

JERICHO HIGH SCHOOL

SCHEDULE CHANGE REQUEST

Please note the deadline schedule below. Drops will not be considered after these deadlines without extreme extenuating circumstances.

<i>Date</i>	<i>Result</i>
November 1	Full year and 1st semester courses Deadline to drop or change levels in course without notation on permanent transcript.
December 1	Full year and 1st semester courses Deadline to drop or change levels in course. Withdrawal-Passing (WP) or Withdrawal Failing (WF) entered on permanent transcript.
April 1	2nd semester courses only Deadline to drop or change levels in course without notation on permanent transcript.
May 1	2nd semester courses only Deadline to drop or change levels in course. Withdrawal-Passing (WP) or Withdrawal Failing (WF) entered on permanent transcript.

Name: _____ **Date:** _____

Counselor: _____

Describe Change Requested: _____

Explain Reason for Requested Change: _____

Home Phone Number: _____

Cell Phone Number: _____

Student's E-Mail Address: _____

<p><u>For Internal Use Only</u></p> <p>_____ Schedule Change Committee () Approved () Denied</p> <p>Rationale: _____</p> <p>_____</p> <p>_____</p>
