

2009 HS PTSA Committee Descriptions

HS Health & Safety Committee

- made up of administrators, teachers, parents and students
- meets once a month at 3:45 p.m.
- some agenda items discussed are fire and stay-put drills, drop-off and pick-up, driving concerns, smoking, drug and alcohol use, bullying and many other concerns
- a parent member is requested to report on issues discussed at the District Safety Committee meetings to the HS PTSA Meeting (there are only 4 meetings this year)

Athletic Advisory Committee

- made up of administrators, coaches, athletic trainers, parents and students
- meets once a month, alternating mornings and evenings
- discussions include updates on participating athletes, number of athletic teams and their successes, scheduling of games and practices, equipment and uniform issues, condition of facilities, transportation issues
- occasionally invites guest speakers such a college recruiter specializing on applying to schools for athletics and related scholarships
- a parent member is requested to read or submit a report at the HS PTSA meeting (4 meetings this year)

Interview Committee

- HS PTSA Co Presidents keep a list of parent names that volunteer to sit in on interviews scheduled to hire administrators and teachers. Parents are called as needed and do not need to be available for all interviews.
- interviews can occur during or after the school day
- parents give feedback to Assistant Superintendent immediately after meeting with candidates

Shared Decision Making Committee

- NY State required committee made up of a specified number of administrators, teachers, aides, parents and students
- meets once a month after school at 3:45 p.m.
- addresses building wide topics such as report cards, grading, parent teacher conferences, student lateness, testing, codes of conduct, facilities, budget requests and other issues affecting all constituents
- a parent member is requested to read or submit a report at the HS PTSA meeting (4 meetings this year).

PTA Council Representative

- attend Open PTA Council meetings (5 scheduled meetings) over the course of the school year, 9:30am Mondays 9/21, 11/16, 1/25, 3/15 and 6/7
- Open Council meetings are attended by the Superintendent and Assistant Superintendents, members of the Board of Education, all 5 building level Principals and Assistant Principals, Jericho Teacher's Association representatives, Curriculum Associates and parents
- read and submit for minutes, a report about HS events that have occurred such as grade level meetings, concerts and other productions, special awards received by students, faculty or administrators, athletic successes, trips, special projects and accomplishments

Board of Education Representative

- Parent attends Board of Education meetings/budget workshops once a month as scheduled on the district calendar. (Board Meetings are Thursday evenings)
- Take brief notes on agenda items discussed and any presentations made
- Read or submit a report of the highlights of the meeting at the following HS PTSA meeting.

District Wide Safety Team

- made up of administrators, building level nurses, faculty, parents and students from all five buildings.
- meets 3-4 times per year after 3:30pm
- individual building representatives bring up pertinent issues concerning the health and safety of all constituents.
- the team is informed of new legislations; policies and procedures put in place by either the district, the state or by various health and safety agencies.
- a member is requested to read or submit a report at the HS PTSA meeting.

Lunch/Nutrition Committee

- made up of administrators, faculty, parents and students from all five buildings.
- meets 1-2 times per year
- discussions include updates on changes in menu items, information concerning food allergies, new legislations regarding health and nutrition.
- a member is requested to read or submit a report at the HS PTSA meeting.

Senior Parent Advisory Committee (12th Grade Parents)

- ongoing throughout senior year as needed
- members work together to coordinate Senior Party held at the high school in June
- members brain storm other ideas to enhance the senior year for their students.
- a member is requested to read or submit a report at the HS PTSA meeting.

Fashion Show

-members coordinate and advise students involved in producing the Fashion Show which is held on December 12th.

Membership Committee

- maintain alphabetical listing of HS families who have joined the HS PTSA.
-Track monies submitted for faculty luncheon donations and give checks to treasurer.

Faculty and Staff Appreciation Luncheon Committee

-members plan and coordinate all aspects of the annual luncheon event (March 17th) including: decorating, food and baking donations, scheduling of parent volunteers, set up and cleanup, etc.
-bills are submitted to treasurer for payment