy for respect, responsibility, and caring.* Therefore, everyone in the school community should know the information below and be responsible to act appropriately.

**Definition of Sexual Harassment - Any or all of these terms may be used to define sexual harassment:**

- Unwelcome
- Unwanted
- Unsolicited
- Makes one or more persons sad, mad, or both
- May be physical or verbal
- Offends
- Subjective, defined by the person being targeted

**Some examples are listed below:**

- Uninvited comments, jokes, innuendos, gestures and/or looks of a sexual nature including howling, catcalls, and whistles
- Unwelcome reference to gender or sexual orientation and/or name calling
- Uninvited telephone calls, e-mails, letters, or materials of a sexual nature
- Uninvited pressure for sexual favors
- Uninvited touching, grabbing, pinching, etc.
- Unwelcome, flashing, mooning, and/or viewing of another who is dressing or showering
- Uninvited use of sexually offensive pictures and/or graffiti or jokes
- Intentionally blocking or brushing up against another

- Obscene design on clothing, pins, or other similar materials
- Forcing a hug, kiss, or other sexual action
- Sexual rumors and requests for sexual favors
- Rape and attempted rape

**What to do if this happens to you:**

- Realize this is not your fault.
- Do not ignore the problem.
- It is your right to go to school in a safe environment.
- Take action to protect those rights.

**Reporting Sexual Harassment:**

The incident may have occurred with a classmate or a teacher. Either way, the incident should be reported to a trusted adult. This may include a counselor, administrator, teacher, social worker, psychologist, or parent. The adult can help you speak to the other party, decide what action to take, help you inform the other person that the actions were unwanted, or help you file a complaint. If the harassing behavior is continuous, physical in nature, threatening, or intimidating, it should be reported immediately.

**Consequences for Sexual Harassment:**

*SEXUAL HARASSMENT IS AGAINST THE LAW AND SCHOOL POLICY AT ALL LEVELS.* “Consequences for Inappropriate Behavior,” as listed in the Handbook, will apply to students who have committed sexual harassment. In addition, those who have been sexually harassed may choose to take legal action.

\*This information is legal and common information. It was collected from several documents listed below:

Fink, Marjorie, C.S.W., *Adolescent Sexual Assault and Harassment and Prevention Curriculum*, Learning Publications, Inc. Holmes Beach FL, Appendix H, Pg. 172-173.

*Flirting or Hurting*, Pg. 37, 1994 National Education Association and Wellesley College, Center for Research on Women. Originally appeared as *Stop Sexual Harassment in Schools* by Nan Stein in *USA Today* (May 18,1993) IIA.

**SMOKING**

Smoking is not permitted in the school building, on school grounds, or anywhere on or in eye’s view of the campus. Consequences of inappropriate behavior will be in effect for any student’s violation. A smoking cessation program is available (see Mr. Benjamin).

Should a student be caught smoking on school grounds, the student’s parent will be notified and the student may be suspended in or out of school.

**VISITORS**

All visitors to the school building, including alumni, must sign in at the Security Desk located opposite the Attendance Office and wear the yellow Visitor’s Pass.

## CODE OF HONOR

**Developed by Integrity Committee  
(Comprised of Teachers, Parents, Students, and Administrators)**

*“Honesty is the first chapter in the book of wisdom.”*

*Thomas Jefferson*

An essential feature of Jericho High School is its commitment to integrity and ethical conduct. The honor system at Jericho helps to build trust among students and faculty and to maintain an academic community in which a code of values is shared. Instilling a sense of honor and of high principles that extend to all facets of life, is an essential aspect of a meaningful education.

**As a student and citizen of the Jericho High School community:**

- 1. I will not lie, cheat, or steal in my academic endeavors.**
- 2. I will not represent someone else's work as my own.**
- 3. I understand that the school will impose consequences if I am found cheating.**

I join the student body of Jericho High School in a commitment to this Code of Honor. I will let my conscience guide my actions including the decision to let a member of the faculty know about instances of cheating.

Adopted from the Duke University  
Undergraduate Honor Code

#10 Code of Honor  
9/11/01

**CODE  
OF HONOR**

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- 1. I will not lie, cheat, or steal in my academic endeavors.**
- 2. I will not represent someone else's work as my own.**
- 3. I understand that the school will impose consequences if I am found cheating.**

**Cheating is wrong because:**

- A. It will ultimately **lower your self respect and deprive you of any sense of accomplishment**. You can never be proud of anything you get by cheating. It also undermines your confidence.
- B. **It's a lie** – it deceives other people into thinking you know more than you really do.
- C. It **violates the teacher's trust** that you will do your own work. Furthermore, it **undermines the whole relationship between a teacher and his or her class**.
- D. **It is unfair** to all those who aren't cheating.
- E. If you cheat in school now, **you will find it easier to cheat in other situations** in life where the stakes are higher and the consequences are even more serious.

## CODE OF CONDUCT

On July 24, 2000, a Senate Bill was signed into law amending certain provisions of the New York State Education Law, which dealt with student discipline as part of the School Against Violence and Education Act. This is also known as Project SAVE.

Regarding these guidelines, the statute requires school boards to adopt a Code of Conduct for the maintenance of order on school property and at school functions. The Code of Conduct must include provisions regarding appropriate and inappropriate conduct, dress, and language on school property and at school functions. Our Code of Conduct is clearly outlined in this Student Agenda Book and a copy will also be included in the Parent Handbook. In order to fully align our Code of Conduct with state regulations, we have included the Addendum below:

### **Addendum to the Jericho High School Code of Conduct Recommended Dress Guidelines**

#### **Thank you for wearing:**

- Clothing that does not interfere with the educational environment.
- Clothing that is not a safety hazard, such as oversized baggy pants and platform flip-flops.
- Clothing that covers the midriff, chest, and back.
- Clothing that does not show any undergarments.
- Clothing that does not depict violence, drugs, sexual activity, weapons, and/or profanity.

Dress is one of the necessary components in creating a safe and well-managed school environment which is free of distractions and conducive to learning. We believe that parents are an important and integral part in assisting their children in making appropriate decisions regarding the safety and well-being of themselves and their peers. Jericho High School parents have been an incredible support system in joining the school in helping students to further refine their decision-making skills. As a result, we ask that you keep in mind some very important factors regarding your school wardrobe and that you carefully consider what you might wear to school each day. Students should be dressed comfortably for school and, at the same time, meet the standards of attire set for a learning environment.

These requirements are made with your best interests in mind. We anticipate your cooperation in making the school environment one that does not distract you from your primary purpose. Any student dressed inappropriately will be asked to call home and request that a parent bring a change of clothing to school. If this is not possible, the student may be asked to wear a clean shirt supplied by the school.

## CODE OF DISCIPLINE

To provide an atmosphere which is conducive to learning, it is essential to have good order and discipline. The Board of Education has, therefore, established a Code of Discipline so that students may know what is expected of them in the school setting. Listed below are the areas of behavior which the Board has specifically classified as not permissible:

- Insubordinate conduct- failing to comply with directions of a teacher, administrator, or other school employee
- Lateness for missing or leaving class without permission or excuse
- Leaving school grounds without administrative permission
- Cheating
- Plagiarism
- Destroying or defacing property
- Fighting
- Using abusive or obscene language or gestures
- Making unreasonable noise
- Obstructing traffic
- Creating a hazardous condition
- Driving a motorized vehicle in a reckless manner
- Actions that disrupt the classroom or school's educational environment
- Selling, using, or possessing alcohol, drugs, or other controlled substances, or drug paraphernalia
- Selling, using, or possessing weapons, fireworks, or other dangerous instruments or contraband
- Selling, using, possessing obscene materials
- Using profane, vulgar, or abusive language (including ethnic slurs)
- Smoking
- Gambling
- Hazing
- Engaging in lewd behavior
- Sale of any items or services without administrative approval
- Conduct which endangers the health, welfare, or morals of others and which violates Board rules for public order on school property
- Card playing, dice

## **CONSEQUENCES OF INAPPROPRIATE BEHAVIOR**

It is the policy of the Jericho Schools to handle situations which may occur by a positive application of resources whenever possible. However, student misconduct may be dealt with through any or all of the approaches listed below:

- ◆ Verbal reprimand
- ◆ Counseling
- ◆ Written notification
- ◆ Detention
- ◆ Loss of lunch or study period privileges
- ◆ Probation
- ◆ Suspension from school
- ◆ Suspension privileges, such as driving to school or use of school facilities
- ◆ Suspension from transportation, athletic participation, social or extra-curricular activities
- ◆ Suspension from a particular class for infractions which relate specifically to that class
- ◆ Suspension from a particular class for infractions which relate specifically to that class
- ◆ Restitution for damaged property in accordance with the law
- ◆ In-school suspension

### **POLICY FOR OBSERVATION OF RELIGIOUS HOLIDAYS**

**(Developed by the Shared Decision Making Committee – January, 2000)**

Out of respect for the many religions now represented in our diverse community, no student shall be penalized in any way for missing school or exams due to religious observance. If we cannot be all inclusive, we should no longer be exclusive. Therefore, we no longer have non-testing days for religious observance. Ever sensitive, we firmly believe that this policy is fair, equitable, and respectful of all students regardless of their religious background.

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**SPECIAL EVENTS  
AND  
DATES TO REMEMBER**

Please consult the District Calendar, which will be mailed home, or our website, [jerichoschools.org](http://jerichoschools.org), for these important dates.

**FREQUENTLY ASKED QUESTIONS  
ABOUT ACADEMIC SERVICES AND SUPPORT**

**What is differentiated instruction? How does the district support and encourage differentiated instruction in the regular classroom?**

Differentiated instruction in the regular education setting provides a variety of instructional approaches that address the various intellectual and psycho-social needs of all the students. The district supports differentiated instruction by providing extensive staff development. Pre-service, in-service, meetings, conferences, and other professional growth activities are offered for all teachers regarding a wide range of topics. The purpose of this extensive training is to equip faculty members with an in-depth knowledge of content diverse needs of students. Extensive educational research clearly supports the effectiveness of this approach when teaching students with different strengths and learning styles.

**What are enrichment programs?**

Enrichment programs (electives, Advanced Placement classes, college level courses, independent study, mentorship, competitions, clubs, field trips, intra/inter scholastic sports, and other special activities) provide curricular and extracurricular opportunities through which students can pursue advanced studies and/or explore areas of individual interest.

**What are Advanced Placement (AP) classes?**

Advanced Placement classes are college level courses that culminate in national examinations which are written and scored by the College Board. On the basis of AP test scores, students may be eligible to earn college credits, waive certain university requirements and/or receive advanced course placement. Jericho High School offers Advanced Placement course in English Literature, English Composition, European History, American History, American Government, Psychology, Biology, Chemistry, Environmental Science, Physics, AB Calculus, BC Calculus, Spanish, French, Economics, Computer Science, and Statistics. District philosophy supports open enrollment. This enables all students to have open access to all courses including Advanced Placement courses.

**When a student feels frustrated, bored, or unhappy in a class, what should the student and/or parent do?**

Depending on the age of the student, the student and/or parent should discuss these feelings and related needs with an appropriate faculty member, including the student's guidance counselor. Student-faculty and parent-faculty communication is essential if timely and relevant educational modifications are to be explored and implemented.

**What is extra help?**

Extra help is open to all students. Students do not necessarily have to be struggling in a class to attend extra help. This time can also give students an opportunity for some additional individualized attention. Teachers provide a minimum of one hour per week of extra help. Extra help is generally scheduled before or after school. Some teachers provide support on the Internet utilizing the Blackboard Program or e-mail.

**What are academic support classes?**

Academic support is provided to students who are determined to be "at risk" or classified with a disability. Academic support teachers are certified teachers. Academic support classes (ELA, math, science, social studies, and world languages) strengthen knowledge of subject material. These classes provide reinforcement of content or present the subject in an alternate method (pre-teaching or re-teaching material).

**What is an "at risk" student?**

This term is used to describe students who are not performing at grade level and/or are in jeopardy of not passing a course or state assessment. Services provided for at risk students are often short term and focus on content and skills development.

**What is a learning disability or “being classified?”**

A learning disability is a condition that interferes with a student’s ability to learn or demonstrate what they have learned. Often there is a significant discrepancy between the student’s ability and performance level. Federal laws list 13 classifications of disabilities. Often there is not a correlation between a child’s disabilities and intelligence. Disabilities may include physical or mental delays and are often not visible. Students with disabilities are expected to learn and achieve as all other students do. They are required to take the New York State Assessments and Regents exams.

**What is an Individualized Education Plan (IEP)?**

Parents and staff (CSE – Committee on Special Education) develop an IEP for the learning disabled student. This legally mandated document indicates the strengths and weaknesses of the student and presents the special education goals, objectives and related services that are designed to enable the student to succeed in a general education classroom. Specific instructional accommodations and testing modifications are included in the IEP.

**What is a 504 Accommodation Plan? What support is provided?**

Parents and staff develop a 504 Plan for the student who has a physical or cognitive impairment. This legally mandated document specifies the reasonable accommodations that a student may have access to, in the general education setting. Examples are: testing modifications, classroom accommodations, and removing physical barriers in buildings.

**What is an inclusion student?**

A student with a diagnosed disability who is placed in a regular education class may be an inclusion student. The district is committed to a policy of inclusion and provides legally mandated services to enable each student to succeed. In the past, these students would have been excluded and placed in a more restrictive setting such as a self-contained class or a separate setting. An aide may be recommended by the CSE. The severity of disability determines aide assignment.

**What is a Child Study Team (CST)?**

Each building has a team of professionals who review the needs of students who are having difficulty learning. Team members might include the classroom teacher, guidance counselor, psychologist, social worker, principal, speech teacher, reading teacher, consultant teacher, tutor and/or aide, and others as needed. They make recommendations for additional services in the general education classroom and/or refer students to the Committee on Special Education (CSE). A case manager is assigned to each student who is classified through CSE or a 504 Plan. The case manager monitors student progress and facilitates communication between the school and home.

**What is a CSE?**

The Committee on Special Education is comprised of teachers, psychologists, social worker, administrator, parent, and other specialists who determine a student’s eligibility for special education services based on extensive and comprehensive testing. The Committee makes decisions by consensus. All members are equal. The Committee develops the IEP and specifies services and support needed by the student based upon the student’s specific disability.

**What is extended time? Who gets it?**

Extended time is an example of a testing modification that is provided in an IEP or 504 accommodation plan. It is based upon diagnostic information, determined after an extensive battery of tests. If a student, for example, is found to have difficulty processing information and ideas, the student might be provided with extended time on exams in order to adequately demonstrate what he or she has learned.

**What is a classroom accommodation?**

An accommodation is directly related to a student's disability. Accommodations such as preferential seating, break time, use of organizers, study guides, calculators, books on tape, etc. are available to students with disabilities based upon comprehensive diagnostic evaluations. Testing modifications are another example of an accommodation. Modifications might include: having an exam read to a student (if student has difficulty decoding) or having a student use a computer for written assignments (if a student has poor motor coordination). Each accommodation compensates for a documented (504 plan or IEP) disability.

**What is a study guide?**

Study guides organize the content of academic subjects for students with organizational difficulties. In the middle school, students with disabilities are given study guides. In the high school, the goal is to enable students to develop their own study guides. Study guides help students to prepare for exams, but do not provide answers to tests.

**What type of services do students receive from tutors in the Learning Center?**

Tutors in the Learning Center review course content while providing direct process information to students in areas of organizational skills, study habits, how to process information and how to prepare for tests and written assignments. Tutors are not to provide answers to students when helping to prepare for assignments and/or tests. Tutors are special educators.

**How are the academic support classes, learning center support services, reading services, and other additional support services scheduled?**

The student's schedule is reviewed and every attempt is made to schedule the support so it doesn't conflict with the student's master schedule. Students sometimes receive support services during lunch, in place of an elective, or before or after school.

**What benefits can a non-disabled student get from special education services/staff?**

Because many special education services are provided in the general education class, all students in the class can benefit from extra help. Also, specialists often provide staff development and consultation to general education teachers in areas of teaching techniques, assistive technology and curriculum materials. This additional knowledge is often helpful to all students.

**What social/emotional support services are available? Who is eligible? Who provides them?**

Counselors, psychologists and social workers are available to help students with academic, personal, and social issues that may impact learning. Issues discussed might include family problems, substance abuse, eating disorders, and low self-esteem. All students and parents are eligible for counseling services.



<b>Period 5</b>	<b>9:43 – 10:23</b>
<b>Period 6</b>	<b>10:27 – 11:07</b>
<b>Period 7</b>	<b>11: 11 – 11:51</b>
<b>Period 8</b>	<b>11:55 – 12:35</b>
<b>Period 9</b>	<b>12:39 – 1:19</b>
<b>Period 10</b>	<b>1:23 – 2:03</b>
<b>Period 11</b>	<b>2:07 – 2:47</b>
	<b>2:51 – 3:31</b>

**8:59 – 9:39**